

## Marhamchurch Parish Council

Tuesday 21<sup>st</sup> March 2017

A meeting of the Parish Council was held in the Methodist Sunday School on the above date at 7.30pm.

**Councillors present:** Chairman Mr R Hockin, Messrs J Petherick, R Blewett, S Colwill, T Perry, M Grills, Mrs I Waterhouse & Mrs J Walter.

Also in attendance Cllr N Chopak and the Clerk Mrs B Heathcote

4 members of the public were present.

**Apologies** Mr T Edwards and Mrs F Hunt.

### Declarations of Interest

17/52 No declaration of interest

### Dispensations.

17/53 No dispensation requests

### Public Open Session to receive questions and answers from the public on an agenda item.

17/54 No questions or comments.

### Confirmation of the Minutes of the Meeting of the Parish Council held on February 21<sup>st</sup> 2017.

17/55 It was unanimously resolved to approve the minutes which were signed by the Chairman.

### Matters Arising.

17/56 **Para 17/42 Defibrillator training** – Start time 7pm on 03.04.17.

### Correspondence.

17/57a The following items (most of which had been emailed) were placed for circulation on 16.03.17.

- i) Clerks and Councils Direct.
- ii) Healthwatch February newsletter.
- iii) NC Cluster Group (NCCG) letter to Cllr A Paynter re lack of increase re LMP.
- iv) CC Communities and Devolution Special Bulletin – the role of CCTV.
- v) Office of Police and Crime Commissioner – the role of CCTV.
- vi) Email and attachments from NCCG re business rates for toilet.
- vii) CALC Weekly News 24.02.17, 03.03.17, 10.03.17.
- viii) CC Communities and Devolution Special Bulletin –Libraries and One Stop Shops.
- ix) Letter (via CALC) from Sue Baxter Chair of NALC re Precepts.
- x) CC Communities and Devolution Newsletter Feb 2017.
- xi) CC Communities and Devolution Special Bulletin – Recycling.
- xii) Email and attachment from NCCG re lack of increase re LMPs

17/57b The following correspondence was dealt with at the meeting.

- i) iSight Cornwall requesting funds. The letter will be placed on file for the November meeting.
- ii) CC Corporate Governance email with dates for Code of Conduct training. There is one in Bude on 25.09.17, 2 – 4pm.

### Planning

17/58a Decision Notices/Updates.

- i) PA17/00016 - Lifting of agricultural occupancy condition on decision 1288/E (application E/STR/50/1550) dated 16.03.1950. Oakdene Marhamchurch. Mrs S Kirby. Approved.
- ii) PA17/00125/PREAPP - Pre application advice for proposed erection of 4 dwellings Land South West of Elmsleigh Pinch Hill Marhamchurch. Mr And Mrs I Winks. Advice given – in the planning officer's opinion the paddock is likely to be deemed a suitable residential site for up to four dwellings.
- iii) PA17/00497 - Non material amendment in respect of application PA15/06453 - Replace the false chimney with a steel flue. Village Farm Marhamchurch. Mr C Saxton. Refused as a minor amendment and planning application required.
- iv) PA17/00979 – Erection of general purpose agricultural building. Land off Hilton Road

Marhamchurch. Mr Benjamin Marsh. Pending.

#### 17/58b Planning Applications/Appeals.

- i) PA17/01140 - Two storey extension to existing holiday cottage. Hilton Farmhouse Holiday Cottages Marhamchurch. Mr & Mrs B Emery. Following examination of the plans and the discussion it was unanimously resolved to recommend approval.
- ii) PA17/01397 - Demolition of Public Conveniences to be replaced by Village shop with Accessible Public WC with first floor store and office. Public Conveniences The Village. Dr Peter Hillenbrand Marhamchurch Village Shop. Following examination of the plans and the discussion it was unanimously resolved to recommend approval
- iii) PA17/01852 - Two storey extension to existing barn conversion (annexe). East Helscott View Marhamchurch. Mr & Mrs F Bray. Following examination of the plans and the discussion it was unanimously resolved to recommend approval
- iv) PA17/02218 - Demolition and Replacement of Existing Two-Storey Dwelling with a New Two-Storey Dwelling. Cyder Cottage Hilton Road Marhamchurch. Mr & Mrs Hide. Details of the proposal had not come in time to be included on the agenda but the Clerk had included the details on the Planning Application notice advertised in the noticebox. The councillors resolved to deal with the proposal at the meeting. The plans were examined and there was a discussion about the size and aspect of the replacement dwelling. It was unanimously resolved to recommend approval. The Clerk was directed to include a suggestion that the side of the house facing the road is moved back a little to allow more distance between the house and road.

#### **Cllr N Chopak.**

17/59 Cllr Chopak spoke about the closure of Holsworthy Hospital and that Devon Health and Care Sustainability and Transformation Plan (STP) has progressed further than Cornwall's STP. Cornwall Council voted Cornwall's STP not fit for purpose due to lack of proper consultation. The timing is critical because the NHS must have a plan by the end of July but with elections it will be hard for CC to deal with STP. There are many hospitals that do not pass health and safety regulations – such as fire regulations and due to lack of spending on maintenance, buildings and equipment are not up to standard. Mr M Grills commented on the bridge at The Old Foundry which was damaged by flood and never repaired. There was a discussion about who is responsible for maintenance and the Clerk was directed to write to the Environment Agency. Mr M Grills also mentioned that the river upstream from the stepping stones is blocked and the Clerk will contact the Environment Agency.

#### **Neighbourhood Plan update.**

17/60 Mr J Petherick reported that the inaugural meeting had taken place on 08.03.17 (those present were J Petherick, F Hunt, J Walter, R Hockin, and S Colwill). There will be a report in the newsletter and flyers to be delivered in the parish. A meeting with other parish council representatives, CC Community Link Officer C Sims and Sarah Furley from CC has been arranged for 31.03.17 at 7pm. It is planned to have an interactive page/section on the Parish website.

#### **St Marwenne's Church Flower Festival.**

17/61 Invitation to make a flower display for the festival on 16 – 18<sup>th</sup> June. I Waterhouse and J Walter agreed to help and the Clerk will contact F Hunt to see if she will organise the display.

#### **Community Benefit Fund**

17/62 a) Update re request from Marhamchurch Baby and Toddler group. The group is unable to provide copies of bank statements, as per the conditions, as one of the main people from the group has gone abroad. The group has provided a list of items and requested the cheque is paid to one of the leaders so they can order the items on-line. Following the discussion it was resolved that if a form prepared by the Clerk setting out the items and cost is signed by 2 members of the group as a receipt this will be acceptable.

- b) Update from Marhamchurch Pre-School Group. Reply letter received at 5pm 21.03.17. The group has advised that the idea for a canopy is in its infancy and that they will check with the Revel Field Trustees and CC prior to commissioning a canopy. It was noted that Pre-school have provided 1 quote - £4,380.00. Following a short discussion, the Clerk was directed to write to Pre-School advising that at this stage they are unable to agree a grant but will earmark some funds for the project and suggest they get in touch when they are further along with finalising the project.
- c) Planters and flowers in the village. The Clerk had prepared a poster, asking for suggestions and volunteers, for display was approved. Some suggestions for sites for flowers were: by the Marhamchurch signs and by the bus shelter.
- d) The Revel Field Trustees thanked the Parish Council for their support and confirmed they have engaged a contractor to clear the scrub and they are hoping to have a site meeting soon.

### **Playpark**

17/63 It was unanimously resolved to approved Minutes dated 15.03.17

### **Update re Local Devolution Fund Community Broadband project.**

17/64 Mr R Blewett advised that the Methodist Chapel Trustees have approved the request to install superfast broadband in the Sunday school. It was agreed to await written approval and then the clerk will contact BT. The Clerk will liaise with Mr R Blewett about siting the box.

### **Annual Parish meeting.**

17/65 The meeting will be 18.04.17 at 7pm and the Clerk will invite Cllr N Chopak and the new PCSO as the guest speakers. The format will be the same as previous years and the Clerk will request reports from groups and organisations in the parish which will be displayed at the meeting and in the Village Hall the following day at the Coffee Morning.

### **Update from Bude Stratton TC re the areas in the parish they have the contract to maintain.**

17/66 A map of the village with colour coding has been received showing the specific areas that BSTC have the contract from CC for weed killing, grass cutting and hedge cutting. Still no information as to when and how often the areas are maintained.

### **Weed Treatment.**

17/67 Still no response from BSTC to the outstanding query about the areas they treated last year. In light of the fact that BSTC already have the contract from CC to weed treat certain areas, there was a discussion about whether and how often the remaining areas need to be treated. The Chairman suggested waiting and having a discussion with BSTC about just treating the remaining areas.

### **Review security of Cemetery Records' storage.**

17/68 The only records are in registers which are wrapped in a fire blanket and stored in plastic box. As part of risk assessment, the Clerk commented this may not be sufficient against fire or flood. The Clerk suggested starting a spreadsheet from 2017 onwards. There was a discussion about how to have the information from 1993 – 2017 recorded and stored. Mr S Colwill will make enquiries about having the registers scanned.

### **Review protocol for dealing with developers in respect of pre-planning developments.**

17/69 CALC has advised the protocol already adopted is acceptable.

### **Cornwall Local Plan – hard copy for the Clerk.**

17/70 CC provided one free hard copy. The Clerk requested to have a hard copy to keep in the office. Cllr N Chopak offered to get a copy.

### **Finance**

- 17/71: a) It was resolved to authorise payments totalling £2,518.73 as per the schedule plus £456.00 to S Jose to replace the one posted in January as the payee details were incorrect.
- b) Income      CC LDF Community Broadband Project Grant                      £1,116.80

	HMRC VAT reimbursement Feb 16 – Feb 17		£1804.38
c) Bank Balances.as at 21.03.17	Monmouthshire B/Soc		£17,010.79
	TSB	Int Acc	£ 5,948.60
	TSB	Current Acc	£ 5,314.60
Playpark	TSB	Int Acc	£ 1,000.70
	TSB	Current Acc	£ 2,134.62

d) Review TSB. No letter was received from TSB or FSCS confirming that the account is covered under the FSCS terms. The Clerk posted a letter of complaint and recently received a response maintaining that they were not wrong in sending the first letter but have apologised for the poor service received while trying to get a resolution and as an acknowledgement have credited the account with £20

### Revised Financial Regulations.

17/72 It was agreed to defer until after the elections.

### Parish Council Elections.

17/73 The Clerk has collected the packs from Bude Library. CALC have advised that clerks should not do anything to facilitate returning papers. Clerks will be advised if seats are to be contested on 5<sup>th</sup> April.

### CORMAC Local Maintenance Partnership 2017/18.

17/74 The details of the terms have been received. The funding is specifically for the cutting of vegetation that grows along the surface of PROWs and is calculated at £110 per km, per cut for Gold paths, £5.50 per cut for specific isolated gates or stiles and a flat rate of £44 per km for the overall length of silver paths in the parish. It was unanimously resolved to continue with the partnership. It was unanimously resolved to ask Mr S Jose if he will continue to be our contractor.

### Other Parish Matters

- 17/75 a) Public Conveniences – Non Domestic Rates Demand 2017/18 £594.15 with a small business rate relief of £594.15 so nothing to pay.  
 b) Highways/Hedges. Mr M Grills reported some holes and verge/edge of road disintegration near Trelay which Cllr N Chopak offered to report to Highways.  
 c) Mr P Hillenbrand gave an update relating to the Community Shop, including that they are about to send off a grant application to Atlantic and Moor Local Action Group (part of DEFRA) and the Big Lottery. The Food Fayre – in connection with the Shop will be on 17.04.17

### Urgent Matters raised with the Chairman since the Agenda was published.

17/76 Mr R Blewett mentioned that there was a report about Marhamchurch with photos in the Western Morning News.

### Date and Items for next Agenda.

17/77 18.04.17 at 19:45 preceded by APM at 19:00.