

Marhamchurch Parish Council

Tuesday 16th May 2023

The meeting of Marhamchurch Parish Council was held on the above date at 7:40pm, in Marhamchurch Sunday School Rooms.

Councillors Present:

Chairman Cllr Perry, Vice-Chair Cllr Edwards, Cllr T O'Sullivan, Cllr Proudfoot, Cllr Waterhouse, Cllr Butler.

Also in attendance: Clerk Julie Gray, Cornwall Cllr N Chopak.

6 members of the public were present for the meeting.

Cllr Perry opened the meeting and welcomed everyone.

Election of Chairman and Chairman's Declaration.

05.23/112:

Cllr Proudfoot nominated Cllr Perry for Chairman, seconded by Cllr Waterhouse with unanimous approval. Cllr Perry accepted and the Chairman's Declaration was signed and witnessed.

Election of Vice Chairman.

05.23/113

Cllr Perry nominated Cllr Edwards for Vice Chairman, seconded by Cllr Proudfoot with unanimous approval. Cllr Edwards accepted the position.

Record and Approve Apologies.

05.23/114:

Cllr Kerr and Cllr Bray sent their apologies.

Cllr Nield did not attend.

It was resolved to approve the apologies. Proposed Cllr Butler. Seconded Cllr Waterhouse. Unanimous

Confirm the Minutes of the previous Meeting.

05.23/115:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 18th April 2023. Proposed Cllr Butler. Seconded Cllr Waterhouse. Unanimous. The Chair, Cllr T Perry, signed them as a correct record.

Declarations.

05.23/116:

- (i) Cllr Perry & Cllr Butler declared their longstanding interest in Agenda item 14: Cemetery.
- (ii) Cllr Perry declared a longstanding interest in Agenda item 12c: Playpark.
- (iii) Cllr O'Sullivan declared an interest in Agenda item 11b)(ii): Planning.
- (iv) It was enquired of the Councillors as to whether there were there any conflicts of interest with BDO LLP (the external auditors). There were no interests declared therefore the Chair and the Clerk signed the declaration that there was no conflict of interest.

Dispensations.

05.23/117:

- a) To note approved dispensations relevant to items on the agenda.

Signed: _____ Chairman. 20/06/2023

- (i) Dispensations were noted for Cllr Perry & Cllr Butler re Agenda item 14: Cemetery.
- (ii) Dispensation was noted for Cllr Perry re Agenda Item 12c: Playpark.

b) Cllr O’Sullivan submitted a written request for a dispensation for tonight’s meeting only, due to having a business relationship with the applicant. The reason for the dispensation is SO 33e) that it is otherwise appropriate to grant a dispensation.

It was proposed to accept the request by Cllr Perry. Seconded Cllr Edwards. Unanimous.

Matters Arising.

05.23/118:

- (i) There were no matters arising.

North Kernow Housing Presentation.

05.23/119:

North Kernow Housing (NKH) are a charity with the aim to provide affordable housing in the Bude and surrounding area. They have received £70k from the Levelling Up Fund for start up costs and have part time members of staff. They are looking to set up a team of volunteers in each Parish. They wish 5-7 members that are members of the community, Councillors and landowners. The team would report on the housing need, what is wanted in the Parish, the design of any houses and to explore any ideas. They wish to set up a public event in Marhamchurch to encourage people to volunteer and to explore how best to engage the local community.

Public Open Session.

05.23/120:

A member of the public reported that a tree had been cut down in Hobbacott Lane.

Correspondence.

05.23/121: – all correspondence circulated via email.

- (i) Chief Executive’s Bulletin.
- (ii) Widemouth Viewing Point North Complaint.
- (iii) Keeping Cornwall Updated.
- (iv) NALC Newsletter.
- (v) Changes to Rubbish & Recycling Collection - Town & Parish Bulletin.
- (vi) Planning News for Local Councils & Agents.
- (vii) Email re disused rail line.
- (viii) Keeping Cornwall Updated.
- (ix) Bude & Camelford Community area Partnership Meeting.
- (x) Chief Executive’s Bulletin.
- (xi) Town & Parish Council Newsletter.
- (xii) Keeping Cornwall Updated.

Planning.

05.23/122:

a) Decision Notices/Updates:

- (i) PA23/01196 | Installation of ground mounted 6.4 Kwp solar PV panel array together with storage battery. Solar panel array to be 8m wide by 3m deep and 2m high | Sharlands Farm Marhamchurch Bude Cornwall EX23 0HP.

APPROVED.

Signed: _____Chairman. 20/06/2023

- (ii) PA22/11435 | Demolition of garage and construction of detached dwelling. | Land Adj Verona Helebridge Road Marhamchurch Bude Cornwall EX23 OHY.
APPROVED.
- (iii) PA23/02823 | Submission of details to Discharge Condition 9 in respect of Decision Notice PA19/04184 dated 17th February 2020. | Whalesborough Farm Marhamchurch Bude Cornwall EX23 OJD.
S52/S106 and discharge of condition apps.

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) Whalesborough.

It was queried whether the planning application that was submitted previously is still in date. Cllr Chopak will investigate.

- (ii) PA22/07553 | Demolition of an agricultural building, erection of a dwelling and associated works | Land South Of Hilton Farmhouse Marhamchurch Bude Cornwall EX23 OHE. Application refused and applicant has appealed.

If the Council wish to make further comments, or modify/withdraw our previous representation, the Council can do so. All representations must be received by 31 May 2023.

It was agreed that there are no further comments to make.

To receive oral or written reports and authorise any action.

05.23/123:

- a) Chair.

Cllr Perry has enjoyed chairing the Parish Council Meetings and working with his fellow Councillors over this past year. Twelve months ago, Cllr Perry was Vice-chair to Cllr Walters and became Chair when she stepped down and he thought he would be able to rely on her expertise etc but sadly this was not to be. The Parish Council has achieved a lot in the last twelve months and Cllr Perry is sure that Cllr Walters would have been proud of the Council and what they have achieved. Some of these things are: The Foundry footbridge widening issue has been resolved; the speed limit at Thorn Cross has been reduced; the Queens Jubilee and the King's Coronation events have been held; the Neighbourhood Plan, an important document for the Village in the future, is close to completion and there have been many planning applications consulted on and local issues brought to the Councillors attention.

Cllr Perry gave thanks to everyone that participated in all of these projects.

Cllr Perry and Cllr O'Sullivan attended a meeting in Holsworthy Council offices for an update on the footpath and cycling pathway on the old railway track bed.

Cllr O'Sullivan stated the project is to set up a multi-use trail from Bude to Holsworthy. It appears that the old rail tracks may not be the best route and everyone is open to discuss other possibilities, which will still be off road. There is a cycle path but it is not the safest route, especially around Pyworthy.

Cllr Perry and the Clerk attended the Funding Workshop in Bude, which was very informative.

Cllr Perry is hoping to obtain funding to clear the site for the allotments.

The new funding from Levelling Up opens in June so any ideas are welcome.

- b) Cornwall Councillor.

There has been a delay in the allotment transfer due to issues with the size. It may be best to reduce the size by a small amount so the project can go forward. This whole project has taken four years and it was ready to go a month ago until this small hitch.

Signed: _____Chairman. 20/06/2023

There are still concerns surrounding Thorn Cross. Cllr Chopak and Highways have visited it again. At the moment there is more traffic due to the temporary closure of Stratton Road but coming from Shorelands towards Pinch Hill there is only one small sign indicating it is a 50mph limit therefore a couple of number 50s are going to be painted on the road. This will mean the road is temporarily closed but it should be at night to cause the least disruption and should be after the work has completed at Stratton.

Cllr Chopak and Cllr Le Broy visited Budehaven due to issues with the after-school bus. They hope to work closer with Budehaven in the future.

There is a full Cornwall Council meeting next week where the election of the Leader and the Chair will be held.

c) Playpark.

Cllr Butler has stepped down from the Playpark Group, although she is still willing to help out when needed.

d) The Clerk.

The broadband for the meeting room is going up.

Marhamchurch Parish Council have received payment of the precept and the VAT reclaim.

Insurance.

05.23/124:

The insurance is up for renewal. It is quoted at £453.81 – last year it was £419.29.

It was proposed that we renew with the existing insurer by Cllr Perry. Seconded Cllr O’Sullivan. Unanimous.

Cemetery.

05.23/125:

(i) Memorial Bench.

The Clerk received a query from a member of the public that wishes to organise a memorial bench for relatives that are buried in St Mawennes.

It was agreed that the Clerk shall circulate a Memorial Bench Policy that will be considered at the next meeting.

Cllr Butler left the meeting due to a prior engagement

(ii) Memorial Headstone - Turney

The request for the memorial headstone complies with policy re height and width and the length of time since the burial.

It was proposed that the headstone be authorised by Cllr Proudfoot. Seconded Cllr Waterhouse. 4 in favour and 1 abstention due to having an interest

Funding.

05.23/126:

Cllr Perry and the Clerk attended a funding workshop.

Cllr Waterhouse submitted an expression of interest in the Levelling Up and was told the amount was under the limit but directed the application to a relevant funding stream.

Cllr Proudfoot discussed a youth club but this would need a paid employee to run the Club. Cllr Chopak pointed out there is funding available for projects that create employment.

Neighbourhood Plan.

05.23/127:

Signed: _____Chairman. 20/06/2023

The Consultation morning went very well and comments have been submitted from members of the public. Cllr Proudfoot thanked Cllr Edwards and Fran Hunt for their assistance.

Emergency Plan.

05.23/128:

Cllr Perry is considering putting in contact telephone numbers in the noticeboard and online. This is an ongoing Plan.

Allotments.

05.23/129:

This was addressed in Cllr Chopak's report.

Community Infrastructure Levy.

05.23/130:

Marhamchurch Parish Council have received a payment from the Community Infrastructure Levy (CIL) Fund for £1,733 and this sum must be used within five years.

The CIL funding stream is now open. Local councils and community groups can bid for between £20,000 and £100,000 to fund infrastructure projects that will alleviate impact of development and focus on children and young people. There is an Expression of Interest stage and the deadline is the 22nd June. Eligible projects will then be invited to submit a full application by the end of October. Consideration of projects will be brought to the next meeting.

Audit 22-23.

05.23/131:

a) Internal Audit Update.

The Clerk updated that the Internal Audit has been completed. An invoice has been received for £40

b) Section 1 – Approve 2022/2023 Annual Governance Statement.

It was resolved that responses to number 1-8 are affirmative and number 9 not applicable. Proposed Cllr O'Sullivan. Seconded Cllr Perry. Unanimous. Cllr Perry signed the statement.

c) Section 2 – Approve 2022/2023 Accounting Statements.

Copies of completed Section 2 have been circulated along with the explanation of variances and end of financial year bank reconciliations.

The Clerk has certified the accounts. It was resolved to approve the Accounting Statements. Proposed Cllr O'Sullivan. Seconded Cllr Proudfoot. Unanimous. Cllr Perry signed the statement.

d) Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return.

Confirmation of the dates of the period for the exercise of public rights and announcement was made by Cllr Perry.

PA14/07040 - land fill at Marhamchurch A39 junction.

05.23/132:

This has been reported to enforcement.

Finance & Legislation.

05.23/133:

Signed: _____ Chairman. 20/06/2023

- a) Approval of payments totalling £2,094.34 as per April schedule. It was resolved to approve payments.
Proposed Cllr O'Sullivan. Seconded Cllr Waterhouse. Unanimous.
- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.

Parish Matters - Agree action and authorise associated expenditure.

05.23/134:

- a) Widemouth Viewing Point.

The Parish Council received the following email:

I am contacting you following a visit to Bude Police Station on their advice. On Tuesday night there were several camper cans parked up overnight. Lots of noise etc as usual. They then wait for bins to be emptied in the morning before filling them with their rubbish. Also amounts of human waste can be found around the viewing point and we have seen people empty chemical loos off the cliff! Could there be a limited height structure as they have done in other coastal car parks to restrict it to cars which would be unlikely to camp. Also have the in out signs back up as they were and the yellow cross hatching on the slip road. These actions will stop all of the anti-social behaviour and make access and exit safe too.

Cllr Chopak has spoken to Highways – there is no budget to put any barriers etc up. The car park enforcement team will be attending on an irregular basis at 6am to catch anyone staying overnight. There has been a check by the environment team but no evidence of chemical waste found.

Cllr Edwards enquired whether volunteers could monitor the car park. The volunteers would have to go through training from Cornwall Council and it may be that volunteers may be wary of any confrontations.

Cllr Chopak will look at the cost to the Parish of increasing enforcement visits at the car park.

- b) Tree felling in the Parish.

Parishioners have raised a concern that a tree has been cut down by a member of the public on the verge in Hobbacott Lane and is laying across the highway. Residents have reported the matter to Environmental concerning felling a tree that was not on private property and was not diseased; and Highways concerning moving the tree or residents cutting the tree up and using the wood themselves but they have received no response. Cllr Chopak will chase up a response for the resident

- c) Gateway Erection.

A new gateway has been made on Hobbacott Lane without apparent planning authorisation.

It was proposed that this be reported by Cllr O'Sullivan, the enforcement portfolio holder.

Proposed Cllr Perry. Seconded Cllr Edwards. Unanimous.

- d) Marhamchurch Flag funding consideration.

The Clerk emailed the person responsible enquiring as to how much the flags are and how often they need changing but there has been no response. Cllr Butler received receipts for the recent purchases of £31.16 but as Cllr Butler had to leave the meeting early it is unsure if the answers were given to her.

It was proposed that the receipts be paid but no decision as to budgeting be made until the responses to the Councillors questions are received.

Proposed Cllr Proudfoot. Seconded Cllr O'Sullivan. Unanimous.

Urgent Matters raised with the Chairman since the Agenda was published.

05.23/135:

Communication was received from a parishioner that there is considerable weeds and moss growing on the lefthand side of the pavement in Cricket Park. That the moss is extremely slippery especially when wet

Signed: _____Chairman. 20/06/2023

and the parishioner has slipped many times and his wife had an accident a couple of years back resulting in a dislocated finger and badly damaged shoulder.

CLlr Perry will look at the situation and see if he can trim or put some moss killer down.

It was also brought to the Councillors attention that the light on Whalesbrough at Helebridge is extremely bright. CLlr Chopak indicated that planning is needed for the lights and she will look into it.

Date of next meeting and note items from Councillors for the Agenda.

05.23/136:

20th June 2023

Meeting closed at 9.20pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____Chairman. 20/06/2023