

## Marhamchurch Parish Council

Tuesday 12<sup>th</sup> December 2017

An Extraordinary Meeting of the Parish Council was held in Marhamchurch Village Hall on the above date at 8.00pm.

The following information contained in the 2 notes was not mentioned during the meeting but have a bearing on the content and have been added here accordingly.

Note 1 An email had been received from Cllr Colwill on Nov 26<sup>th</sup> stating his resignation from the role of Vice-Chairman of the Parish Council with immediate effect.

Note 2– An email had been received from Cllr O’Sullivan on Dec 6<sup>th</sup> advising that he cannot continue as part of the BAH Former Car Park Advisory Group.

### Councillors present.

17/287 Cllrs S Colwill, R Blewett, T O’Sullivan, T Perry, F Hunt, J Walter, S Butler and I Waterhouse.

**Also in attendance:** Clerk Mrs B Heathcote and for some of the meeting Cllr N Chopak.

Approximately 10 members of the public were present for some of the meeting.

In the absence of a Chairman and Vice Chairman – Cllr Colwill’s offer to take the chair was unanimously approved.

### Election of Chairman.

17/288 a) There were no nominations                      b) No Chairman’s Declaration.

### Election of Vice Chairman.

17/289 There were no nominations.

It was resolved that Cllr Colwill to remain in the chair for the meeting. Proposed Cllr Butler, Seconded Cllr T O’Sullivan. Unanimous

### Receive and Approve Apologies.

17/290 Cllr T Edwards - absence approved. Unanimous. Cllr N Chopak late arrival due to another meeting.

### Declarations of Interest.

17/291 None

### Dispensations.

17/292 None

### Public Open Session to receive questions and answers from the public on an agenda item.

17/293 The bridge on the Sharlands – Helscott path has been repaired. The Clerk will thank CC.

Cllr Colwill advised that he would allow the public the opportunity to speak during the Item 17/295.

### Correspondence.

17/294a The following items were placed for circulation on 06.12.17.

- i) FoBSP Accounts.
- ii) SLCC minutes 05.09.17
- iii) Report from SLCC National Forum meeting 17.10.17.
- iv) SLCC Smaller Councils note from meeting 10.10.17.
- v) Cornwall Statement of Community Involvement for Planning.
- vi) CALC November Newsletter & enclosures:
- vii) NALC L0-17 General Data Processing Regulation & Subject Access Requests.
- viii) CALC Training 2017/18 x 2.
- ix) NALC LO8-17 Privacy Notices & Legal Basis for processing personal Data.
- x) NALC PR16-17 Brexit & Local Government.
- xi) NALC 15-17 Planning for the Right Homes in the Right Places.
- xii) NALC PR13-17 Broadband Universal Service Obligation.
- xiii) CC Localism: Town and Parish Council Update.

- xiv) CC Neighbourhood Planning bulletin Nov 2017.
- xv) NC Cluster group email & copy letter re LMP agreements.
- xvi) CC Communities and Devolution special bulletin.
- xvii) Notification of external auditor appointments
- b) The following items were circulated on 12.12.17.
  - i) CC – re Recycling.
  - ii) Week St Mary update re Wind Turbine Appeal against Judge’s Refusal.
  - iii) BT Price changes.
  - iv) CC Budget & Priorities discussion at Camelford this evening
- c) The following items were dealt with at the meeting:
  - i) Letter dated 27.11.17 from CC advising that a Code of Conduct complaint has been made against Cllr O Sullivan and is being investigated. Prior to the assessment – all information received concerning it will be treated confidentially by CC and they advise that the PC takes the same position.

### **Bullers Arms former Car Park**

17/295 a) To receive feedback from the Drop-in sessions.

Cllr I Waterhouse reported on the actions taken and the results of the drop-in session stating there were 80 responses. 61 yes to purchase the former car park, 7 no to purchase the former car park, 3 wanted more information. There were 4 on-line responses. Cllr Waterhouse commented that it was the general feeling from those she spoke to that the asking price is too high. It was noted the car park is still on the market. Cllr I Waterhouse reported on the various types of uses suggested for the car park. Cllr Waterhouse agreed to provide a report in due course. Members of the public were invited to comment

Cllr N Chopak arrived towards the end of the discussion.

b) To discuss and resolve on the way forward.

Cllr Colwill read the email from S Mason, CALC which provided advice on the criteria and processes relating to a PWL. Following a long discussion the following 5 motions were resolved:

1. Get an independent valuation of the former car park with planning permission. Proposer Cllr Perry. Secunder Cllr Blewett. Unanimous. The Clerk was directed to request a quote from Messrs Stags and Messrs Passmore Wright & Co respectively.
2. Resulting from the valuation, approach the vendor with an offer, making it clear that the offer is dependent on funding. Proposer Cllr Waterhouse, Secunder Cllr O’Sullivan. Unanimous.
3. If an agreed offer is accepted, proceed with getting approval from CALC for a PWL which involves getting sanction from DCLG for a loan for the purchase and sustainability of the BAH former car park. Proposer Cllr Blewett, Secunder Cllr Walter. Unanimous. The Clerk will endeavour to arrange a meeting with S Mason and the Advisory Group (which now consists of Cllrs Waterhouse and Perry), the Clerk will also attend.
4. Hold a referendum as part of the business case and to go with the outcome of the referendum. Proposer Cllr Hunt, Secunder Cllr Waterhouse. Unanimous.
5. If the results of proposals 1 – 4 are positive to go ahead with the purchase of the BAH former car park for the parish. Proposer Cllr O’Sullivan, Secunder Cllr Perry. Unanimous.

### **Planning**

17/296 a) Decision Notices/Updates.

- i) PA17/10004 – First floor extension and alteration to dwelling. Homelea, Hilton Road. Mr & Mrs K A & D Walton. Approved.
  - ii) PA17/10180 Listed Building Consent for the installation of a new bathroom window to front and relocation of en-suite. The Mill House Pinch Hill. Mr & Mrs Brewis. Approved.
- b) No Planning Applications/Appeals.

**To receive Cornwall Councillor’s report to the Council.**

17/297 Cllr Chopak gave a short report on CC matters.

**Clerk’s extra hours.**

17/298 The Clerk had emailed details of the extra 32 ¾ hours worked in 4 weeks between 14/11/17 - 11/12/17 ie £436.60.

**Finance**

17/299 a) It was resolved to authorise payments £3739.69 as per schedule plus £706.60 (Bude Computers – repairs, training and website, Clerk extra hours) Total £4,446.29 & £2056.60 to Outdoor Play People from the Playpark account. . Proposed Cllr S Butler. Seconded Cllr J Walter. Unanimous.

b) Income	HMRC	Income tax reimbursement	£ 44.40
	CALC	Transparency Fund Grant	£583.15
c) Bank Balances as at 05.12.17		Monmouthshire B/Soc	£9,022.10
		TSB Interest Acc	£12,452.35
		TSB Chq Account	£2,982.13
		TSB Interest Acc Playpark	£1,001.03
		TSB Chq Acc Playpark	£2,855.87

**Urgent Matters raised before the meeting since the Agenda was published.**

- 17/300 a) **Cemetery** Approval was given for the arrangements made for Plots 85 & 86 according to the request from a non-parishioner.
- b) The Clerk was directed to write to Mr R Hockin and Mr M Grills respectively and thank them for all their hard work and commitment while serving on the council.
- c) The clerk has organised a meeting with other parish council clerks in the area, S Mason CALC and J Latter SLCC will be in attendance.
- d) Footpath Contractor has provided a copy of his £5million public liability cover and the contractor’s documents were signed and witnessed.
- e) The Clerk will put a Season’s Greetings message on the noticeboard and website.
- f) Cllr R Blewett has fitted the YFC plaque to the kiosk.
- g) Cllr Colwill advised that Marhamchurch C of E VC Primary School will become part of the Celtic Trust Academy on 01.01.18.
- h) Cllr J Walter advised that she had met with Marhamchurch Primary School Council and that they have advised that of the 134 pupils in attendance, 37 are residents in the parish and 97 are from other areas.
- i) Cllr O’Sullivan’s offer to place some holly around the War Memorial was approved.

**Date and Items for next Agenda.**

17/301 16.01.18 Agenda to include Facebook, Neighbourhood Plan, Defibrillator, War Memorial, Citizen of the Year Award, Parish Emergency Plan, Review of Public Conveniences and Cleaner’s Contract, Qila Community Benefit Offer.