

## **MARHAMCHURCH PARISH COUNCIL BUSINESS CONTINUITY PLAN**

### **in response to COVID-19 pandemic.**

#### **COUNCIL MEETINGS**

All meetings have been cancelled until further notice. The situation regarding meetings is under constant review and we are waiting on guidance from National Association of Local Councils (NALC) regarding the possibility of holding digital meetings. Updates will be posted on our website.

#### **PLANNING APPLICATIONS:**

During the uncertain times we are facing, Marhamchurch Parish Council are unable to hold meetings to discuss planning applications face-to-face. We are therefore ensuring we have in place an effective process via email communications where planning applications are closely reviewed and discussed.

Any new planning application received will be posted onto our Planning Updates page on the website. There will be five working days for the public to comment. A deadline for responses will be clearly stated.

A comment can be made directly to the clerk at [clerk@marhamchurch-pc.gov.uk](mailto:clerk@marhamchurch-pc.gov.uk). (Please ensure you state the Planning reference number clearly in your email).

Comments can also be made on Cornwall Council website: [www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register](http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register)

The councillors will check all comments made on the Cornwall Council Planning Register before making any recommendations.

Marhamchurch Parish Council have two lead councillors in Planning who will discuss planning applications, and send through proposals to the other councillors.

The councillors will carefully review all documents and reply whether they agree or disagree with the proposal.

Once a quorate agreement has been received, the Clerk will notify Cornwall Council Planning Officer and lodge a response online.

Once a recommendation has been made to Cornwall Council, the clerk will post the recommendation on the Planning Updates page.

Please note: Marhamchurch Parish Council are consultees for planning applications. We can make recommendations and comments but all final decisions are made by Cornwall Council.

#### **PLAYPARK**

Marhamchurch Playpark has been closed until further notice.

## **EXPENDITURE**

Marhamchurch Parish Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with the members of the council.

## **MARHAMCHURCH EMERGENCY PLAN**

This emergency plan was implemented swiftly and efficiently following developments regarding the Coronavirus pandemic.

Should any of our residents need help with shopping, collecting prescriptions, etc, as a result of self-isolating at home, or being at high risk and wanting to stay at home, we now have Area Volunteer Support Teams who can potentially help.

Please contact one of our Area Volunteer Support Team Key workers - details below - who will endeavour to help you:

### **Area 1: Centre of Village, Underlane, Old Orchard Close & Sharlands Road**

- Geraldine & Peter Stemp 01288 361188
- Sandra & Martyn Russell 01288 361769

### **Area 2: Hobbacott Lane, Hobbacott Rise, Village Farm Close, Hilton Road, Endsleigh Park, Longwool Meadow & Titson**

- Maureen and Jim Campbell 01288 362918
- Geraldine and Andrew Gillies 01288 361339

### **Area 3: Pinch Hill, Old Canal Close, Cricket Park & Boundary Drive**

- Carolyn & Steven Scarff 07545 770061
- Laurence & Julie Kerr 01288 361928

### **Area 4: Helebridge, Helebridge Rd, St Marwenne Close & East Helscott**

- Miriam and Peter Green 01288 362203
- Jennifer & Mark Ward 01288361618

### **Area 5: Whalesborough, Widemouth Road, Marine Drive, Widemouth Bay**

- Jackie & Andy Walter 01288 361630

We are grateful for your patience during this time of severe disruption and uncertainty.