

# Marhamchurch Parish Council

Tuesday 15<sup>th</sup> October 2024

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The meeting of Marhamchurch Parish Council was held on the above date at 7:30pm, in Marhamchurch Sunday School Rooms.

## **Councillors Present:**

Chair Cllr Perry, Vice-Chair Cllr Edwards, Cllr Grigg, Cllr Hunter, Cllr O'Sullivan, Cllr Proudfoot, Cllr Waterhouse.

**Also in attendance:** County Councillor Nicky Chopak & Clerk E Hawkins.

0 members of the public were present for the meeting.

Cllr Perry opened the meeting and welcomed everyone.

## **Record and Approve Apologies.**

**24/244**

Cllr Biddick-Bray sent her apologies, unwell. It was resolved to approved the absence. Proposed Cllr Hunter. Seconded Cllr Waterhouse. Unanimous.

## **Confirm Minutes from the September 2024 meeting and ratify all decisions taken therein.**

**24/245**

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 17 September 2024. Proposed Cllr Hunter. Seconded Cllr Proudfoot. 4 in favour. 3 abstained due to not being at the meeting. As Chairman was absent at the last meeting the Vice-Chair, signed them as a correct record.

## **Declarations.**

**24/246**

- (i) Cllr Perry declared longstanding interests in Agenda item 9c: Playpark.
- (ii) Cllr Perry declared interest in Agenda Item 16: Request to reserve a Non-Parishioner cremation plot.
- (iii) No new declarations

## **Dispensations.**

**24/247**

- a) To note approved dispensations relevant to items on the agenda.
  - (i) Dispensation noted for Cllr Perry re Agenda item 9c: Playpark & 16: Cemetery matter.
- b) To review new dispensations requests.
  - (i) None.

## **Matters Arising – for report only.**

**24/248**

Update from Cllr Chopak: overgrown hedge St Marwenne's had been cleared, graffiti on road - covered, missing dog bin at Widemouth Viewing point – Biffa reported that there was a dog bin there. Dangerous

Signed: \_\_\_\_\_Chairman. 15/10/2024

tree near 'Allotment' site – request for this to be investigated and moss to be cleared from path.  
Cllr Proudfoot – feedback on blocked footpath at Higher Beer – no further updates. Cllr Chopak advised that feedback from Cornwall Council that a DMMO may be required, and that at this point in time, it would be considered low priority.

### **Public Open Session.**

(To receive statements, questions, and answers from the public on an agenda item)

**24/249**

None.

### **Correspondence.**

**24/250**

- (i) Housing Assistance Policy Consultation.
- (ii) Community Area Partnership online survey
- (iii) Forward planning for elections 2025
- (iv) ACTION NOTES: North Cornwall CAP 09 September 2024
- (v) Keeping Cornwall Updated
- (vi) Cornwall Community Flood Forum (CCFF) Annual Conference 8 Nov 24
- (vii) Planning training sessions with Planning expert – CALC
- (viii) CALC training updates: OCTOBER 2024
- (ix) Town and Parish Council Newsletter: 4 October 2024
- (x) Keeping Cornwall Updated
- (xi) Invitation to Parish Council Online Briefing for Councillors and Clerks – moving to .gov.uk domain.

### **Planning.**

**24/251**

a) **Decision Notices/Updates:**

- (i) PA24/06994 | Non material amendment in relation to decision notice PA23/06490 dated 23.02.24. | Whalesborough Farm Marhamchurch. APPROVED UNCONDITIONALLY.

b) **Planning Applications/Appeals:**

*Any late planning applications received will be discussed but not decided under this section.*

- (i) PA24/07561 | Non-material amendment in relation to decision notice PA24/01876 dated 18/06/2024, namely 1) Alter roof form and external envelope. | Whalesborough Farm Marhamchurch

Proposal made that MPC have no objections to the application. Proposed Cllr Edwards, Seconded Cllr O'Sullivan. Unanimous.

### **To receive oral or written reports and authorise any action**

**24/252**

- a) Chairman.

Thank you to Cllr Edwards for standing in while away.

Planters have been completed; all new ones are in place. Thank you to Alison for her help facilitating this. Tree in the square may need some attention. Query made whether there is a tree protection order in place – Cllr Chopak to make some enquiries.

Signed: \_\_\_\_\_Chairman. 15/10/2024

Maintenance of trees in the Church Cemetery – Cllr Hunter to speak with PCC and find out who is responsible.

Fence in playpark has had some panels removed behind swings – Cllr Perry to repair.

Revel was a great success – huge thanks to all involved – Cllr Hunter updated that they raised just under £4800.

Chairman raised issue of a pedestrian crossing at Widemouth Bay shop – Cllr Chopak noted this.

b) Cornwall Councillor.

Vote of No Confidence in Cornwall Council Leader – Extraordinary meeting scheduled in November for vote. Concerns around potential transfer of Newquay Airport to private owner, and change of carparks management.

Cornwall Council have an over spend of £60m – things have to change. Adult Social care absorbs a huge amount of Cornwall Council income, and potential that cuts will be seen in other areas including School transport.

Wheelie Bins should all be in place now, for the new roll out to commence from 4<sup>th</sup> November. If you have not yet received bins – go to website to order them.

CAP meeting scheduled for 9<sup>th</sup> December – which will be held virtually.

c) Playpark.

Maintenance – still pending. Rob and Francis sent apologies but it's on their to-do list.

Bark – To be ordered once concrete has been removed.

Signs – Thanks to Cllr Biddick-Bray and her son, Marcus for installing the new signs and removing the old ones.

d) The Clerk.

- Casework Assist – successfully signed up and now have access after a few sign-in challenges.
- Invitation to Parish Council Online Briefing for Councillors and Clerks – moving to .gov.uk domain – info session for Cllrs 4<sup>th</sup> Nov at 2pm. Clerks 11<sup>th</sup> Nov 2pm.

**Amending TSB Payment Control Management.**

**24/253**

Clerk began to complete forms, but had to make contact with TSB to clarify queries, and discovered that previous Clerk Julie Gray is still listed on the account. It was unanimously agreed to remove Laurance Kerr & Julie Gray as signatories and to add Cllr Laura Biddick-Bray. Proposed Cllr Perry. Seconded Cllr Proudfoot. Clerk to action.

**Consider signage for the public toilet & approve any associated expenditure.**

**24/254**

Cllr O'Sullivan suggested signage for the public toilet. It was unanimously resolved to purchase a sign up to the value of £10. Proposed Cllr Perry. Seconded Cllr O'Sullivan. Clerk to action.

Signed: \_\_\_\_\_ Chairman. 15/10/2024

**Whalesborough Paths email.**

**24/255**

Received an email from a local naturalist who sent detailed information about the natural habitats existing in the Whalesborough paths. Clerk thought it pertinent to have this listed for comment and for it to be noted in the minutes. Cllr Proudfoot wanted this area added as a Green Space in the Neighbourhood Plan but it was not. Cllr Proudfoot has made contact with Cornwall Council to see if it can be added retrospectively.

**Neighbourhood Plan.**

**24/256**

Results from the Poll have been published online – 134 voted in favour of the Neighbourhood Plan, 15 voted not in favour. More than half voted in favour of the Neighbourhood Plan. Huge thanks to all those involved with this.

**Land on Pinch Hill estate (Allotments).**

**24/257**

- (i) **Update from Cornwall Legal Team** Clerk chased last week, and feedback from Team was that staff has been on leave but will update when possible.
- (ii) **Management of hedges** – as above.

No further updates at this point.

**The Hele Valley Trail**

**24/258**

- (i) **Heritage Lottery Draft Project Enquiry Form.**

Clerk updated that she had reviewed the draft from she drew up previously, and made some amendments, which had been circulated to Cllrs for their comments before submitting.

Thanks to Cllr Proudfoot for her feedback. Clerk will aim to submit by the end of the week.

- (ii) **Update from meeting with Landowner.**

Unable to arrange meeting.

- (iii) **Any other matters (for discussion only).**

None.

**Cllr Perry to remain in the room but not participate in discussions.**

**Request to reserve a Non-Parishioner cremation plot.**

**24/259**

Clerk has received a request to purchase a cremation plot from a Non-Parishioner. They attached a letter detailing links to Marhamchurch, but Clerk wanted to bring this to the meeting for discussion. Cllr Perry did not participate in discussions due to close connection with the applicant. Following discussion it was agreed to approve the request at Non-Parishioner rates, as it was felt there was a connection to the village. Proposed Cllr Proudfoot. Seconded Cllr Hunter. 6 in favour. 1 abstained. Clerk to action.

**To clarify Reserves in future accounts consistent with Financial Regulations 3.1 & 3.2**

**24/260**

Clerk has drawn up a 'Reserves' spreadsheet on Excel, dating back to 2019 when accounts were transferred

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from written documents to EasyPC account. It shows the money that has been earmarked for Elections, Allotments and Future Cemetery Land Purchase. This is and will continue to be included on the monthly bank reconciliations. Clerk requested a template from CALC to use, pending.

### **Parish Grant Applications.**

#### **24/261**

Applications are now open for review at November meeting. Deadline for applications **FRIDAY 15 NOVEMBER 24**. Clerk to advertise on website & Noticeboard.

### **Remembrance Sunday 2024.**

#### **24/262**

Contact Val Wonnacott to order wreath. It was agreed that Cllr Hunter will lay the wreath on behalf of the Parish Council.

Cllr Perry requested to purchase a Remembrance Flag - £15.99. Proposed Cllr Perry. Seconded Cllr Waterhouse. Unanimous.

### **Community Chest Grant.**

#### **24/263**

Update from Revel Trust Committee that they have no objections in principle to the proposal of resurfacing the basketball court, however they are at the initial stages of adding a toilet onto the back of the church and don't know yet where they will have to put the waste pipes to join the sewage. They may have to dig up the Revel field for this and don't want MPC to put a new tarmac coating on and then have to dig a channel through it.

A broader discussion was had around the safety of the Revel Outbuilding as Clerk advised that children are playing under it in during inclement weather. It was suggested that a meeting with the Revel Trust Committee be arranged. Clerk to action.

### **Precept 25/26.**

#### **24/264**

Clerk wanted to wait until the Sept bank reconciliations had been completed before starting this, as figures affect the budgeting.

Elections at £2500 | Laptop / Desktop – not discussed | HVT - £1500.

Clerk advised that information will be circulated over the next few weeks, and close attention to this would be appreciated. Ex Cllr Kerr used to offer really useful assistance on this matter, and in his absence the Clerk would be grateful for assistance, feedback and attention to this.

Cllr Chopak flagged Defibs as something to be considered in budget. Clerk to confirm with current provider if Defib needs replacement in future or whether the annual maintenance fee covers replacement.

### **To consider adopting the Model Councillor-Officer Protocol.**

#### **24/265**

This was deferred from last meeting, to give Cllrs opportunity to read through information which was circulated prior to previous meetings. It was deferred again.

### **Finance & Legislation.**

#### **24/266**

- a) Approval of payments as per schedule (£2227.23) and consider payment of urgent accounts presented by the date of the meeting. Proposed Cllr Hunter. Seconded Cllr Grigg. Unanimous.

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- b) To note Income & Bank Balances as per the schedule. Noted.
- c) To note Bank reconciliations. Noted.

**Parish Matters** – Agree action and authorise associated expenditure.  
**24/267**

**Urgent Matters raised with the Chairman since the Agenda was published.**  
**24/268**

Cllr Hunter flagged that a streetlamp was not working. She will log with Cornwall Council.

**Date of next meeting and note items from Councillors for the Agenda.**  
**24/269**

19<sup>th</sup> November 2024 | CIL expenditure.

**Meeting closed at 8:50pm**

**PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)**

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: \_\_\_\_\_Chairman. 15/10/2024