

## Marhamchurch Parish Council

Tuesday 20<sup>th</sup> October 2015

A meeting of the Parish Council was held in the Methodist Room on the above date at 7.30pm.

**Councillors present:** Chairman Mr R Hockin, Messrs M Grills, R Blewett, S Colwill, T O'Sullivan, J Petherick, T Edwards, T Perry and Mrs F Hunt. Mrs I Waterhouse arrived at 19.55).

Also in attendance: C Cllr N Chopak for most of the meeting

Approximately 18 members of the public were present

Representatives from Stratton Young Farmers Club and Front Line Emergency Equipment Trust (FLEET) were also in attendance.

The Chairman advised that since the last meeting, Stratton YFC had offered to provide £3000 from their fundraising for a defibrillator to be installed in the Red Kiosk beside the toilets in Marhamchurch.

With approval from the councillors it was agreed that Kieran Bignell from FLEET could give a talk and demonstration about their work and the defibrillator. FLEET will make arrangements for the apparatus to be fitted into the kiosk. There is an annual maintenance fee of approximately £300 which is not covered by FLEET. The Chairman thanked the FLEET and YFC representatives for their very kind offer of a defibrillator and for attending the meeting. Members of FLEET and YFC left the meeting

The Chairman thanked Cllr M Grills for chairing the September meeting.

The Chairman read a statement advising that a complaint has been made to Cornwall Council regarding the conduct of Councillor O'Sullivan. The Chairman advised councillors not to comment on this matter which is following the process adopted by the Standards Committee. The Chairman also confirmed that comments made by any one member of the parish council do not reflect the views of the Council as a whole.

### No Apologies

### Declarations of Interest

15/205 Cllr T O'Sullivan – Bullers Arms. Cllr R Hockin – Review of Cemetery Fees.

### Dispensations

15/206 Cllr S Colwill has made a request, due to his close friendship with one of the directors of Trewin Design Architects, that if there are any planning applications prepared by Trewin Design, he is permitted to participate in the discussion but to leave the meeting and not participate in the vote. The request was given unanimous approval for a 4 year period.

### Public Open Session

15/207 No matters raised.

### Confirmation of the Minutes of the Meeting of the Parish Council held on September 15<sup>th</sup> 2015.

15/208 It was resolved to approve the minutes.

### Matters Arising.

15/209a **Para 15/188a Dogs on Beaches.** Cornwall Council consultation is ongoing.

15/209b **Para 15/188b Horsechestnut Tree.** CC has agreed to advise when the works will be undertaken

15/209c **Para 15/188c Hele Valley Trail.** Cllr M Grills confirmed that he approved the note that went in the newsletter about volunteers strimming the trail.

15/209d **Para 188d Code of Conduct Training.** Cllrs S Colwill, J Petherick and the Clerk attended the training session.

15/209e **Para 15/189c (xviii) Smartwheelie wheelie bin stickers.** The parish councils who have responded so far are not interested as they use black bin bags not wheelie bins.

### Correspondence.

15/210a The following was placed for circulation on 11.10.15

i) Wicksteed Playgrounds leaflet.

ii) Fenland Leisure Outdoor Play Solutions.

- iii) Copy of Notes from Code of Conduct Training (2015 Update) with Bite size flyers: Standards Code of Conduct & Standards Assessment Procedure.
- iv) TSB Terms & Conditions Update.
- v) Waste Incentive Neighbourhood Scheme.
- vi) Community Energy Switch information.
- vii) Vital Venues.
- viii) CC Communities & Devolution Bulletin Sept 21st.
- ix) Access Newsletter Issue 70.
- x) Vital Venues Sept/Oct newsletter.
- xi) CC Devolution – Progress update 29th Sept.
- xii) Healthwatch Cornwall September newsletter.
- xiii) CC Communities & Devolution Bulletin 1st October (2nd Planning Special Bulletin) + attachments Quarterly Enforcement Report & Non material amendments to planning permission.
- xiv) Email from Lanner Parish Council re paperless planning + attachment
- xv) Emails from St Martin by Looe PC and Ladock PC.
- xvi) Workshop dates for paperless planning.

15/210b Correspondence dealt with at the meeting:

- xvii) An email had come dd 07.10.15 advertising the Open Doors event at the Falcon on 13<sup>th</sup> October for an opportunity to talk with Leader John Pollard and Deputy Leader Adam Paynter. Cllrs S Colwill, T O’Sullivan and the clerk had attended. The Clerk has responded asking for copies of the screen display and a list of questions/answers and topics discussed at the Bude and other meetings throughout the county. An expression of disappointment about poor advertising and short notice has been made by the Clerk. The general feeling by Cllrs T O’Sullivan and S Colwill seemed to be that those in attendance were dissatisfied with Cornwall Council and that the Leader and Deputy Leader were unable (and sometimes not given the opportunity) to give direct answers to questions and queries raised.
- xviii) Due the above meeting, the Bude Community Network meeting had been cancelled.
- xix) Grant request form & accounts dated July 2015 from Marhamchurch Christmas Tree Appeal - placed on file for the November meeting

15/210c Correspondence circulated at the meeting:

- xx) Copy of email and attachment form CC re the Neighbourhood Planning Team training events.
- xxi) CC Annual Report 2014/15
- xxii) Playpark Equipment information (David Taylor Design)
- xxiii) LTN 31 Section 137 of the Local Government Act 1972
- xxiv) Local Council Powers & Duties
- xxv) LTN 79 Staff Pensions.
- xxvi) Town/Parish Council Code of Conduct Training Scenarios.
- xxvii) CC re Code of Conduct Complaint.
- xxviii) Information from Speeder Ltd re toilet electronic units.
- xxix) Fields in Trust.
- xxx) N Coast Cluster Group re Public Footpath & Street Cleaning Agreements.

## **Planning**

15/211a Decision Notices:

- i) PA15/06893 - Extension of dairy shed (same dimensions and design) to house farm machinery and a farm scale anaerobic digester, using farm produced waste and producing power to be used on the farm. East Titson Tackbear Road Titson. Philip Cholwill. Approved.
- ii) PA15/06368 - Prior Notification under classes Q (a) and (b) conversion of a piggery to a dwelling. Waterstone, Marhamchurch. Mr C Jopling. Does not require prior approval.
- iii) PA15/06453 - Construction of a dwelling. Village Farm Marhamchurch. Mr S Rudman. The proposal was approved by the Planning Committee at Liskeard. The Chairman and

Cllr R Blewett attended the meeting. The Chairman was thanked for speaking at the meeting. It was an 85 mile round trip leaving at midday and getting home at 1950hours.

15/211b

Applications:

- i) PA15/08503 - Demolition of existing dwelling and erection of replacement dwelling. Middle Longbeak Marine Drive Widemouth Bay. Mr Anders Baker. Following examination of the plans it was resolved to respond raising no objections.
- ii) PA15/09022 - Covered Seating Area for Bar/Restaurant with Retractable Roof built on the footprint of the Existing decking to the south elevation. Bay View Inn Marine Drive Widemouth Bay. Mr David Keene. Following examination of the plans it was resolved to recommend approval.

15/211c

CC Planning Enforcement has responded to the enquiry made by Cllr Chopak re the development at Wildcroft, stating that the development which is within the curtilage of Farthings is a metal structure to store the family cars; it was subject to a pre-application in 2014 and, though the present development is not similar to that submitted, it still falls within Permitted Development under Class E of the GPDO 2015.

15/211d

Paperless Planning updates. CC is proceeding with their intention to go paperless. The move to paperless will take place on 04.01.16 or from 01.04.16 – councils can elect their choice of date. CC has arranged 6 x workshops the 2 closest are Wadebridge November 17th and Liskeard 18th January. The Clerk has requested a workshop in the Bude area which Cllr Chopak confirmed CC has agreed to. It was resolved to request not to ‘go paperless’ in January 2016. £700 grant from CC towards paperless planning has been received.

### **Cllr N Chopak.**

15/212 Footway/Cycleway at Helebridge has been closed while CORMAC undertook some work on the path and area. Cllr Chopak advised that the Cornwall Countryside do not have enough manpower to effect full trimming back and clearance of all the brambles etc. Negotiations with CC in relation to the public toilets at Widemouth Bay with Poundstock Parish Council and Summerleaze and Crooklets with Bude Stratton TC respectively are ongoing. . CC is having a budget review in November. More recycling options will be available in the New Year.

### **Feedback re meeting about the Bullers Arms Car Park.**

Cllr T O’Sullivan left the meeting.

15/213 Cllr J Petherick confirmed that a meeting had taken place with himself, Cllrs O’Sullivan, Cllr Waterhouse and Mr S Rudman on 17.09.15 at which Mr Rudman advised that his asking price is £440,000. Following the discussion, during which various options and some suggestions were discussed, it was resolved that the price is too high and to take no further action. The Clerk was directed to write to Mr S Rudman thanking him for meeting with representatives from the parish council.

Cllr T O’Sullivan returned to the meeting.

### **Creathorne Solar Farm Community Benefit Fund.**

- 15/214 a) The suggestions and requests have been circulated. Following the discussion it was resolved that councillors will have an informal meeting to go over all the suggestions and devise the best way to proceed. It was noted that the parish council must stay within the confines of the existing statutory legislation regarding granting funds and expenditure.
- b) Discuss a protocol for dealing with applications/suggestions. The Clerk will prepare a request form to be used by applicants and it will be similar to the form used for other grant requests by groups and will incorporate a request for information: recent fundraising details, reason for request with quotations/costings for work, copy of accounts.
- c) Consider offer from CC for holding Community Fund monies. CC offer a call account facility whereby surplus council funds will be deposited with them on a daily basis and recalled when

required. Interest will be capitalised by CC on a monthly basis and added to the balance of the account and will be set on the basis of the monthly average interest rate CC receives less a 0.25% administration fee. CC will not advise any idea of the likely average interest rate and it was resolved not to use this facility without knowledge of the rate.

**Public Conveniences.**

15/215 The Clerk has contacted Kilkhampton PC about their system ie how much it cost to install and their revenue from the 20p admission units. Revenue - November 13 - March 14 = £500. 2014-15 = just over £2000 and this year to date about £1200. The cost of installing their system is not known. The Clerk has circulated information from a company in Brixham who install electronic units for local authorities. Crackington Haven parish council took over £2000 in 1 year in voluntary contributions. It was resolved that at this time not to proceed with either a slot machine or voluntary contribution system.

**Red Kiosk - Future Use & Defibrillator**

15/216 Following the offer of funds for a defibrillator from Stratton Young Farmers' Club, the information had been circulated by email to councillors and there had been a majority decision to accept the offer. The Chairman and Cllr R Blewett had attended Stratton YFC AGM to accept the offer. It was resolved to proceed with installation as soon as possible to be undertaken by FLEET and for the £300 annual maintenance fee to be the responsibility of the parish council. Thanks were expressed to councillors for their involvement in facilitating the arrangements.

**Transparency Code – Grant application.**

15/217 Information about the grant (funded by UK Government) received from CALC had been circulated. The grant is in respect of expenses incurred by councils having to comply with the requirements of the Transparency Code, in addition to the existing Audit Commission. It is expected to cover the cost of work and equipment bought after 01.04.15 solely to comply with the Code. The government are planning to offer funds for 15/16, 16/17 and 17/18. The Clerk has completed the application as far as possible. The claim for this year will include domain registration £178 (payable every 2 years). Fee from A Morgan (Bude Computers) for website design, website creation and on-site training £250.00, the Clerk's extra hours for training 11 so far, and the annual cost of the extra hours for the clerk to maintain the website. The Clerk explained that a relatively small amount of work was needed every month but that once a year the financial figures and audit information had to be prepared, extracted, scanned and placed on the website and altogether this was estimated to overall average 1 hr per month. The Clerk will proceed with the grant application. The hosting cost £106.80 is free for the first year.

**Review terms of Marhamchurch Playpark Working Group/Sub Committee.**

15/218 Deferred

**Cemetery**

15/219a) Review Water Provision. Cllr M Grills will install a 1000 litre container with a lid and tap in due course. Cllr M Grills suggested having a water pipe connected to the water supply from the Church. Mr P Jones will enquire from the PCC.  
b) Review fees. Deferred

**Policies and Protocols.**

15/220 Deferred

**Remembrance Day Poppy Wreath.**

15/221 The councillors approved the ordering of a £17 wreath for Remembrance Day. Cllr J Petherick will represent the parish council and lay the wreath on 08.10.15.

**Local Council Review – Annual Subscription Renewal (£17 for quarterly magazine).**

15/222 It was resolved to renew the subscription.

**Finance**

15/223 a) It was resolved to authorise payments totalling £346.52 as per schedule plus £336.82 (5 x cheques: Chairman’s Travel expenses, RG Blewett Cemetery grass, Bude Computers – printer, F Hodges Electrical safety check, NALC subscription for LCR magazine).

b) Income.	CC Paperless Planning Grant	£700.00
	Mouncey Memorial (balance due)	£20.00
	Cremation Brandwood	£20.00
	Cremation Wint	£30.00

c) Bank Balances. as at 19.10.15

	Int Acc £42,936.23	Current Acc £1,885.33	
	Playpark	Int Acc £1,000.00	Current Acc £1,571.33.

d) Monmouthshire Building Society. Paperwork relating to identification documents were given to the Chairman and Cllr R Blewett

**Consider 2016/17 Precept.**

15/224 The Clerk had circulated first draft working figures for consideration. CC have yet to confirm if the parish council will received a CTS grant for 2016/17, there been no indication about a cap on precepts and/or the need for a referendum if the precept increase exceeds a specified level and the taxbase for Marhamchurch has not been notified. Due to higher than expected expenditure this year (grave markers and war memorial cleaning), it was noted that it will probably be necessary to increase the precept. The expenses relating to the requirements under the Transparency Code need to be considered as there is no guarantee that the total applied for will be granted.

**Other Parish Matters (eg Highways / Community Shop / Footpaths.**

15/225 a) Playpark – Matters were discussed earlier in the meeting (during the Community Benefit Fund item) when Cllr F Hunt advised that the monkey bars will be rebuilt; the boat is beyond repair and needs replacing, and the train and the zebra both need replacing in the next 6 – 12 months. The annual safety check has taken place but there was no mention of the fence.

b) Highways – Some weed treatment has taken place and the Clerk was directed to contact CC to ascertain exactly what is and is not being done within the village.

c) Footpaths – nothing to report

d) Community Shop – Mr P Hillenbrand advised that the committee has applied to Power to Change which is endorsed by the Big Lottery and the Plunkett Foundation for a grant.

**Urgent Matters raised with the Chairman since the Agenda was published.**

15/226 Free Dog Chipping is available for a limited period at SPLASH. Free Inoculations against ‘flu are available at the Parkhouse Centre.

By agreement of the councillors it had been agreed to place this item at the end of the meeting.

**2015/16 Good Neighbour.**

15/227 Some names were put forward and the recipient for 2015/16 was agreed, the Clerk was directed to prepare a certificate and purchase a voucher.