

Marhamchurch Parish Council

Tuesday 19 March 2024

The meeting of Marhamchurch Parish Council was held on the above date at 7:30pm, in Marhamchurch Sunday School Rooms.

Councillors Present:

Chairman Cllr Perry, Vice-Chair Cllr Edwards, Cllr O’Sullivan, Cllr Grigg, Cllr Hunter, Cllr Waterhouse.

Also in attendance: County Cllr Chopak and the Clerk E Hawkins.

1 member of the public was present for the meeting.

Cllr Perry opened the meeting and welcomed everyone.

Record and Approve Apologies.

3.24/56

Cllr Bray is unwell. It was resolved to approved Cllr Bray’s absence. Proposed Cllr Hunter. Seconded Cllr Perry. Unanimous.

Cllr Chopak will be late, as attending an event at The Beach House, Widemouth regarding Making Space for Sand. Cllr Proudfoot is running late.

Cllr Kerr did not attend.

Confirm Minutes from the February 2024 meeting and ratify all decisions taken therein.

3.24/57

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 20th February 2024. Proposed Cllr O’Sullivan. Seconded Cllr Edwards. 5 in favour. 1 abstained, due to not being present at the previous meeting. The Chair, Cllr Perry, signed them as a correct record.

Declarations.

3.24/58

- (i) Cllr Perry declared longstanding interests in Agenda items. 9c: Playpark & 16: Cemetery.
- (ii) Cllr Perry declared an interest in Agenda item 12: LMP 24/25.
- (iii) There were no new declarations.

Dispensations.

3.24/59

- a) To note approved dispensations relevant to items on the agenda.
 - (i) Dispensations were note for Cllr Perry re Agenda items 9c: Playpark & 16: Cemetery.
- b) To review new dispensations requests.
 - (i) None.

Matters Arising – for report only.

3.24/60

No updates.

Public Open Session. (3 min reminder per item per person)

3.24/61:

Signed: _____Chairman. 19/3/2024

No comments.

Correspondence.

3.24/62

- (i) CORMAC Spring workshop sessions (Launceston Rugby Club 22 March 10-1)
- (ii) Call for Sites – Cornwall Council
- (iii) Keeping Cornwall Updated
- (iv) Cornwall together: February 2024
- (v) Keeping Cornwall Updated
- (vi) Age UK coach trip to the Royal Cornwall Show, Saturday 8th June 2024.
- (vii) D-DAY 80 FLAG OF PEACE - Purchase Information
- (viii) INVITATION TO JOIN THE CORNWALL PLANNING PARTNERSHIP
- (ix) Neighbourhood planning newsletter - February 2024
- (x) Keeping Cornwall Updated
- (xi) Bude & Camelford CAP Meeting 11/3/24 7-9pm
- (xii) Cornwall & Isles of Scilly Climate Commission: Call for Commissioners
- (xiii) Town and Parish Council Newsletter: 8 March 2024
- (xiv) Housing section of our North Cornwall Action Plan
- (xv) Keeping Cornwall Updated
- (xvi) 2024 refresh of the Cornwall Planning Partnership
- (xvii) PA24/01877 | Submission of details to Discharge Condition 7 in respect of Decision Notice PA19/04184 dated 17th February 2020 | Whalesborough Farm Marhamchurch

Cllr Proudfoot joined the meeting.

Planning.

3.24/63

a) **Decision Notices/Updates:**

- (i) PA23/04788 | Installation of ground mounted agri-voltaic solar array with associated infrastructure and landscaping | Whalesborough Farm Marhamchurch Bude. APPROVED
- (ii) PA23/06490 | Relocation of existing wind turbine mounted on free standing monopole mast and associated concrete foundations and control cabinet. Construction of an overflow car park, padel tennis court and the creation of an outdoor event space. Change of use of land for the siting of 68 additional holiday lodges and decking, associated internal roadway, parking, ancillary buildings, landscaping, including amenity areas, drainage and associated works including the formation of a new access road. | Whalesborough Farm Marhamchurch Bude. APPROVED.

b) **Planning Applications/Appeals:**

Any late planning applications received will be discussed but not decided under this section.

Cllr Chopak joined the meeting.

To receive oral or written reports and authorise any action

3.24/64

- a) Chairman.

Signed: _____Chairman. 19/3/2024

CAP meeting was very interesting, Bude Climate Partnership reps attended.
Camelford area were successful in the CLUP fund bid, yet to be allocated.
Signs up at Whalesborough, but noted there is still no planning application forthcoming regarding the installed flags.
Storm Tower official re-opening planned for Tues 26th March at 2pm.
Lots of online training available via healthcornwall.org.uk

b) Cornwall Councillor.

Beach House presentation – Making Space for Sand was interesting and hoped that communities can work together to reach goals.
Council Tax Bills are being distributed – there is a really useful leaflet included which may clarify residents' queries. Important to make contact with Cornwall Council early on if there are any concerns about struggling to make payments.
From 1st April unoccupied properties will be charged double Council Tax rates, in the hope of bringing more rental properties back onto the market.
Recycling & Waster Contract – Holiday Lets will require Commercial contracts with waste contractors, as Cornwall Council will no longer collect waste / recycling from holiday lets.
13th May – meeting with Leader of Cornwall Council in The Parkhouse Centre, Bude.
CAP meeting very informative – recirculating draft notes to inform everyone. Next meeting scheduled for June and it is hoped there will be a workshop around suicide awareness.

c) Playpark.

Clerk flagged concerns re exposed concrete between the two slides on the multiplay area. Cllr Perry & Cllr Grigg will investigate.

£150 cheque was received from The Revel Committee to Playpark which was deposited. Thank you to The Revel Committee for their donation.

d) The Clerk.

- (i) Community Chest Grant successful and planters have been delivered to Cllr Perry.
- (ii) Website update – could Cllr Bray, (Cllr Hunter) & Cllr Grigg provide a photo and short blurb for the website please.
- (iii) Mobile Phone – quotes circulated. Advance payment pending and clerk will then purchase.
- (iv) King Charles III – Free portrait. PC is eligible to apply. Council directed Clerk to submit request.
- (v) Anti-virus protection. Norton £49.99. Bude Computers £45 (incl service and tune up). Cllrs resolved to purchase antivirus protection through Bude Computers. Proposed Cllr Perry. Seconded Cllr Waterhouse. Unanimous. Clerk to action in May.
- (vi) Clerk transferred an additional 0.32p from 0844 account (earmarked for Hele Trail fundraising) to 0518 saving account. 0.32 was interest paid out after the initial transfer was made. Cllrs noted this.
- (vii) Annual Leave – Clerk will be away from 1st April – 5th April.

Signed: _____Chairman. 19/3/2024

Event Notice – Funk Up The Farm, Kitsham Farm 12-13 July 24.

3.24/65

Organisers have applied for 'Temporary Event' through Cornwall Council, which means that up to 499 may attend this event. Licensing Team at Cornwall Council are aware of the event. Await feedback from Poundstock PC as they were due to have representatives attend their PC meeting to discuss concerns around safety, noise, traffic.

Invitation to join the Cornwall Planning Partnership.

3.24/66

Cllrs were forwarded information – should they wish to put their name forward. Support from Council is required. There were no Cllrs interested at this time.

****Cllr Perry left the room****

Vice-Chair Cllr Edwards Chaired the meeting in Cllr Perry's absence.

LMP 24/25

3.24/67

1 application received. It was proposed to accept the tender. Proposed Cllr Proudfoot, Seconded Cllr Waterhouse. Unanimous.

****Cllr Perry returned to the meeting****

D-Day 80th Anniversary Plans.

3.24/68

Cllr Hunter updated. There is a suggested timeline of events to occur throughout the day.
8am – Proclamation to be read. 9am - Flag of Peace to be flown. 11am – Poem to be read in School.
6:30pm – Ringing out for Peace. 9:15pm – Beacon to be lit.
Cllr Hunter to forward information re the Lamp (£55) for Councillors to review.
Cllr Perry to ask Potters if they can attend the village as it will be National Fish & Chip Day.

Defibrillator Phone Box.

3.24/69

Clerk has had no quotes back. Everyone too busy. Cllr Grigg to ask his Uncle, a retired Painter & Decorator.

Hele Valley Trail.

3.24/70

(i) Community Ownership Fund EOI

Clerk submitted a new EOI on 8th March and circulated response to Cllrs. Encouraged to apply however encouraged to ensure match funding is in place before submission of application.

Suggestions from Cllr O'Sullivan

1. Independent RICS Survey to be lined up with Kivells. Clerk to formally ask Kivells for a RICS valuation, to be actioned by the Clerk when appropriate. Proposed Cllr O'Sullivan. Seconded Cllr Perry. Unanimous.
2. Parishioners Survey approved by Council and payment for printing 500 x A5 single sided (£61.38 + VAT) approved. Proposed Cllr O'Sullivan. Seconded Cllr Proudfoot. Unanimous.

Signed: _____Chairman. 19/3/2024

(ii) **Reaching Communities England (National Lottery Grant)**

Was not discussed in depth, but Council's focus on COF & CIL as priority.

(iii) **Community Infrastructure Levy EOI**

EOI opens on 1st April 2024. Clerk directed to submit EOI. Proposed Cllr O'Sullivan. Seconded Cllr Perry. Unanimous.

Cllr Chopak said she would make contact with Chris Sims who will be able to assist Clerk.

(iv) **Heritage Lottery Fund**

Not discussed.

(v) **Match Funding**

Not discussed.

(vi) **Marhamchurch Resident Survey Forms**

Discussed earlier in the meeting.

(vii) **Feedback from Visitors Survey Forms**

Feedback was circulated via email to Cllrs.

(viii) **Any Other Business**

Cllr Proudfoot highlighted importance of keeping communication going with volunteers who have shown an interest in supporting the project. She has received a number of emails enquiring about the project. It was suggested that anyone interested in keeping up to date with the project, to attend meetings, or review minutes online. Perhaps an update on Marhamchurch Matters might be useful.

A short discussion around potential of setting up a Facebook page was discussed, and clerk was asked to list it as agenda item for next meeting.

Cemetery.

3.24/71

It was suggested at the February meeting that due to the sensitive nature of Cemetery matters, perhaps the Clerk could enquire as to whether individual matters need to be brought to the Council every month, or whether the Clerk can authorise according to Policy and Procedure. Clerk updated that it was appropriate for the Clerk to deal with any Cemetery matters relating to applications, burials, memorials and that these matters should not be discussed in the meetings. For this to be able to be enforced, amendments to the Cemetery Conditions & Procedures are required. Clerk had circulated a draft proposal.

(i) **Cemetery Conditions & Procedures Review.**

Signed: _____Chairman. 19/3/2024

It was resolved to accept the proposed amendments and to authorise the Clerk to act at Cemetery Management Officer. Proposed Cllr Proudfoot. Seconded Cllr Hunter. 6 in favour. 1 abstained.

(ii) Amended Plot Reservation Form

Clerk circulated a draft form for Cllrs review and discussion. Previous suggestions had been added. It was resolved to accept the amended form. Proposed Cllr Waterhouse. Seconded Cllr Edwards. 6 in favour. 1 abstained.

Alleged overnight parking in Viewing Point North.

3.24/72

Cllr O'Sullivan to forward information to Clerk so Clerk can liaise with Cllr Chopak.

Neighbourhood Plan

3.24/73

No updates.

Allotments.

3.24/74

Still waiting for a meeting date to be proposed by Cornwall Council. No further updates.

Code of Conduct Online Training / CALC training.

3.24/75

Cllr Grigg to advise when completed online training.

Cllr Hunter and Cllr Bray completed the training.

Finance & Legislation.

3.24/76

- a) Approval of payments as per schedule and consider payment of urgent accounts presented by the date of the meeting. Proposed Cllr O'Sullivan. Seconded Cllr Edwards. Unanimous.
- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.

Parish Matters.

3.24/77

Query directed to Cllr Chopak re PA24/00579, PA24/00580, PA24/00581, PA24/00582 was raised.

Certificate of Lawfulness were approved by Cornwall Council. Should MPC have provided more information when objecting to them. Cllr Chopak acknowledged the difficulty re this, and that potentially the onus does fall with the Council to provide evidence but it is important to weigh up the time this could potentially take and whether its an effective use of council / clerk time.

Cllr O'Sullivan updated that MVSL is free from the Terms & Conditions of the £75,000 grant as 5 years has expired. Great to see the Village Shop thriving.

Signed: _____Chairman. 19/3/2024

Urgent Matters raised with the Chairman since the Agenda was published.

3.24/78

Clerk advised that there was a confidential matter that needed to be discussed. With agreement from the Council, the meeting was closed to the public to discuss the matter.

The Council considered the private matter and a course of action was resolved.

Date of next meeting and note items from Councillors for the Agenda.

3.24/79

16 April 24

Meeting closed at 9:45pm.

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____Chairman. 19/3/2024