

Marhamchurch Parish Council

Tuesday 18th April 2023

The meeting of Marhamchurch Parish Council was held on the above date at 7:30pm, in Marhamchurch Sunday School Rooms.

Councillors Present:

Chairman Cllr T Perry, Vice-Chair Cllr Edwards, Cllr T O'Sullivan, Cllr Proudfoot, Cllr Waterhouse, Cllr Butler.

Also in attendance: Clerk Julie Gray.

3 members of the public were present for the meeting.

Cllr Perry opened the meeting and welcomed everyone.

Record and Approve Apologies.

04.23/82:

Cllr Kerr, Cllr Nield and Cllr Bray sent their apologies.

It was resolved to approve the apologies. Proposed Cllr Proudfoot. Seconded Cllr Butler. Unanimous

Confirm the Minutes of the previous Meeting.

04.23/83:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 21st March 2023. Proposed Cllr Proudfoot. Seconded Cllr Butler. 5 in favour. 1 abstained, due to not being present at the previous meeting. The Chair, Cllr T Perry, signed them as a correct record.

Declarations.

04.23/84:

- (i) Cllr Perry & Cllr Butler declared their longstanding interest in Agenda item 12: Cemetery.
- (ii) Cllr Perry declared a longstanding interest in Agenda item 9c: Playpark.
- (iii) There were no further declarations.

Dispensations.

04.23/85:

- a) To note approved dispensations relevant to items on the agenda.
 - (i) Dispensation was noted for Cllr Perry & Cllr Butler re Agenda item 12: Cemetery.
 - (ii) Dispensations were noted for Cllr Perry re Agenda Item 9c: Playpark.

- b) There were no other dispensation requests.

Matters Arising.

04.23/86:

- (i) Marhamchurch Green 5 has been sent off to the head of planning.
- (ii) Cllr O'Sullivan reported that he has received a response from Planning Enforcement re Hobbacott Rise that they are looking into it.

Public Open Session.

04.23/87:

Signed: _____ Chairman. 16/05/2023

No member of the public chose to speak.

Correspondence.

04.23/88: – all correspondence circulated via email.

- (i) Chief Executives Bulletin.
- (ii) Parishioner Correspondence – Invite.
- (iii) Community Levelling Up Framework.
- (iv) Chief Executives Bulletin.
- (v) Community Area Partnerships.
- (vi) NALC Newsletter.
- (vii) Chief Executive’s Bulletin.
- (viii) Agenda for Eadt Sub-Area Planning Committee.
- (ix) Bude Canal & Harbour Soc Newsletter.
- (x) CALC Training Bulletin.
- (xi) Town & Parish Council Newsletter.

Planning.

04.23/89:

a) Decision Notices/Updates:

- (i) None.

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) None.

To receive oral or written reports and authorise any action.

04.23/90:

a) Chairman.

ClIr Perry states there have been remarks made concerning the footpath at Whalesborough. The public footpath is still open. The footpath that is closed temporarily due to health and safety re building works that are happening is a permissive footpath and is open at the discretion of the landowner.

The skip at Perran Close has now been removed.

There has been fly tipping in Foundry Lane. ClIr Perry will try to find out where this is from.

The signs are still missing at Hilton and Chrisney Cross.

The dragon’s teeth have been completed at Thorn Cross and there are new speed limit signs.

ClIr Perry thanked the parishioners that have undertaken work on the planters.

ClIr Perry visited a parishioner to look at impending plans for a development.

ClIr Perry has discussed with the Revel Trust concerning obtaining funding to replace the shed.

b) Cornwall Councillor.

ClIr Chopak sent her apologies.

c) Playpark.

The chippings have been topped up in the playpark thanks to a free load from Langleaves. ClIr Perry relayed how helpful ClIr Proudfoot’s husband was with moving the chippings.

d) The Clerk.

Marhamchurch Parish Council received a thank you card from the Revel Field Trust re the grant awarded.

Signed: _____Chairman. 16/05/2023

There have been no applications to fill the Councillor vacancy. The Clerk will remove the deadline and leave it open.

The Clerk received contact concerning the Parish Council paying for the flag at the church. The Clerk will enquire how much the flags are and how often they need changing. This will be added to the agenda next month.

The Clerk attended Planning Training last month. This appears to only apply to developments of 10+ houses. There must be a green infrastructure, canopy coverage, sustainable transport. There will be an offer of 5% to the community as a share in developments. The slides are on the Planning training site.

Coronation / Armed Forces Day.

04.23/91:

There will be a bonfire and the scouts have been invited to sell burgers etc. It will be held on Sunday 7th May at 6.30pm.

Marhamchurch Parish Council will not arrange anything for armed forces day – the main event is being held in Falmouth.

Thorne Cross Junction A39.

04.23/92:

An update is in the Chairman's report.

Cemetery.

04.23/93:

There was no cemetery business this month.

Policies.

04.23/94:

The Councillors reviewed the updated Finance Policy. It was resolved to adopt the updated policy. Proposed Cllr Edwards. Seconded Cllr O'Sullivan. Unanimous.

Funding.

04.23/95:

Cllr Perry will discuss a possible application with the Revel Trust.

Cllr Perry and Cllr Waterhouse will consider attending the funding workshop at the Parkhouse Centre on the 10th May.

Cllr Waterhouse will submit an expression of interest re water supply to the allotments.

Asset Register.

04.23/96:

The Councillors verified the accuracy of the asset register and resolved to adopt the Asset Policy. Proposed Cllr O'Sullivan. Seconded Cllr Perry. Unanimous.

Neighbourhood Plan.

04.23/97:

The draft Neighbourhood Plan was circulated to the Councillors. The public consultation will be held from the 24th April until the 5th June. Hard copies will be available in the shop and there will be a consultation day in the Marhamchurch Sunday School Rooms on the 13th May.

It was resolved to authorise the draft plan.

Proposed Cllr Proudfoot. Seconded Cllr Edwards. Unanimous.

Signed: _____Chairman. 16/05/2023

There is £200 in the budget for further costs.

Emergency Plan.

04.23/98:

Cllr Perry has taken out all the Covid plans. It was agreed that a small working party get together to look the emergency plan over.

Allotments.

04.23/99:

There is no update at this time.

CALC Membership.

04.23/100:

The clerk received the 2023/24 CALC membership invoice of £411.30. The previous membership was £399.32. It was resolved to continue the membership.

Proposed Cllr Waterhouse. Seconded Cllr Butler. Unanimous.

Quarterly Budget Report (Jan-Mar 2023).

04.23/101:

Circulated to Cllrs and noted.

Quarterly Finance check (Jan-Mar 2023).

04.23/102:

Completed by Cllr Edwards. There were no concerns. Noted by Coucillors.

Annual Accounts.

04.23/103:

The clerk provided Annual Accounts for the year ending 31.3.2023. An Account Statement and a detailed Account Statement was circulated to the Cllrs. These were noted by the Cllrs. An end of year budget report was circulated. It was agreed that the Neighbourhood Plan account be renamed the Reserves account and the reserves transferred into that account.

Audit 22-23.

04.23/104:

The Clerk advised that having investigated the criteria, it appears that Marhamchurch Parish Council are required to undertake a basic review for 2022/23, as the income is above the exemption to review limit.

Appointment of Internal Auditor.

04.23/105:

As part of the Audit process an Internal Audit needs to be completed. The clerk has confirmed that the internal auditor that was used last year may be able to complete the Internal Audit for Marhamchurch Parish Council but if not, he has recommended an auditor in Bude. It was resolved to approve to engage the Internal Auditor.

Proposed Cllr Perry. Seconded Cllr Waterhouse. Unanimous.

PA14/07040 - land fill at Marhamchurch A39 junction.

04.23/106:

There is no update currently.

Finance & Legislation.

Signed: _____Chairman. 16/05/2023

04.23/107:

- a) Approval of payments totalling £2,112.75 as per March schedule. It was resolved to approve payments.
Proposed Cllr O’Sullivan. Seconded Cllr Proudfoot. Unanimous
- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.

Parish Matters - Agree action and authorise associated expenditure.

04.23/108:

- a) Village Planters.

A parishioner has planted the planters and the cost was £75.57.

It was proposed that the parishioner be reimbursed and a budget of up to £100 be proposed in the next budget.

Proposed Cllr Proudfoot. Seconded Cllr Perry. Unanimous.

Urgent Matters raised with the Chairman since the Agenda was published.

04.23/109:

None.

Citizen of the Year.

04.23/110:

Nominations have been received. These were considered after the meeting and a vote was taken that was unanimous.

Date of next meeting and note items from Councillors for the Agenda.

04.23/111:

16th May – (7pm APM first)

Meeting closed at 9pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”

Signed: _____Chairman. 16/05/2023