

Marhamchurch Parish Council

Tuesday 17 May 2022

The meeting of Marhamchurch Parish Council was held on above date at 7:45pm, in Marhamchurch Sunday School Rooms.

Councillors Present:

22/125: Chair Cllr T Perry, Vice Chair Cllr J Walter, Cllr R Bray, Cllr T Edwards, Cllr T O'Sullivan, Cllr S Proudfoot, Cllr L Kerr, Cllr S Butler.

Also in attendance: County Cllr Nicky Chopak, Clerk Julie Gray.

5 members of the public were present for the meeting.

Cllr Walter opened the meeting and welcomed everyone. Cllr Walter also reminded everyone to adhere to the 3minutes per item per person as per Standing Orders.

Election of Chairman & Chairman's Declaration.

22/126 a&b:

Cllr Walter nominated Cllr Perry for Chairman, seconded by Cllr O'Sullivan with unanimous approval. Cllr Perry accepted and the Chairman's Declaration was signed and witnessed.

Election of Vice Chairman.

22/127:

Cllr Perry nominated Cllr Walter for Vice Chairman, seconded by Cllr Butler with unanimous approval. Cllr Walter accepted the position.

Record and Approve Apologies.

22/128:

Cllr Waterhouse sent apologies, as she is out of the country on holiday. Cllr Nield sent apologies due to personal reasons.

It was resolved to approve the apologies. Proposed Cllr Walter. Seconded Cllr Bray. Unanimous.

Declarations.

22/129:

- (i) Cllr Perry & Cllr Butler declared the longstanding interest in Agenda item 13: Cemetery.
- (ii) Cllr Perry declared longstanding interest in Agenda item 11c: Playpark.
- (iii) There were no other declarations.

(5)

Dispensations.

22/130:

- a) To note approved dispensations relevant to items on the agenda.
 - (i) Dispensation was noted for Cllr Perry re Agenda Item 11c: Playpark.
 - (ii) Dispensations were noted for Cllr Perry & Cllr Butler re Agenda item 13: Cemetery.

- b) There were no new dispensation requests.

Public Open Session. (3 min reminder per item per person)

22/131:

Signed: _____Chairman. 21/6/2022

A member of the public enquired of the 20mph limit that was to be rolled out in villages. Cllr Chopak was addressing this in her report.

Confirm the Minutes of the previous Meeting.

22/132:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 19th April 2022. Proposed Cllr O Sullivan. Seconded by Cllr Edwards. 5 in favour. 3 abstained, due to not being present at the previous meeting. The Chair Cllr T Perry signed them as a correct record.

Matters Arising

22/133:

- (i) MPC did not apply for the Funding to Combat Loneliness, as the funding criteria did not allow a group to obtain funding and distribute to other organisations / individuals.
- (ii) T Perry accepted the contract for the LPM – the risk assessment was received and the contract signed. Works will be starting within the next couple of weeks.
- (iii) A parishioner withdrew his request to have an item added to the agenda.
- (iv) The parishioner's concerns re the revel field and balls being kicked against their house has been resolved by placing a sign in front of the wall pointing out that there is someone living in the house and to not kick balls against the wall.

Correspondence:

22/134 – all correspondence circulated via email.

- (i) CALC Teams meeting: Cornwall Council restructure, business and budget planning. Town and Parish Council Update.
- (ii) NALC Direct Funding Survey.
- (iii) Smaller Councils Policy Issues Consultation.
- (iv) Homes for Cornwall Invite.
- (v) Cuthbert PC – Failures at Cornwall Council.
- (vi) Homes for Cornwall / Civic Lantern invite.
- (vii) Committee Notification – Agenda 10a.
- (viii) Healthwatch Cornwall – Dementia.
- (ix) Training Schedule.
- (x) Landmark Tree Planting – Agenda 20.
- (xi) Child Poverty Motion and Request – Agenda 22.
- (i) Bude Cross Border / Stratton Overnight Treatment Centre meeting date.

Planning.

22/135

a) Decision Notices/Updates:

- (i) PA21/08355 | Erection of extension, together with associated works. | Meadow Bank Pinch Hill Marhamchurch Bude EX23 0ER. APPROVED WITH CONDITIONS.
- (ii) PA22/01352 | Regularisation of existing car park, together with associated works. | Bay View Inn Marine Drive Widemouth Bay Bude Cornwall EX23 0AW. APPROVED
- (iii) PA21/00653 | Outline application for the erection of an agricultural dwelling for a stockman / farm manager, together with use of the existing access to serve the development with some matters reserved | Beeston Farm Marhamchurch Bude EX23 0ET. APPROVED.

Signed: _____ Chairman. 21/6/2022

The Chairman thanked Marhamchurch Parish Council who approved the application a number of times and sent the application to the Planning Committee for review. The Chair thanked Cllr O'Sullivan for taking the lead and emailing on behalf of the Marhamchurch Parish Council the reasonings behind asking for the review.

The applicant thanked Marhamchurch Parish Council for supporting the application this last three years.

(iv) Courtlands House:

Cllr Kerr pointed out that the application was subject to the applicant closing off any access to the lane.

The Development Officer stated Foundry Lane is an unclassified lane. The owners of the properties are permitted to create an opening onto the lane as permitted development and the Town and Country Planning Act Schedule 2 Part 2 Class B - means of access to a highway. The application did not have this condition attached to granting of the application therefore the access is permitted development.

b) **Planning Applications/Appeals:**

Any late planning applications received will be discussed but not decided under this section.

(i) None

To receive oral or written reports and authorise any action.

22/136

a) Chairman.

Cllr Perry thanked the Council for electing him as Chair. When Cllr Perry arrived in the village in 1993 to take over The Bullers he never imagined that he would be on the Parish Council let alone as Chair. Cllr Perry is very proud to be part of the Council.

Cllr Perry congratulated the Vice-Chair Cllr Walter.

Cllr Perry thanked the Councillors for their hard work, it has been a challenging couple of years – the pandemic, online meetings, Council meetings in the winter with the doors open all wearing masks and trying to understand what was said. The Clerk, also, has stepped in and took the reins while Elly is on maternity. Cllr Perry once again thanked Cllr O'Sullivan for taking lead on the planning review and Cllr Chopak for her support.

Cllr Perry attended the Bude Network Panel meeting last week. There were 5 highway proposals voted for, one of which was double yellow lines on the bend outside The Bullers.

Cllr Perry's concerns for the coming years are the energy crisis. People are switching off fridges for the night, which causing problems – even food poisoning. Cllr Perry has spoken to people in the village and one parishioner has said that her gas and electric bill had more than doubled this year. Some people had not been able to access the internet and Cllr Perry suggested the library computers in Bude. Cllr Perry believes online shopping is efficient as it cost £1 for delivery. It would be useful if could set up internet access for the parishioners with someone to guide them. School meals during the summer holidays is a big issue. Cllr Perry states we need to be proactive and keep an eye out for others.

The Village Shop continues to do well and we now have post office facilities here on a Monday afternoon, which people are using. Cllr Perry thanked Luke at the Bude Post Office and C Hutt for running it.

b) Cornwall Councillor N Chopak.

Signed: _____Chairman. 21/6/2022

Cllr Chopak stated how good it was to be at the annual meeting and was a great privilege to represent all and tries to help as much as she can and her door is always open. Emails and calls are always welcome. Cllr Chopak congratulated Marhamchurch Parish Council for their achievements in difficult times and Marhamchurch Parish Council's Emergency Plan has been used many times as good practice and was very good during the pandemic. Cllr Chopak suggested reviewing with all issues in Europe, for example, if there was a power cut who has generators in their barns etc. The Network Panel will be doing a workshop run by an officer of Cornwall Council, who looks after all the emergency plans. There is no date set yet but it will be imminent. Marhamchurch Parish Council's feedback would be welcome in that discussion due to the exemplary plan that Marhamchurch have. The 20mph speed limit for villages has been in the press. Cornwall signed up for the 20 is Plenty Scheme and received funding for rolling this out in Camelford and Falmouth, which are the trial areas at the moment. This will be happening over the next few weeks. Most of the data collected through the Speed Visors have peak speeding times at school drop off and pick up. Cllr O'Sullivan pointed out there is anecdotal evidence that suggests that bringing the speed limit down by 10mph causes those who exceed the speed limit to bring their excess speed down by 10mph too.

There was another accident at Thorn Cross last Friday. This is still in process.

Crossborder health meeting is an open meeting on 10th June at 2pm, and would like members of the public to log on to this, as it is online.

Cllr Chopak went to a meeting about Connect Bude. 3 Cornwall Councillors have agreed to lobby for a bus to Okehampton to tie in with the train times, as at the moment there is no bus to get there for the train.

c) Playpark

The playpark fence is going to be lowered. An announcement will be put on that the park will be closed while this work is completed. Cllr Perry has had difficulty obtaining a response re the swing from the Company. Cllr Perry spoke to a different company today and is being emailed the price and an invoice. Cllr Perry is awaiting new bark to lay.

d) The Clerk.

TSB – no update as yet.

Anti-virus – after dialogue with the company we were able to change to our details. I have put the first and last name of the contact as Marhamchurch and Clerk so there is no named person that makes it difficult to deal in future. Email changed to Marhamchurch Parish Council.

The BT a/c is in Marhamchurch Parish Council's name and Ellie is the named person – the Clerk changed the address from Bobby's to Ellie's. There is an increase in price but we have been given a new offer of £21.99pm (£3.99 pm discount). Do we want to look elsewhere with a view to extend the wifi to reach The Bray. Information researched states this can be done quite simply but there are a number of different options so would need someone tech savvy to decide on best. Emailed Martyn for his thoughts, on the advice of Jackie, but he hasn't yet responded. Renewal is July so if everyone considers what they wish can decide at next meeting. Cllr Perry will speak to someone he believes has knowledge of this.

The Clerk attended the CALC Team Meeting on the Cornwall Council business restructure. For Cornwall Council to take the next step for devolution of powers from Whitehall they have to appoint mayor / have an elected leader. The levelling up fund that Cornwall has replaces the EU funding. A question was asked if North Cornwall (East) will get a fair share, as usually we don't, but no definitive answer was given.

Monies are to be transferred from the playpark account to the main account for the park fence.

Signed: _____Chairman. 21/6/2022

The Clerk would like to attend FOI training – cost is £30 + VAT. This was proposed by Cllr Butler. Seconded by Cllr Walter. Unanimous.

The Clerk is awaiting path information re damaged stiles. This will be walked in the next couple of weeks.

Thorne Cross Junction A39.

22/137

Due to the diversion this has made the junction more problematic. Cllr Perry believes the speed reduction should have been in place before the diversion. The works have another couple of weeks to go.

Cemetery

22/138

- a) Plot request
 - (i) Double Ashes plot request from parishioner - Green.

Proposed Cllr Proudfoot. Seconded Cllr Bray. 6 in favour. 2 abstained.

Coast to Coast

22/139

The planned route will go from Bridgerule and through one of Marhamchurch's public footpaths then part of the Plane Field's path. Marhamchurch Parish Council are linking in with the historic value of Marhamchurch. Cllr Proudfoot has emailed concerning Marhamchurch's concerns about the Plane Field path, which doesn't go any further than Cann Orchard.

Cllr Proudfoot believes that the AONB that is responsible for the permissive path toward the bottom of the Hobbacott incline. Cllr Perry raised concerns over a part of the path that joins with Launcells Parish. There are a few repairs that need doing to make it safer. Cllr Proudfoot stated the path is closed as the bridge is unsafe and funding for the repairs is low. It was suggested that Cllr Proudfoot compose an email for Marhamchurch Parish Council to send to Launcells Parish Council enquiring about the situation. Cllr Chopak will also clarify what is happening with the bridge too.

Cornwall Council Code of Conduct Training.

22/140

Cllr Bray has completed the training.

Review of Standing Orders.

22/141

Cllr O'Sullivan suggestions:

1. Replace 3e with, "At the Chairman's discretion members of the public may be invited to speak during any item on the agenda to make a short statement and answer any questions".

After discussion the amendment was proposed by Cllr O'Sullivan. Seconded by Cllr Perry. Unanimous.

2. At 25c delete the words, "and with the approval of the council".

After discussion this was proposed by Cllr O'Sullivan. Seconded by Cllr Kerr. Unanimous

3. At 14f add the following sentence, "The Parish Council recommends the training provided by the Cornwall Association of Local Councils or Cornwall Council though other forms of training are also acceptable".

Signed: _____Chairman. 21/6/2022

After discussion it was decided to defer proposal 3, along with new suggestions until the next meeting.

Neighbourhood Plan.

22/142

Cllr Proudfoot is having difficulty obtaining a 2nd quote, but will continue in the attempt.

Emergency Plan.

22/143

Cllr Walter wishes to obtain emergency plan training when this is available but no date has yet been set. Cllr Walter proposes that Marhamchurch Parish Council purchase a First Aid kit and 10 high-vis jackets. This will be beneficial for the Jubilee weekend, Marhamchurch Parish Council meetings and as a general emergency resource. Cost will be no more than £60.

It was proposed that Cllr Walter spend a maximum of £60 for these items by Cllr Bray. Seconded Cllr Proudfoot. Unanimous.

Allotments.

22/144

No update at this time.

Landmark Tree Planting.

22/145

Local councils that haven't already applied for a free Landmark Tree can do so now to receive a tree to plant in winter 2022/23.

Marhamchurch Parish Council will apply for a tree.

CIL.

22/146

CIL applies to - PA21/08355 and PA21/00653 for Marhamchurch Parish Council

Local councils and community groups can bid for between £20,000 and £100,000 to fund infrastructure projects that will benefit children and young people.

There was a sharing of ideas.

It was suggested that a small group get together to consider potential projects.

This year there will be an Expression of Interest stage where potential applicants can submit a brief summary of what their project is and what it will achieve. The Expression of Interest stage will run from 4 April to 23 June. Then eligible projects will be invited to submit a full application by the end of October.

Successful projects will be announced early in 2023. Cllr Chopak pointed out that funding is supplied upon receipts therefore the Parish Council may have to pay for the project and then claim payment.

The Clerk shall look into this.

Child Poverty

22/147

Marhamchurch Parish Council received an email from Poundstock Parish. Poundstock put child poverty on their agenda and asked Marhamchurch Parish Council to put it on theirs. Poundstock wish to work with the other 11 parishes towards a coordinated solution towards child poverty. If Marhamchurch wish to contribute ideas, skills, resources or are already working on a project then contact Poundstock so that we can work towards an agreed joint provision of meals to affected children during school holiday time.

Cllr Walter pointed out Peter Green, part of Christian Churches Together, helped with this last summer.

They have a meeting next Thursday and this will include child poverty in our area. They are hoping to join

Signed: _____Chairman. 21/6/2022

Parish Councils, the churches and the schools and if we are able to support this we can be added to this group.

Cllr Perry agreed that we should support this and enquired of how Marhamchurch Parish Council can support this practically. This is being raised at the Bude Network Panel on 6 June. BSTC agreed at their last meeting that they are going to employ a person to co-ordinate this. If monetary support is required Marhamchurch Parish Council would have to check this is allowable expenditure. Cllr O'Sullivan pointed out that there will also be lobbying of Cornwall Council.

Cllr Chopak stated there is also a Holiday Allocation Fund from Cornwall Council to cater for school meals during the holidays that will be in place for the summer.

We hope to find out more at the Bude Network Panel meeting.

Platinum Jubilee Celebrations.

22/148

Have bought bunting, napkins, paper plates and cups.

Asset Register.

21/149

Clerk circulated Asset Register. It was agreed that the Register was accurate

Audit 21-22.

22/150

a) Internal Audit Update:

The Clerk updated that the Internal Audit has been completed. Invoice received for £40.

b) Section 1 – Approve 2021/2022 Annual Governance Statement.

It was resolved that responses to number 1-8 are affirmative and number 9 not applicable.

Proposed Cllr O'Sullivan. Seconded Cllr Perry. 7 in favour, 1 abstained. Cllr Perry signed the statement.

c) Section 2 – Approve 2021/2022 Accounting Statements.

Copies of completed Section 2 have been circulated. It was resolved to approve the Accounting Statements. Proposed Cllr Walter. Seconded Cllr Edwards. Unanimous. Cllr Perry signed the statement.

d) Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return.

Confirmation of the dates of the period for the exercise of public rights & Announcement made by Cllr Perry.

Finance & Legislation.

22/151

- a) Approval of payments totalling £3,732.36 as per April schedule. It was resolved to approve payments. Proposed Cllr O'Sullivan. Seconded Cllr Edwards. Unanimous.
- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.
- d) Insurance is renewed (in 3 yr contract) and the accounting programme.

Parish Matters - Agree action and authorise associated expenditure.

22/152

- i) No issues arisen.

Urgent Matters raised with the Chairman since the Agenda was published.

22/153

Signed: _____ Chairman. 21/6/2022

Marhamchurch Parish Council received the following email from Poundstock Parish concerning the proposed crematorium in Poundstock Parish:

The case officer is proposing to support this application. This application is likely to be considered at a Strategic Planning Committee to be held on 16 June 2022.

The Parish Council is aware MPC discussed this application and submitted the following on 12 May 2021:

‘Although MPC have not been listed as a consultee for comment, as the planning application does not fall within the parish boundaries, it was agreed at the last parish council meeting that the proposal may affect the residents of Marhamchurch Parish and the Councillors felt it was important to lodge their concerns.

Concerns were flagged regarding the suitability of the location, why alternative sites had not been investigated, whether it was financially viable and concerns that if it was not successful that a potential for development on site would be concerning. Finally, that perhaps a location in an area that would serve a larger area would be more suitable. It was resolved to lodge a comment to Cornwall Council Planning re PA21/01480 stating that MPC do not support the proposal for reasons stated above. 9 voted in favour. 1 abstained.’

Poundstock Parish Council takes the view that the concerns regarding suitability of location, alternative site search, business viability, catchment area and ‘need’ remain. Many of your Parishioners will no doubt be affected by this application. Not least the concerns raised by our Parishioners regarding the road network and safety would equally apply to your Parishioners. As our neighbouring Parish we would be very grateful if you would consider making representations at the Committee hearing.

Cllr Chopak pointed out that the date is no longer 16th June and is yet to be confirmed. At this point it is only a verbal confirmation therefore Marhamchurch Parish Council will await the written report. Depending upon the technical brief Cllr Chopak may also call a public meeting.

Cllr Perry stated the Foundry Lane Bridge has not been replaced or made suitable for prams or bicycles and asked Cllr Chopak if she had any information concerning this. Cllr Chopak will check for any update.

Date of next meeting and note items from Councillors for the Agenda.

22/154

21st June 2022

Meeting closed at 9.33pm

Agenda Items for the next meeting – Standing Order review; the planned Crematorium; Foundry Lane Bridge; review of portfolios.

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”

Signed: _____ Chairman. 21/6/2022