

Marhamchurch Parish Council

Tuesday 21 June 2022

The meeting of Marhamchurch Parish Council was held on above date at 7:30pm, in Marhamchurch Sunday School Rooms.

Councillors Present:

22/155: Chair Cllr T Perry, Cllr R Bray, Cllr T Edwards, Cllr N Nield, Cllr T O'Sullivan, Cllr S Proudfoot, Cllr L Kerr, Cllr S Butler, Cllr I Waterhouse.

Also in attendance: County Cllr Nicky Chopak, Clerk Julie Gray.

7 members of the public were present for the meeting.

Cllr Perry opened the meeting and welcomed everyone.

Everybody stood and held a minute's silence for Cllr Jackie Walters.

Record and Approve Apologies.

22/156:

There were no apologies.

Declarations.

22/157:

- (i) Cllr Perry & Cllr Butler declared the longstanding interest in Agenda item 12: Cemetery.
- (ii) Cllr Perry declared a longstanding interest in Agenda item 9c: Playpark.
- (iii) Cllr O'Sullivan declared an interest in Agenda Item 8 b) (iv): Planning item.
- (iv) There were no other declarations.

Dispensations.

22/158:

- a) To note approved dispensations relevant to items on the agenda.
 - (i) Dispensation was noted for Cllr Perry re Agenda Item 9c: Playpark.
 - (ii) Dispensations were noted for Cllr Perry & Cllr Butler re Agenda item 11: Cemetery.
- b) There were no new dispensation requests.

Public Open Session. (Cllr Perry reminded everyone to adhere to the 3 min per item per person)

22/159:

A member of the public addressed Agenda item 8 b) (iii). There had been objections and he wanted to address these. The house is not a holiday let but the family home – the house is small and they wish to extend; the garage had not been used as a garage for 15 years so it will not be removing a parking space.

Confirm the Minutes of the previous Meeting.

22/160:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 17th May 2022. Proposed Cllr O'Sullivan. Seconded Cllr Bray. 7 in favour. 2 abstained, due to not being present at the previous meeting. The Chair, Cllr T Perry, signed them as a correct record.

Signed: _____ Chairman. 19/7/2022

Matters Arising

22/161:

- (i) Courtlands House. Cllr O’Sullivan reviewed the planning after last month’s discussion. He now feels that Cllr Kerr is correct. It is not a specified condition but planning permission was granted on the basis that ‘it will be built according to the plans’, and the planning application stated they would close off any access to the lane. It was proposed to write to the planning department pointing out this breach by Cllr Kerr. Seconded Cllr O’Sullivan. Unanimous.

Correspondence:

22/162: – all correspondence circulated via email.

- (i) News round-up from CALC.
- (ii) Lanteglos by Fowey Parish Council enquiry re: joining forces. Agenda 21.
- (iii) Bude Community Network Panel – nominations.
- (iv) Town and Parish Council Bulletin – Meet the Leader of Cornwall Council.
- (v) BCNP Extraordinary meeting (Highways) Draft Notes.
- (vi) Council as a destination for film and TV Programme Makers. Agenda 29.
- (vii) Poundstock Parish Council Child Poverty Motion and Request.
- (viii) NALC Legal Update.
- (ix) Town and Parish Newsletter.

Planning.

22/163:

a) Decision Notices/Updates:

- (i) None

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) PA22/04394 | Proposed extension and alteration to dwelling. | New Meadow Barn Sharlands Road Marhamchurch Bude Cornwall EX23 0HP.

Cllrs Perry, Edwards and O’Sullivan visited the site. Marhamchurch Parish Council have no objections to the planning application.

Proposed Cllr Perry. Seconded Cllr Edwards. 8 in favour, 1 abstained.

- (ii) PA21/03203 | Redevelopment of site - Demolition of existing bungalow and erection of 2 dwellings | Long Close Helebridge Road Marhamchurch Bude EX23 0HY.

Marhamchurch Parish Council recommends refusal of this application.

Apart from height there seemed little change from the previous application, although the previous plans have been removed. Marhamchurch PC stand by their previous statements made on the planning application: lack of amenities space for the houses; it was not felt that these properties would be affordable for local buyers; the two properties would be overdevelopment of the site. Access and parking is also considered to be an issue due to lack of space.

Signed: _____Chairman. 19/7/2022

Proposed Cllr O'Sullivan. Seconded Cllr Waterhouse. 8 in favour. 1 abstained.

- (iii) PA22/04489 | Extension and alterations to residential property including roof light to North elevation | Guinea Truckle Hobbacott Lane Marhamchurch Bude Cornwall EX23 OES.

Marhamchurch Parish Council unanimously supports the application. Proposed Cllr Bray. Seconded Cllr Perry.

- (iv) PA22/04493 | Demolition of an agricultural building, erection of a dwelling and associated works | Hilton Farmhouse Road From Hilton Road To Harlake Marhamchurch Bude Cornwall EX23 OHE.

Cllr O'Sullivan left the room.

Marhamchurch unanimously recommends refusal. Proposed Cllr Kerr. Seconded Cllr Edwards. Under Cornwall Local Plan Policy 7 it states the development of new homes in the open countryside will only be permitted where there are special circumstances. The Council see no special circumstances that would allow such an increase in the size, scale and bulk from the original building. Marhamchurch Parish Council also recommend that any development permitted is tied to Hilton Farm.

Cllr O'Sullivan returned.

- (v) Cllr Perry and Cllr Edwards brought up application PA22/05010 that was for a certificate of lawfulness to place a static home. It was pointed out that the Parish Council was not a consultant in this matter. Cllr Edwards raised the question as to why Marhamchurch Parish Council were not consulted for a large structure of 12.8 x 6.8m. Cllr Edwards pointed out that under s.13(i) of The Caravan Act 1968 a structure must be able to be moved as a single unit after it has been built. This structure was too big. Cllr Chopak believes the Parish Council were not consulted as a certificate of lawfulness is for rubber stamping as it is not proper planning therefore no consultation is needed. Cllr Chopak will speak to the Planning Officer tomorrow.

To receive oral or written reports and authorise any action.

22/164:

a) Chairman.

The month started off well, with plans for the Queens Jubilee celebrations in full swing. Timber was dropped off at the beacon site opposite Wooldown and Heywoods had been in the field and dug out the foundation for the fire. Many thanks to them for that. Thanks also go to Roger, Sue and family for the use of the field and to Ryan for clearing up afterwards. Also, a mention to Kevin O'Reilly for supplying the delicious hot dogs that evening - I hope he made plenty of money, as he is hoping to send some of his scouts to Korea next year for the big Jamboree. The fire burnt well as it was so dry, so quicker than expected - almost beating the countdown, though I could not hear Jackie from the other side of the bonfire where the fire-starting announcements were. The evening was amazing, being able to see the beacon at Whitstone Head; the flames of the beacon at Dizzard...and some black smoke rising from Poundstock! We also had people arrive from Widemouth bay to see what was going on! I eventually arrived home at around 10.45 exhausted from the day's activities. Thank you to all that helped in any way - Rob with the tractor and fore end loader and all the other fire builders.

Signed: _____Chairman. 19/7/2022

Jackie had asked me if I could pick up the fence posts and rope at 10 am the next day but when I arrived there it was all gone! I drove back around Underlane to find her busily organizing everyone at the Food Fair - and I mean busy. I told her the ropes and poles were gone to which she replied, "Oh no! Someone one must have stolen them," then laughed and said that she and Andy had already been and collected them and that they were back in the Revel field shed! She had already moved on to the next project of the day, 'The Food Fair'. The day of course was a great success. Thank you to all the stall holders and to Peter Green, Jackie and all those that helped that day.

The Sunday was of course the Jubilee Lunch in the Revel Field. I was summoned by Mrs Butler to find a sound system for the music, which I did and on arrival with that Jackie was, of course, busily organizing everyone. A tannoy speaker was hastily found by Isobel and Jackie was soon using it, thanking all and sundry, telling them where to put their food and a few words spoken about the Revel Queen of yesteryear along with a short history lesson on where Stan was standing in London on Coronation Day when he was in the police force. What a day to end our Jubilee Celebrations! Many, many thanks to everyone that helped in any way.

On Monday evening I was at the BCNP meeting in the Parkhouse Centre for the Community Chest presentation. There were pictures of some of the things that parishes had used it for: Morwenstowe for its Judo club that is doing well; Launcells - replacing of the sign post at Red Post; Marhamchurch - to replace the fence around the playpark to name but a few. There were some interesting speakers. Rachel Reid talked about the changes that will be coming - such as food waste being collected and used in digesters to create energy. The Wheel 2 Work speaker talked about the use of electric bikes and scooters etc, which they can supply from around £10 a week - they are based at Holsworthy but can operate all over Devon and Cornwall. I was uncertain about the school meals program for over the holidays and how it would work. Identifying people that require the service without hurting or embarrassing anyone would surely be very difficult.

The next morning I received a call from Susie to tell me the dreadful news about Jackie. Like every other person that day, to say I was shocked would be a serious understatement. Like everyone here tonight I still can't get my head around it. There can be no words that I can say here tonight that would not have been said about her already by so many people - you only need to look on social media to see how highly regarded she was by everyone that knew her. School teachers and pupils in Bude are especially as stunned and saddened by her passing as we are. As far as the Parish Council is concerned, she has been a great Chairman - always conscientious, hardworking and fair. She loved this village and its people with a passion and we loved her. I shall, like you all miss her immensely.

b) Cornwall Councillor N Chopak.

Cllr Chopak stated we should be grateful for the people in our communities, such as Cllr Walter, and applauded all Councillors for the work they do. Cllr Chopak thought the Parish Council did the Jubilee weekend very well and she had attended the Food Fair.

Cllr Chopak pointed out 'Meet the Leader of Cornwall Council' is on at the Parkhouse. The CEO will also be there.

The BCNP meeting was a good meeting and had some useful speakers and they are hoping to continue this theme in September. Cllr Chopak reiterates reviewing and updating the emergency plan and is hoping to do this in September.

Cllr Butler departed the meeting.

Signed: _____ Chairman. 19/7/2022

c) Playpark.

Parts of the swing needed replacing due to the bolts wearing through and broken seats.

James lowered the fence and Marhamchurch Parish Council were very appreciative of the work and care taken over this.

d) The Clerk.

The Clerk is now added to the bank account.

The Vat repayment has been received that we submitted in April.

The audit paperwork has been submitted to the external auditor and the paperwork has been published on the website.

The Register of Graves & EROB and the Register of Burials has now been transferred on to a database in case of the original records being destroyed.

In the Town and Parish newsletter it was asked that we share with local village halls and community centres the information there are grants of £1,000-5,000 towards IT equipment. They provide 80% of costs. Superfast Cornwall can provide expert support – such as running online meetings, improving web and social media presence, digital payment systems or even online booking systems for the hall. Cllr Proudfoot suggested The Bray.

Cllr Perry spoke to someone IT literate and they suggested a broadband extension, which is fairly inexpensive, be put in the Bray and it would link in to the Sunday School one. Cllr Waterhouse pointed out that The Bray admin has no email. Cllr Perry will print out the information to give to the administrator. If the Cllrs know of any other organisations they will let the Clerk know, who will email the information to them.

Thorne Cross Junction A39.

22/165:

Cllr Chopak raised the issue with Paula, who works on the development side of Cormac, for an update. Everything's ready but because the speed signs will be lit at night the package is being held up due to the power issue. Cllr Chopak advocated for the painting to be done in the meantime but everything must be done together. Yesterday the electrical work was confirmed so work would be starting in the next month.

Also on the A39 there are yellow markings on the road from Poundstock to Marhamchurch – this is part of a Highways England Improvement and Cllr Chopak has asked them to re-do the lines on the Weir junction.

Foundry Bridge.

22/166:

Chris Monk emailed that the Foundry Bridge is still in the works but is not a priority. Cllr Chopak requested ideas of how to make the bridge work. It was pointed out that it needs to be wider and possibly more level to accommodate bikes, mobility scooters and pushchairs. Cllr Proudfoot pointed out that C Monk stated the cycle path is on the road but the road is quite dangerous. Cllr Proudfoot will contact Sustrum to see if any option for help to make it usable for bikes.

After emailing C Monk Cllr Proudfoot's comments re Motability and pushchairs he stated they would look again to see if the current footbridge can be adapted to cater for users with mobility devices and push chairs. The current structure was limited in width to allow for the private landowners mower access which he is not sure is still required and that may give them a bit more leeway.

Cemetery.

22/167:

a) Plot request

Signed: _____Chairman. 19/7/2022

(i) None.

b)

There is a Cemetery of the Year Awards 2022, a free online competition. The closing date is 31 July 2022, and it is open to any Burial Authority (Cemetery or Churchyard) within the UK. There will be £1,000 prize money awarded to the (Gold) Award winning entry in each category. Winners will also receive Gold and Silver Award Certificates along with a CYA Press Release that can be used to promote your work and achievements.

Cllr Perry will look at this online to see what is involved.

Coast to Coast.

22/168:

Cllr Proudfoot has spoken to Steve Church who suggested a letter of support from both Marhamchurch and Launcells Parish Councils which would be a great help supporting the coast to coast walking route suggesting what benefits the coast to coast path could bring to each parish. Cllr Proudfoot drafted a letter in support of the route, which was sent to all the Cllrs to consider and to Launcells PC. The response from Launcells PC yesterday was that they think this is a great idea and will put on their agenda for their meeting 4th July. If the letter is agreed it can be sent to Cornwall Cllr Mould (portfolio holder for Neighbourhoods and Public Rights of Way). The Councillors were happy for the letter to be sent and Cllr Chopak also suggested sending it to Donald Martin, who also deals with footpaths.

Cornwall Council Code of Conduct Training.

22/169:

There were no new completions.

Review of Standing Orders.

22/170:

Cllr O'Sullivan suggests:

1. To add at Standing Order 3, a (w) - to state: **The chairman may use his discretion to change the order of business.**

Proposed Cllr Proudfoot. Seconded Cllr Waterhouse. 7 in favour. 1 abstained.

2. At 14f, which states: All councillors shall undertake training in the code of conduct within 6 months of the delivery of their declaration of acceptance of office, Cllr O'Sullivan proposed to add the following sentence: "**The Parish Council recommends the training provided by the Cornwall Association of Local Councils or Cornwall Council though other forms of training are also acceptable**".

There was no seconder.

3. To add at Standing Order 27, a clause (e) - to state: **Legal advice regarding agenda items cannot be considered unless received in writing.**

After discussion this was proposed by Cllr Proudfoot. Seconded Cllr O Sullivan. 5 in favour. 3 against.

Portfolio Review.

22/171:

This was deferred until the next meeting.

Signed: _____ Chairman. 19/7/2022

Crematorium.**22/172:**

Cllr Perry used his discretion under Standing Order 3(w) to bring forward Agenda Item 24 due to a member of the public waiting upon this matter.

The report has not been published therefore there is no update at this time.

Neighbourhood Plan.**22/173:**

Cllr Proudfoot is in the process of completing the form and found a second quote is not needed. The form is complicated and Cllr Proudfoot is finding it difficult to find required information. Cllr Proudfoot would like a meeting with Cllr Kerr and Cllr Edwards for assistance. Cllr Chopak also offered her assistance and also C Sims can help if there are any queries.

Emergency Plan.**22/174:**

A workshop will be held on a date decided on in September at the next BCNP meeting.

Allotments.**22/175:**

Cllr Chopak spoke to C Sims yesterday. Scott, the devolution officer, has assured it will be done by the end of this month. Cllr Chopak suggested it be named after Jackie for all the work she has put in. A lot of people thought well of Jackie at Cornwall Council and are trying to escalate this.

Lanteglos Request.**22/176:**

Deferred until next meeting.

Landmark Tree Planting.**22/177:**

To obtain the tree the proposed planting location is needed. It was undecided where a tree could be planted and there is also the Jubilee Tree to consider.

Clerk to consider some sites, apply, then consider where to place tree.

CIL.**22/178:**

The clerk contacted CIL - where projects have a tight cash flow situation, they can arrange for claims to be submitted monthly so that when an invoice is received from a supplier, the invoice could be submitted almost straight away so CIL could process it and get the money to the Parish in time for the invoice to be paid. Arranging a committee to consider projects was going to be done after the last meeting but due to circumstances occurring this month this did not happen. The deadline is in two days.

The Council will defer consideration of any projects until the next round of funding.

Child Poverty.**22/179:**

It was spoken about at the Community Network Meeting but they were waiting to hear from BSTC. Cllr Perry believes the community should be diligent and watch out for each other in the village.

Finance & Legislation.

Signed: _____Chairman. 19/7/2022

22/180:

- a) Approval of payments totalling £2,541.98 as per May schedule, which includes ratification of the payment for playpark maintenance. It was resolved to approve payments. Proposed Cllr Perry. Seconded Cllr Kerr. Unanimous.
- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.

Parish Matters - Agree action and authorise associated expenditure.

22/181:

- i) List Marhamchurch as a destination for film and TV Programme Makers.

Marhamchurch received the following email enquiring if Marhamchurch wished to be listed:

Having film makers producing in your region provides many benefits for the local economy. Fees for location hire and accommodation, payments for Unit Base facilities and of course a terrific boost for tourism and awareness of your community once films and TV programmes are released. Movie Makers Guide has been established for 21 years and is now a major portal for Film and TV programme makers when looking for Film Locations.; Unit Base facilities and accommodation for cast & crew.

After discussion it was proposed that Marhamchurch is not listed by Cllr Waterhouse. Seconded Cllr Kerr. 7 in favour. 1 abstained.

- ii) To consider adding cemetery forms to the website and a cemetery plan.

After discussion it was decided to add the forms to the website but Cllr Perry requested to see a cemetery plan before consideration of this.

Proposed Cllr Proudfoot. Seconded Cllr Kerr. Unanimous.

- iii) The village shop requests a key holder for when the shop is closed and the toilets are required.

After discussion it was decided that the Cllrs would arrange a rota on a monthly basis so someone could close up the toilets on a Sunday at approximately 5pm, as the shop is only open until noon.

Urgent Matters raised with the Chairman since the Agenda was published.

22/182:

There were no matters raised.

Date of next meeting and note items from Councillors for the Agenda.

22/183:

19th July 2022

Meeting closed at 9.33 pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____ Chairman. 19/7/2022