

Marhamchurch Parish Council
Tuesday 18th July 2017

A meeting of the Parish Council was held in the Methodist Sunday School on the above date at 7.30pm.

Councillors present.

17/161 Chairman Mr J Petherick, Messrs R Blewett, S Colwill, T Edwards, T O’Sullivan, Mrs F Hunt, Mrs J Walter, Mrs S Butler and Mrs Waterhouse.

Also in attendance: Clerk Mrs B Heathcote and for some of the meeting Cllr N Chopak.
Approximately 12 members of the public were present for some of the meeting.

Receive and Approve Apologies.

17/162 Mr T Perry’s absence was approved.

Declarations of Interest.

17/163 Mrs S Butler declared a non-registered interest re Agenda Item 11 BAH car park space.

Dispensations.

17/164 Mr S Colwill’s request to use his dispensation re PA17/06040 was approved.

Public Open Session to receive questions and answers from the public on an agenda item.

17/165 No comments or questions.

Confirmation of the Minutes of the Meeting of the Parish Council held on June 20th 2017.

17/166 It was unanimously resolved to approve the minutes which were signed by the Chairman.

Matters Arising.

17/167 a) **Para 17/138a (i) Red Ensign Day.** Mr R Blewett has advised that his family has ordered a Red Ensign and will arrange for it to fly on the Church for Merchant Navy Day.

b) **17/139b Planning Applications PA17/ 02783** – The Clerk had emailed the councillors to check if they wished to have their concerns included in the consultee response. Following majority approval they were included.

c) **Para 17/156d TSB signatory mandate.** Mrs S Butler has completed and returned the forms to the Bank.

Correspondence.

17/168 a) The following items were placed for circulation on 11.07.17.

- i) Clerks & Councils Direct.
- ii) Devon & Cornwall Police Alert information.
- iii) CALC Monthly News June.
- iv) CC Neighbourhood Planning Update June 2017.
- v) NALC – Fixed Penalty Notices Consultation.
- vi) Electoral Review information.
- vii) Email form CC Asst. Head of Service (Corporate Governance Audit).
- viii) Copy of letter to CC CEO from the Local Government Boundary Commission.
- ix) Copy of letter to East SDA – Bude CNA from the Local Government Commission + Additional information.
- x) CC 2017 Off-Street Parking Consolidation Order information.
- xi) CC Communities and Devolution Special Bulletin - Cornwall Electoral Review. June 2017.
- xii) CC Communities and Devolution Special Bulletin - Launch of priorities for Cornwall. June.
- xiii) CC Communities and Devolution Special Bulletin - Residents' Survey 2017.
- xiv) Cornwall Healthwatch.
- xv) Playground Solutions postcard.
- xvi) National Plant Monitoring Scheme 2017 update.
- xvii) Neetside AGM Agenda + list of users. – A copy of the Neetside Users will be placed on the Noticeboard.

- xviii) Okehampton to Exeter commuter train trials planned information.
- xix) CC Communities and Devolution – Planning Newsletter July 2017 + -What is planning harm? – A guide for Town/Parish Councils.
- b) The following items were placed for circulation on 20.06.17.
 - i) The Good Councillor Guide – 2017 version.
 - ii) Marhamchurch Playpark minutes dd 12.07.17.
 - iii) Fields in Trust July update.
 - iv) Information from CC re Rest Centre Training.

Planning.

17/169 a) Decision Notices/Updates.

- i) PA17/03395 - Conversion of existing disused out building and garage into an annexe. Budds Cottage Titson Marhamchurch - Mr John Hackwell. Approved.
- ii) PA17/02339 - Installation of an agricultural anaerobic digestion facility and associated plant and equipment including underground pipework, digestate lagoon, site access road and landscaping. East Helscott Farm Marhamchurch. Mr Imran Sheikh East Helscott Renewable Energy Limited. Pending.
- iii) PA17/02783 - Additional 24 Holiday Dwellings and Extension to Swimming Pool Building to provide Woodchip Biomass Boiler Room. Whalesborough Farm. J & F Proudfoot. Pending.
- iv) PA17/04810 - Proposed alterations to existing barn conversion. Beeston Farm. Ms J Barraclough. Approved.

b) Applications/Appeals.

- i) PA17/05123 – Erection of two dwellings. Land north of Pinch Bungalow, Pinch Hill. Mark Ford Builders Ltd. A letter of objection copied to the parish council was read. The plans were studied and during the discussion it was noted that though the house may be classed as infill, the bungalow does not represent infill or rounding off but is sited in open countryside – in contravention of Cornwall Local Plan policy 3 (Role and function of places). Mr T O’Sullivan proposed recommending refusal. Seconded by Mrs I Waterhouse. The council voted unanimously to recommend refusal.
- ii) PA17/06040 – Proposed Conversion of Barn to form Dwelling. Land south of Langford Barton Marhamchurch. M J Grills & Son. The plans were studied and during the discussion it was noted that the conversion will effectively preserve a building which is worth saving. There is a separate access, the dwelling is for a permanent residence and will not be visible from many aspects. Mr R Blewett proposed recommending approval, Mr T O’Sullivan seconded. On voting, 8 councillors voted in favour of recommending approval. There was 1 abstention.

c) Enforcement

- i) EN16/02173 Alleged breaches of planning control at Land East of April Cottage Hobbacott Lane. The Planning Officer has advised that there is no breach of planning control as the land is being used for agricultural uses under Part 6 of Town and County Planning (General Permitted Development) Order 2015 and does not require planning permission. The case has been closed. The Clerk was directed to write to the Police regarding the obscene writing for action under anti-social behaviour. Cllr Chopak will make enquiries with Environmental Services regarding the impact of the manure stockpile.

Cllr N Chopak.

17/170 Cllr Chopak mentioned the flooding disaster that is occurring at Coverak and suggested the parish council have an Emergency Plan. She advised that Cornwall Cabinet has been formed, the number of committees has been reduced but the members in some committees have increased. As previously mentioned she is on the Health and Adult Social Care Committee and she is due to attend a private

consultation meeting relating to cover in Bodmin, Bude and Launceston. Feedback from the Sustainability and Transformation Plan (STP) will be used for the new plan called Shaping our Future. The £24 million awarded by the government is being frontloaded into health care – such as providing more carers and in care home staff. Cllr Chopak gave a report from the meeting with P Steen CC Highways Development Manager and members from Poundstock PC and Residents Group which was attended, for part of the time, by Mrs S Butler and the Clerk. Speed sensors will be implemented on the A39 to gauge the number and speed of vehicles and the results will be used to determine any action.

Update re Bridge closure (adjacent to Foundry Cottage).

17/171 Mr C Monks Snr Countryside Officer CORMAC has confirmed that the structural assessment has confirmed the bridge is unsafe. Meetings are due to take place to discuss the nature of the replacement bridge and the question of ownership. Mr Monks highlighted that the bridge status is a critical element as the loading requirements for vehicular and footbridges *are* vastly different and will have significant bearing on the costs. The Clerk has responded that historically the bridge was strong enough to take vehicles and that parish council have in the past requested that it is reinstated to take vehicles to avoid over use of Foundry Lane byway which CC advocate is the safe off route for cyclists and walkers to access the Canal, Multiuse trail and PROW. Cllr Chopak confirmed that CC has a legal obligation to reinstate a bridge but there is no time limit.

Consider options to keep the Bullers Arms car park space for parking.

17/172 Mrs S Butler left the meeting

CALC have advised that: a) as far as they are aware there are no reasons why the council could not explore crowdfunding and that the parish council would need to have the power to spend money on the project. b) the parish council is able to borrow money for specific projects provided the scheme is a capital one and there is good, well evidenced public support for putting the cost of the loan on the precept. One other parish council has raised funds for a car park.

Suggestions made included: having a public meeting to gauge public support; invite Sarah Mason, CALC Chief Executive to attend a meeting to answer questions; getting feedback from parishioners. It was agreed that ascertaining support from parishioners would be vital, as there is an impact on the precept. The Clerk was directed to get figures for a 50year £500,000 loan from the PWLB. The Chairman added that there is also an implication of ongoing costs and responsibilities to consider. Mrs S Butler returned to the meeting.

Feedback from Bude Community Network meeting.

17/173 No one had been able to attend.

Local Government Boundary Commission (LGBC) – Electoral Review.

17/174 Information from CC and the Local Government Boundary Commission had been circulated. CC currently has 123 councillors. The LGBC is proposing that the council should have 87 in the future. CC has proposed a council size of 99. Other suggestions are 85 and 113. CALC have suggested a range of 85 – 95. There is a public consultation running until 07.08.17. Following the discussion, the Clerk was directed to respond that the parish council do not have enough information to accept the proposed 87 or make *a* suitable alternative. However, they would stress that the Poundstock Ward member has a high number of electors to represent and a very large area to cover.

CC 2017 Off-Street Parking Consolidation Order.

17/175 The information had been circulated. No car parks in the Bude area are listed separately as having any changes. Seasonal dates for all car parks will be amended to reduce the peak summer period and extend the winter period; the cost of evening only parking permit will be reduced, a 1 month season ticket will be introduced and the cost of a 3 and 6 months option will be reduced.

Empty Properties in the Parish.

17/176 The Clerk was directed to write to CC Empty Homes Team to express concern that Titson Farm and

Titson Farm buildings are falling into more disrepair.

Neighbourhood Plan update.

17/177 A meeting of the Working Group had recently taken place, there will be a display at the Revel, flyers will be distributed to each house in September and a questionnaire distributed in November.

Councillors' Training. Feedback from S Colwill and J Walter.

17/178 Mr S Colwill had attended the 'Chairmanship' session in Launceston and Mrs J Walter the 'Being a Good Councillor' session in Truro. Both councillors felt the training had been very useful. Suggestions were made for each councillor to have a parish council specific email address and for the Clerk to have a parish council mobile 'phone. It was agreed there may be advantages to both. The Clerk will make enquiries about adding more emails to the .gov.uk email link to the website.

Review new Financial Regulations. (information previously supplied).

17/179 Due to the time it was agreed to defer the item.

Review unspent and available amounts as at 31.03.17.

17/180 a & b) Figures identifying variations on the actual payments and receipts 2016/17 differed from the estimated figures in the November 2015 precept had been circulated. The final figure showed a surplus of £2,777. Not everyone had been able to review the figures and it was agreed to defer the item.

Community Benefit Fund.

- 17/181 a) Planters and flowers in the village. There was no further information about how to adapt the planters around the War Memorial for plants/flowers or the planter for the centre of the village.
- b) Request from Marhamchurch Community Shop Committee. A further £2,118 was requested towards the cost of the unisex toilet which will form part of the shop. The Clerk confirmed there is only £782 left in the Fund. It was also noted that the previously pledged funds of £7810.10 is due for review in September 2017. Following a long discussion, Mr T Edwards proposed pledging £782, seconded by Mrs I Waterhouse. The proposal was approved by 8 votes to 1 against (Mr T O'Sullivan).
- c) Deal with other CBF matters received by the date of the meeting. – No other matters

Playpark - approve minutes.

17/182 It was unanimously resolved to approve minutes dated 12.07.17. It was noted that the new train components have been installed.

Discuss request for a public right of way (PROW) from E Helscott to Helebridge.

17/183 Due to the time it was agreed to defer the item.

War Memorial.

17/184 Due to the time it was agreed to defer the item.

Basketball Posts.

17/185 Due to the time it was agreed to defer the item.

Update re security of Cemetery Records' storage.

17/186 Clerk has not had time to progress.

Finance.

17/187 a) It was resolved to authorise payments totalling £204.59 + Playpark £1951.20 as per the schedule plus £262.26 (Cemetery grass cutting, Good Councillor Guides, Being a better Councillor Training & Travel reimbursement). Also a cheque to Marhamchurch Village Hall for £3000.00 dated 25.07.17 following the 30days notice for the funds from the B/Society and a cheque dated 15.08.17 re the toilet and bus shelter cleaning

b) Income:	Cemetery Cremation Plot reservation (Double)	£310.00	
c) Bank Balances.as at 15.07.17:	Monmouthshire B/Soc	£12,592.10	
	TSB	Int Acc	£ 8,950.51

	TSB	Current Acc	£ 2,090.78
Playpark	TSB	Int Acc	£ 1,000.86
	TSB	Current Acc	£ 6,008.62

d) Monmouthshire Building Society - paperwork was signed to remove Mr R Hockin as a signatory. The Clerk and Mr R Blewett are the 2 remaining signatories, as it is sufficient to have 2 signatures, it was unanimously resolved not necessary to add a third.

e) Copies of the Parish Council Expenditure and Income and Balance Sheet Apr – June had been circulated. It was noted that the Chairman has not yet undertaken his check on the accounts and the bank reconciliation.

Other Parish Matters.

17/188 a) **Footpaths** – CORMAC is waiting delivery of new oak decking board for Sharlands Bridge and they've added the defective stile to the work.

b) **Community Shop** – The Clerk has prepared and provided the councillors with information relating to the background to the relationship with the Community Shop and the Parish Council.

c) **Weed Treatment** – CORMAC did their first weed spraying on 17th July.

d) **Churchyard** grass and vegetation on the roadside wall was cut on 17th July (BSTC).

e) **Highways/Village Road Safety** – No feedback from CC or the Police about the points raised at the last meeting. The hedges in Pinch Hill and Helebridge Road have been trimmed and the vegetation along the cycle path adjacent to the A39 has been cut.

Mr R Blewett commented about the traffic at the junction of Helebridge Rd, Whalesborough and the A39, the multiple manoeuvres, how busy it is and the speed of some traffic.

Mr R Blewett also advised he had witnessed an incident in Helebridge Rd near the entrance to St Marwennne Close involving parked vehicles, poor visibility, a barking dog not on a lead, a horse and rider and traffic in Helebridge Road.

f) **Toilets** Mr Amos Yeo had closed the Ladies toilet on July 17th due to a water leak into the cistern. Thanks to Mr R Blewett for repairing it the same day. Mr Amos-Yeo is on holiday from 30th July – 3rd August.

g) **Defibrillator** i) Training – No response yet from FLEET re dates in October.

ii) Mr R Blewett advised Stratton YF have not installed a plaque in the kiosk.

h) **Social Media** – Mr T O'Sullivan suggested the parish council should have a Facebook page.

Urgent Matters raised with the Chairman since the Agenda was published.

17/189 No matters raised.

August meeting.

17/190 It was resolved not to plan for an August meeting. If necessary an extraordinary meeting can be called if there are planning applications.

Annual Review of Governance and Finance. Review of Internal Audit. Review Risk Assessment and Update re Transparency Code Grant. (if time allows).

17/191 The Clerk had emailed draft copies of the Risk Assessment and Internal Auditor but due to the time the items were deferred.

Date and Items for next Agenda.

17/192 a) 19.09.17 – 7.30pm

b) Items deferred from the meeting, Cemetery Annual Review, Remembrance Day and liaise with Marhamchurch Primary School for the children to attend the service. Development of a Parish Emergency Plan; Consider a Parish Council Facebook page and consider procuring a Mobile 'phone for the Clerk.