

Marhamchurch Parish Council

Tuesday October 18th 2016

A meeting of the Parish Council was held in the Methodist Sunday School on the above date at 7.30pm.

Councillors present: Chairman Mr R Hockin, Messrs R Blewett, S Colwill, M Grills, T Edwards, T Perry, J Petherick, Mrs F Hunt and Mrs J Walter. Mrs I Waterhouse arrived during the Public Open Session Also in attendance Clerk, Mrs B Heathcote and C Cllr N Chopak.

Approximately 6 members of the public were present for some of the meeting.

Apologies – There were no apologies

Declarations of Interest

16/178 No declarations

Dispensations.

16/179 No requests for dispensations were received.

Public Open Session To receive questions and answers from the public on an agenda item.

16/180 Mr M Moore spoke about the comments made by the Cornwall County officer at the Bude Community meeting relating to Bude Canal. Mr Moore advised that within the original Regeneration Project aims, were plans to make Bude Canal navigable from Falcon Bridge to Helebridge at Marhamchurch and a slipway at Bude to allow boats to gain access to the Canal. These aims, including a replacement bridge at Rodd's Bridge to give necessary headroom, have not been achieved. When questioned, the CC officer indicated that there are no plans to implement these aims as there are no resources. Mr Moore advised that Bude Canal and Harbour Society are very disappointed as they had hoped that, although currently on hold, it remained CC's intention to uphold the original aims.

Confirmation of the Minutes of the Meeting of the Parish Council held on September 6th 2016.

16/181 The minutes were approved and signed by the Chairman.

Matters Arising.

16/182a **Para 16/159a Bullers Arms Car Park Community List Request** Following receipt of the application, Mr D Read CC Community Link Officer had suggested that more details of events and dates would improve the application process. The Clerk has managed to acquire more details and the application will be updated.

16/182b **Para 16/160b (viii) Bude Community Network Panel meeting on 10.10.16** The Chairman gave a short report about the meeting which was attended by Messrs R Hockin, J Petherick, S Colwill and the Clerk. The notes will be circulated as soon as they are received.

16/182c **Para 16/165 Clerks' Planning Training Session.** The Clerk had attended and found the session to be very interesting and informative.

16/182d **Para 175a Transparency Code Grant application** has been approved and the full amount £448.94 claimed was received. CALC has advised that the amount being accepted next year may diminish as they expect parish councils to precept for the costs.

16/182e **Para 16/175b Highways** The sign will be installed at Chrisney Cross as a priority as soon as it arrives. The grass in the Churchyard has been cut and Highways advised that the Churchwardens are responsible for cutting the vegetation on the boundary walls. Highways had responded that the repair to the damaged bridge at Hele was not a priority. However Mr J Petherick advised that repairs have been effected. Regarding the brown sign reported to be obscuring visibility when accessing the A39 at Box's Shop from Woolstone Mill side, Highways request a photograph as they have been unable to locate the sign on their visit neither do they have a record of approved brown signs. The directional signs for the road from Marhamchurch to Langford Mill will be reset as soon as possible.

Correspondence.

16/183a The following items (most of which had been emailed) were placed for circulation on 04.10.16.

- i) Glasdon
- ii) LCR.
- iii) Clerks & Councils Direct.
- iv) Heritage Centre, Development Officer. The Clerk will place the letter on the noticeboard.**
- v) CRUSE Bereavement.
- vi) Tanya's Courage Trust – placed on file for the November meeting**
- vii) NALC AGM Agenda No 7 – Council Tax Referendum Principles.
- viii) NALC Local Government Finance Settlement Technical Consultation – parishes and council tax referendum.
- ix) CALC Weekly News Roundup – 09.09.16; 16.09.16; 23.09.16; 30.09.16.
- x) CC Press Release - Electoral Review Panel puts forward proposal for future size of Cornwall Council.
- xi) CC Hackney Carriage & Private Hire Driver Licensing.
- xii) CC Pop-up Sites Tender.
- xiii) Cornwall for Change response to the Governance Review External Group (GREG) report.
- xiv) Monmouthshire B Soc – Interest rate change (from 1.05% to 0.70%)
- xv) Local Association Information Services 1392: Housing & Planning Act 2016 for Neighbourhood Planning.
- xvi) CC CORMAC re Footpaths – Local Maintenance Partnership.
- xvii) CC Communities and Devolution – 5th Planning Newsletter
- xviii) CC Communities & Devolution – Special Bulletin. GREG final report.
- xix) Cornwall Sports Bulletin – October.
- xx) Community Energy Switch information – registration deadline 31.10.16. Information has been passed to some groups in the parish and placed on the noticeboard**

16/183b The following items were placed for circulation on 18.10.16:

- i) PowerPoint presentation from Bude Community Network meeting re Planning Enforcement.
- ii) CC Planning Partnership (CPP) Minutes 07.06.16/
- iii) CALC Weekly News Roundups 07.10.16 & 14.10.16.
- iv) Neighbourhood Planning seminar presented by Mark Pearson, Executive Director, Regional Design Support, Design Action – Architecture Centre Devon and Cornwall
- v) CC Communities & Devolution newsletter dd 04.10.16
- vi) CC Communities & Devolution Special Bulletin – Clean Air for Cornwall Strategy.
- vii) Update from GWR Paddington will be closed to all rail services from Saturday 24 December to Thursday 29 December.

16/183c The following items of correspondence were dealt with at the meeting.

- i) CRUSE Bereavement – placed on file for the November meeting.

Planning

16/184a Decision Notices/Updates:

- i) PA16/06797 - Outline planning permission with some matters reserved: Proposed site up to 5 dwellings, garages and new access. Land Adjacent To Melrose Helebridge Road Marhamchurch. E Trewin & Sons (Farms) Ltd. Refused. The Clerk read CC's Schedule of Reasons for refusal.
- ii) PA16/08230 – Permitted Development. A building containing an anaerobic digestion system, a building containing a mixing tank. Two permanently placed metal shipping containers containing a control room and a CHP (combined heat and power unit) which produces electricity and heat energy from the gas produced through anaerobic digestion. One permanently placed metal shipping container containing a drying system to dry bedding used on the farm. Trelay Farm, Marhamchurch. Mr James Dorman. Planning permission is required.

16/184b Applications/Appeals.

- i) Update re Change of Procedure for APP/D0840/W/16/3154072 (PA16/00853).
The Planning Inspector has reconsidered and now considers that a Hearing procedure is the most suitable process for the Appeal. CC has subsequently advised that the Hearing will in the Marhamchurch Village Hall on Tuesday 10th January 2017 and notification letters to third parties will be sent out on 13th December.

Cllr N Chopak.

16/185 There is a planned road closure on the A39 between Treskinnick Cross and Wainhouse Corner to effect road repairs on the bends at Dimma. Cllr Chopak has requested that a convoy system is used instead of a road closure. The Health and Social Care budget is under severe pressure. Cornwall Leisure Centres are up for tender. There have been serious vandalism problems at the toilets in the car park at Widemouth Bay which has been a serious issue for Poundstock Parish council who took on running them from CC. Cllr N Chopak asked if the parish council will consider having a discussion at their next meeting about an issue brought to her attention by a resident in Hobbacott Lane relating to crop spraying. Following a short discussion it was resolved to place the matter on the agenda.

Traffic Speed Sensor.

16/186 Following a discussion, it was agreed that Cllr Chopak will request that the CC flashing speed warning sign is placed in Pinch Hill. Mr T Edwards suggested that the parish council should purchase their own speed sign so it can be placed in areas where there are traffic speed/safety concerns. The equipment could also be hired by other parish councils. It was suggested using some of the Community Benefit Fund. Cllr Chopak advised that CC would need to make a Traffic Regulation Order and she will make enquiries if they would be willing to do so and she will enquire about the cost of the equipment.

Neighbourhood Plan.

16/187 Following a discussion it was resolved that Mr J Petherick will go ahead with the first stage which is to register an area of Neighbourhood Designation. It was noted that it is imperative that persons other than councillors are involved and instrumental in the Plan. There was a suggestion to invite CC Bude Community Linkperson, Mr C Sims to a public meeting so he can explain the background and processes of a Neighbourhood Plan to parishioners. This will be the precursor to see if there is an appetite for a Parish Neighbourhood Plan.

Community Benefit Fund

16/188a Update re Village Hall – The SITA meeting was scheduled for 07.10.16 and the committee are waiting to hear if their application was successful.

Update re Revel Field – Mr M Grills advised that the work is in-hand

16/188b No other CBF matters.

Parish Cemetery

16/189 b) New Access. The gate has been installed. Payment of £77 for the gate and a security passcode lock was unanimously approved. Mr R Blewett advised that the cost of the work to prepare the opening is £30 + VAT. The Clerk was directed to write to Mr C Trewin advising him that the work is complete and thanking him for his co-operation.

a) Review fees and conditions. Messrs R Hockin, R Blewett and J Petherick had met with the Clerk to go over the information including a comparison with fees charged by other Burial Authorities. It had been noted that on the whole Marhamchurch's fees were considerably lower – especially non parishioner fees. Several Parish and Town councils charge double fees for non-parishioners, some charged treble. The Clerk had prepared a new set of draft conditions and procedures and a draft set of fees suggested by Messrs Petherick, Hockin and Blewett. Not all the councillors had been able to study the information and it was agreed to defer until the November.

Playpark - Terms of Reference, Constitution and Minutes' approval.

16/190 The new draft Constitution and new draft Terms of Reference had been circulated. There was a discussion about the background to the Constitution and Terms of Reference which are in relation to the public liability insurance. Some wording needed to be updated and it was resolved to defer a decision until the November meeting.

Millennium Bench Maintenance.

16/191 No update

Broadband Installation.

16/192 The grant application has still not been approved by CC portfolio holder.

Weed Treatment.

16/193 There has been no further communication from BS TC about the weed treatment or that the agreed cost of £400 would remain the same for 2017/18 & 2018/19. The Clerk will follow up.

Response from Grant Thornton re request to reduce the annual fee.

16/194 GT have advised that the fee structure provided to all Councils with the Annual Return is non-negotiable

CC Countryside Department – request for update re footpath and structures.

16/195 CC Countryside Officer has requested notification of requirements for addition or removal of any footpaths or structures for 2017/18 schedule and any gates/sties which need to be added or removed from the schedule. The Clerk has forwarded a copy of the letter to the Footpath Maintenance contractor.

Local Council Review Annual Subscription – quarterly magazine £17.00.

16/196 It was resolved to renew the subscription

SLCC Smaller Councils' Group meeting – Accounts and Precepting in Bodmin – 13.10.16.

16/197 The Clerk's attendance had been approved. Methods of maintaining accounts and precept preparation were discussed and compared. The Clerk confirmed that the current procedures undertaken are good.

Finance

16/198 a) It was resolved to authorise payments totalling £310.43 as per the schedule plus £211.20 (RG Blewett - Cemetery 12' gate + post, crooks and combination lock £77.20 and Grass cut £60; CALC Chairmanship Training £24.00; B Heathcote travel to Bodmin £30.28; £2.72 PC consumables; £17 LCR subs)

b) Income	Memorial (S Whitfield)	£ 50.00
	Transparency Fund Grant	£448.94
c) Bank Balances.as at 13.10.16	Monmouthshire B/Soc	£18,080.79
	TSB Int Acc	£10,946.93
	TSB Current Acc	£ 1,868.47
	Playpark TSB Int Acc	£ 1,000.50
	TSB Current Acc	£ 1,792.27

d) Consider Precept and planned extra expenditure for 2017 – 2018. Half-year receipts and payments budget report and a draft set of Precept figures were circulated. If the 2017/18 precept is increased by 2% to £13800, with the level of expenses in line with this year, including the same level of grant allocation, plus to cover the parish 2017 election, include election costs expended this year to reinstate in reserves, include funds for IT maintenance and to cover replacement and implement pension provision there will be a substantial deficit. Copies of the draft figures were distributed.

Other Parish Matters

- 16/199 a) Highways –The Chairman offered to report the water running down Pinch Hill.
b) Public Toilets – There were no comments about the Shop sign on the wall.
c) Community Shop. Mr P Hillenbrand advised they have been award a £10k grant for a consultation and feasibility study from the Big Lottery. When complete if the project is deemed to be sustainable it will strengthen the chances for further grant applications being successful. The shop was busy in July and August and is now much quieter.

Urgent Matters raised with the Chairman since the Agenda was published.

16/200 CALC Newsletter circulated on 09.09.16 contained information about a Chairmanship Training course in Liskeard which was attended by J Petherick.

Date and Items for next Agenda

- 16/201 a) Tuesday 15th November 2016.
b) Playpark, Cemetery, Precept, RBL Poppy Wreath, Grant Allocations, December meeting.