

Marhamchurch Parish Council

Tuesday 16 January 2024

The meeting of Marhamchurch Parish Council was held on the above date at 7:30pm, in Marhamchurch Sunday School Rooms.

Councillors Present:

Chairman Cllr Perry, Vice-Chair Cllr Edwards, Cllr Kerr, Cllr O'Sullivan, Cllr Proudfoot, Cllr Waterhouse, Cllr Grigg.

Also in attendance: Clerk E Hawkins.

8 members of the public were present for the meeting.

Cllr Perry opened the meeting and welcomed everyone.

Record and Approve Apologies.

1.24/1

Cllr Hunter sent apologies, as she was Chairing an RNLI meeting. It was resolved to approve the reason for the apologies. Proposed Cllr Proudfoot. Seconded Cllr O'Sullivan. Unanimous.

Cllr Bray did not attend. (apologies were received later in the meeting)

Confirm Minutes from the October 2023 meeting and ratify all decisions taken therein.

1.24/2

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 17th October 2023. Proposed Cllr O'Sullivan. Seconded Cllr Perry. 5 in favour. 2 abstained, due to not being present at the previous meeting. The Chair, Cllr T Perry, signed them as a correct record

Confirm Minutes from the November 2023 meeting and ratify all decisions taken therein.

1.24/3

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 21st November 2023. Proposed Cllr Kerr. Seconded Cllr Proudfoot. 5 in favour. 2 abstained, due to not being present at the previous meeting. The Chair, Cllr T Perry, signed them as a correct record

Confirm Minutes from the December 2023 meeting and ratify all decisions taken therein.

1.24/4

It was resolved to approve the minutes and ratify all decisions made at the extraordinary meeting held on Tuesday 5th December 2023. Proposed Cllr O'Sullivan. Seconded Cllr Proudfoot. 6 in favour. 1 abstained, due to not being present at the previous meeting. The Chair, Cllr T Perry, signed them as a correct record

Declarations.

1.24/5

- (i) Cllr Perry declared longstanding interests in Agenda items. 11c: Playpark & 13: Cemetery.
- (ii) No other declarations.

Signed: _____ Chairman. 20/2/2024

Dispensations.

1.24/6

- a) To note approved dispensations relevant to items on the agenda.
 - (i) Dispensations were noted for Cllr Perry re Agenda item 11c: Playpark & 13: Cemetery.
 - (ii) No other dispensation requests.

Matters Arising – for report only.

1.24/7

No updates.

Public Open Session. (3 min reminder per item per person)

1.24/8:

Resident stated they were awaiting to hear updates re Hele Valley Trail.

Correspondence.

1.24/9

- (i) Welcome to Cornwall National Landscape (previously AONB)
- (ii) New community space for Bude
- (iii) Marhamchurch Christmas Tree Festival
- (iv) Keeping Cornwall Updated 24/11/23
- (v) Dartmoor Timetable Dec 23
- (vi) Have your say on the future of electric vehicle charging in Cornwall
- (vii) Tamar Valley Invasives Survey
- (viii) 2024 Off-Street Parking Order Proposals
- (ix) Town and Parish Council Newsletter - 30 November 2023
- (x) Code of Conduct training link & survey
- (xi) Peninsula Transport Rail Strategy: supporting economic growth and protecting the environment
- (xii) AGENDA: North Cornwall CAP Meeting 11 December 7pm Bude-Stratton Town Council Office.
- (xiii) Keeping Cornwall Updated.
- (xiv) Local government finance policy statement 2024 to 2025
- (xv) Town and Parish Council budgets - election costs
- (xvi) ACTION: Thank you Message to CAP Members
- (xvii) Peninsula Transport seeks your views – consultation on regional transport strategy launched
- (xviii) Planning fees update and planning consultation responses - December 2023
- (xix) Keeping Cornwall Updated Dec 23.
- (xx) Keeping Cornwall Updated 5/1/24
- (xxi) Peninsula Transport: draft transport strategy consultation - webinar dates

Planning.

1.24/10

- a) **Decision Notices/Updates:**
 - (i) PA23/07733 | Erection of ancillary domestic garage and associated development thereto, Milton Cottage Tackbear Road Titson. Approved with Conditions.

Signed: _____Chairman. 20/2/2024

- (ii) PA23/03104 | Construction of two storey dwelling to include enclosed private amenity and parking. | Land South West Of The White House Hobbacott Lane Marhamchurch. Planning Committee Notification.

The application will be reported to the Planning Committee for a decision. The meeting will begin at 10am on 22 January 2024 in the Council Chamber, Bodmin. Development Officer report is available 7 days prior to the meeting. Access to livestream link is available. To take part in the meeting remotely via Teams is available to PC. Request to speak at the meeting can be made once the planning agenda has been published (7 days prior to meeting). Usually only 1 objector and 1 supporter and 1 representative of the PC will be allowed to speak. All additional comments made in writing will be noted, and should be received by Development Officer 3 working days prior to the meeting.

Cllr Chopak advised that PC need to register to have opportunity to speak. Cllr Perry said he was happy to speak on behalf of PC, Council were happy to support this request. Clerk lodged request online during meeting. Cllr O'Sullivan advised he will be attending as a resident.

b) **Planning Applications/Appeals:**

Any late planning applications received will be discussed but not decided under this section.

- (i) PA24/00002/NDP | Marhamchurch Neighbourhood Development Plan | Marhamchurch

The Marhamchurch neighbourhood plan public consultation will run from Thursday 18 January 2024 – Thursday 29 February 2024 midnight. These have been published in the village noticeboard, Widemouth Shop, Bude Stratton Town Council noticeboard, and Titson. Clerk will publish on website and send through to Marhamchurch Matters. Discussion about putting a banner up in the village to highlight this public consultation window. This is the opportunity for residents to comment on the draft plan.

The examination will start after the public consultation has expired, by an appointed examiner who will review any comments, and suggest amendments.

HUGE thanks to all who have been involved with this.

To receive oral or written reports and authorise any action

1.24/11

- a) Chairman.

Attended CAP meeting, which was an interesting evening. Lots of talk about Planning and affordable housing for the area.

Tamara Trails on Countryfile, which goes through Marhamchurch.

Roof replacement for pub underway.

Tree in the square needs some maintenance.

Well done and thanks to all involved with the clearing of trees along Hele Valley Trail.

- b) Cornwall Councillor.

Attended Council meeting all day today, £76million overspend, savings are needed. Tight budgeting ahead. Bus routes for children getting to school are being cut, which is vital for rural communities, which will be reviewed.

Signed: _____Chairman. 20/2/2024

Behaviours of Cllrs towards each other, and particularly women were discussed. Noted that of 87 Councillors at the meeting, only 11 were female. Push to recruit younger generation, and increase female numbers for upcoming May 2025 elections.

Police & Crime Commissioner elections due May 24.

CAP meeting, received positive feedback. Marh 24 is next scheduled meeting focusing on health provisions.

CIL Funding – Parish Council can apply for additional CIL funding, but time is of the essence.

Crematorium – Cornwall Council refused application. Now back with applicant to decide next steps.

Community Chest Application from MPC for Planters – encouraged to submit ASAP. Clerk to action.

c) Playpark.

2 local children cleared up the Playpark after particularly heavy winds, and Clerk was sent photos. Council agreed that Clerk could send a letter of thanks to them from the PC.

Cllr Perry updated that he had checked Playpark and noted that maintenance on the jeep is needed. He will look into that.

d) The Clerk.

- Remote for screen was found by Bill Bromell. He's replaced the batteries and its now working. Many thanks to Bill for sorting this.
- Letter of thanks received from Roger Mason for the £500 grant towards the Snooker Club.
- Email thanks from Marhamchurch Preschool for the grant.
- Feedback from CALC re Cornwall Council Planning fees update and planning consultation response timeframes.

I suspect it will make it more difficult to arrange extensions and may also impact on the 5 day protocol. I have asked for a meeting with Planning officers to see what guidance is available and how it will work. I hope to arrange a briefing for clerks early in the new year.

- Discussions with Staffing Committee re mobile phone. Clerk uses her own mobile as requires a smartphone for online banking, and for ease of contacting Cllrs when required, & other services. Clerk has cancelled the monthly payment to GiffGaff (but phone is still able to receive calls) and requesting as an interim, is reimbursed £10 pcm for use of personal mobile. Long term hope is that a smartphone can be purchased for the PC, and Clerk will obtain some quotes ahead of the next meeting.

It was resolved to approve Clerks request for £10 reimbursement for use of personal mobile. P:Cllr Proudfoot. Seconded Cllr Edwards. Unanimous.

- Cheque request for Flag reimbursement. Seems to be a bit drawn out and perhaps better if MPC purchase what is needed? 3 Cornish and 1 Union Jack required. Cllrs happy for Clerk to purchase items moving as needed.
- Clerk made contact with 2 painters for quotes for PhoneBox repaint – still waiting quotes.

Hele Valley Trail Update.

1.24/12

There was a very detailed conversation regarding the Hele Valley Trail.

Signed: _____Chairman. 20/2/2024

It was hoped that there is still community support from Friends of Hele Valley Trail and that the PC does not wish to alienate anyone who wishes to offer their time and expertise in order to get the project moving forward. It was noted that there is money available to the Parish Council, which may not be accessible to other groups.

A proposal was made that MPC take the lead in applying for funding to purchase Plot 1, Hele Valley Trail. Proposed Cllr Proudfoot. Seconded Cllr O’Sullivan. Unanimous.

Clerk was directed to send an email to all Cllrs and interested parties, asap to arrange a meeting. Proposed Cllr Perry, Seconded Cllr Waterhouse. Unanimous. Clerk to action.

Discussions were had around DMMO which may raise the profile of the Hele Trail; however it was felt that this may not ensure effective working relationship with current owner.

It was suggested that an ecological survey (SSS1) should be obtained.

Discussions around how to demonstrate match funding. Could this be in the form of pledges from local donors?

Importance of focusing on Management Plan for the COF application, to include the recent clearing of the trail by local residents.

Cemetery.

1/24.13

(i) Non-Parishioner Burial Plot Request – WILLIAMS

An application for a single depth burial plot was received from a non-parishioner with strong historical links to the area. It was proposed to approve the request by Cllr Proudfoot. Seconded Cllr Edwards. 6 in favour. 1 abstained.

(ii) Memorial Request – PATRICK

A request to instal a memorial headstone for Mr Patrick was received. However, application was submitted by a family member not the owner of the plot. The request meets all other criteria and it was proposed to approve the request, pending clarification and necessary paperwork from the family, to avoid any further delays to the family. Proposed Cllr Proudfoot, Seconded Cllr Kerr. 6 in favour. 1 abstained. Clerk to action once relevant paperwork has been received from the family.

Feedback from Highway re the proposal to install waiting restrictions in the village, at the junction with Hobbacott Lane.

1/24.14

Clerk circulated all relevant correspondence regarding this matter ahead of the meeting.

Clerk read out email from Cormac Ltd dated 7th December, which proposed to abandon the scheme to avoid potential impact on those residents who have been in touch.

It was proposed by Cllr Edwards to support this proposal. Seconded Cllr Waterhouse. Unanimous. Clerk to advise Cormac.

North View Point overnight stays.

1/24.15

Information was circulated to Cllr O’Sullivan to pass back to resident flagging concerns.

Signed: _____Chairman. 20/2/2024

Funding.

1/24.16

Deferred due to time constraints.

Neighbourhood Plan

1/24.17

Already covered in earlier part of meeting. Ref Planning 1.24/10b(i)

Allotments.

1/24.18

Clerk updated that insurers were notified re management of land and received email confirming that the land would be included in the Public Liability Insurance, at no additional cost.

Signed Management Agreement received and on file.

Code of Conduct Online Training.

1/24.19

New Cllrs are required to complete this training within 6 months of joining the Parish Council.

Clerk to recirculate link from Cornwall Council for the online training.

Existing Cllrs are also encouraged to keep their Code of Conduct Training up to date.

Cycleway Update.

1/24.20

Deferred due to time constraints.

Portfolio Holder Review.

1/24.21

Deferred due to time constraints. Suggested that Clerk move to earlier part of agenda for next meeting, as has been deferred many times.

D-Day 80th Anniversary Plans.

1/24.22

Deferred due to time constraints. Suggested that Clerk move to earlier part of agenda for next meeting, as has been deferred many times.

Quarterly Finance Check.

1/24.23

Clerk updated she will get files in order for Cllr Edwards to review.

Finance & Legislation.

1/24.24

- a) Approval of payments of £1,439.94 as per schedules and consider payment of urgent accounts presented by the date of the meeting. Proposed Cllr Kerr. Seconded Cllr O'Sullivan. Unanimous.
- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.

Parish Matters.

1/24.25

None.

Signed: _____Chairman. 20/2/2024

Urgent Matters raised with the Chairman since the Agenda was published.

1/24.26

None.

Date of next meeting and note items from Councillors for the Agenda.

1/24.27

20 Feb 2024

Meeting closed at: 9:30pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____Chairman. 20/2/2024