

# Marhamchurch Parish Council

Tuesday 18th July 2023

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The meeting of Marhamchurch Parish Council was held on the above date at 7:30pm, in Marhamchurch Sunday School Rooms.

## **Councillors Present:**

Chairman Cllr Perry, Vice-Chair Cllr Edwards, Cllr T O'Sullivan, Cllr Proudfoot, Cllr Waterhouse, Cllr L Bray.

**Also in attendance:** Clerk Julie Gray, Cornwall Cllr N Chopak.

4 members of the public were present for the meeting.

Cllr Perry opened the meeting and welcomed everyone.

## **Resignation of Councillor Bray and Councillor Butler.**

### **07.23/158:**

Resignations were received from Cllr Bray and Cllr Butler. The vacancy declarations have been uploaded to the web page and have been placed in the noticeboard. After the 21<sup>st</sup> July the Parish Council can co-opt any new Councillors that apply. The advert for new Councillors has been left on the website in anticipation of interest. There has already been one applicant, who will be added to the September agenda.

## **Record and Approve Apologies.**

### **07.23/159:**

Cllr Kerr sent their apologies.

It was resolved to approve the apology. Proposed Cllr Edwards. Seconded Cllr Perry. Unanimous  
Cllr Nield sent in their resignation letter. He is not able to commit the time to the Council and feels the position would be better to go to a person that is able to participate more.

## **Confirm the Minutes of the previous Meeting.**

### **07.23/160:**

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 20<sup>th</sup> June 2023. Proposed Cllr Proudfoot. Seconded Cllr Waterhouse. 5 in favour. 1 against. The Chair, Cllr T Perry, signed them as a correct record.

## **Declarations.**

### **07.23/161:**

- (i) Cllr Perry declared their longstanding interest in Agenda item 12: Cemetery.
- (ii) Cllr Perry declared a longstanding interest in Agenda item 10c: Playpark.
- (iii) There were no further declarations.

## **Dispensations.**

### **07.23/162:**

- a) To note approved dispensations relevant to items on the agenda.
  - (i) Dispensations were noted for Cllr Perry re Agenda item 12: Cemetery.
  - (ii) Dispensation was noted for Cllr Perry re Agenda Item 10c: Playpark.
  
- b) There were no further dispensation requests.

## **Matters Arising.**

Signed: \_\_\_\_\_ Chairman. 05/09/2023

**07.23/163:**

The Clerk applied for the community chest fund for a picnic bench and received the money yesterday. The Clerk thanked Cllr Chopak for the award.

**Public Open Session.**

**07.23/164:**

No member of the public chose to speak.

**Correspondence.**

**07.23/165:** – all correspondence circulated via email.

- (i) Chief Executive's Bulletin.
- (ii) Action Notes: Bude & Camelford CAP meeting.
- (iii) Keeping Cornwall Updated.
- (iv) Integrated Care Strategy: Have Your Say.

*Please encourage people in your area to join in Community Conversations taking place this summer. This is an opportunity for people to share their experiences of using health and care services. The strategy sets out how partners from the Integrated Care system will work together to plan, deliver and improve local health and care services. There are face to face chats taking place all over Cornwall. There's also an online survey on Let's Talk Cornwall until the end of September. The clerk will place the survey on the website and on facebook.*

- (v) Event Site Notice – Marhamchurch Revel.
- (vi) CAP Training session – Monday 17<sup>th</sup> July. There is another session tomorrow for those that could not make yesterday's session.

*This is a training workshop where a briefing will be given on 2 funds and explaining how they are asking the CAP members and funding panels to consider applications.*

- (vii) New Community Link Officer – Agenda 20.

**Planning.**

**07.23/166:**

a) **Decision Notices/Updates:**

- (i) PA22/11432 | Change of use to campsite | Land East Of Marine Drive (also Known As Sandparks Campsite) Marine Drive Widemouth Bay Bude Cornwall EX23 0AW.

**APPROVED** *(Accommodation shall be limited to touring caravans and tents and no static caravans. The campsite shall only be occupied between April and September inclusive. Outside of this no accommodation, or any other structures, provisions or equipment associated with the use of the land as a campsite shall be erected or remain on the land. Within six months of the date of this notice the New Cornish Hedge Bank will be constructed for the full extent of the southern boundary of the site. No tent, motorhome/campervan/caravan parking or occupation or car parking or any other related activity shall be permitted within the amenity buffer/area annotated as the 'no camping zone').*

- (ii) PA23/03104 | Construction of two storey dwelling to include enclosed private amenity and parking. | Land South West Of The White House Hobbacott Lane Marhamchurch Bude Cornwall EX23 0ES. Committee on 7/8.

The Parish Council received a 5 day protocol letter from the Planning Officer. Upon a majority vote the decision was made to send the application to committee. Originally the hearing was scheduled for August but Cllr Chopak requested Highways be consulted again, rather than rely on the previous application's report. Due to this the application hearing has been postponed until 4/9. Cllr Perry and Cllr Edwards will

Signed: \_\_\_\_\_Chairman. 05/09/2023

draft a submission and either attend or submit the Parish Council's submission prior to the hearing if the Council agreed.

It was proposed that Cllr Perry and Cllr Edwards represent the Parish Council in this matter by Cllr Proudfoot. Seconded Cllr Waterhouse. Unanimous.

Cllr Chopak was asked whether the Planning Officer can withdraw the application from the Committee Hearing if she changes her decision upon receipt of the report. Cllr Chopak confirmed this is so.

**b) Planning Applications/Appeals:**

*Any late planning applications received will be discussed but not decided under this section.*

- (i) PA23/04712 | Change of use and conversion of part of public house to provide an attached 4 bedroom house with variation of condition 2 in respect of decision PA21/09791 | Bullers Arms The Village Marhamchurch Bude Cornwall EX23 0HB.

Marhamchurch Parish Council support the application.

Proposed Cllr Edwards. Seconded Cllr Perry. 5 in favour. 1 abstention.

**To receive oral or written reports and authorise any action.**

**07.23/167:**

\*Due to Cllr Chopak needing to leave the meeting early Cllr Perry brought forward Cllr Chopaks report at 07.23/167 b) forward to 07.23/167 a)\*

a) Cornwall Councillor.

Cllr Chopak urged Councillors to attend the funding training tomorrow evening as it may be helpful.

There is full Council meeting next week but there is not much on the agenda.

Cllr Chopak is to attend a Police and Crime meeting next Friday. The Chief Constable had previously stated he would be visiting the Parishes but this has not yet happened. Cllr Chopak will discuss this with him at the meeting.

The draft licence for the allotments is with the solicitors.

Cllr Chopak has been approached by concerned parishioners re the speed of traffic. It was suggested that Marhamchurch be made a one-way system. It was requested this be put on the agenda for the meeting in September to consider if there is any interest in this.

\*Cllr Chopak left the meeting\*

b) Chairman.

Cllr Perry wished Cllr Butler well and was sorry to receive her resignation, especially as this was due to Cllr Butler being accosted at her place of employment concerning planning matters.

Cllr Perry has received some interest from a couple of people concerning joining the Council.

Cllr Perry has obtained wood for the repair of the planters.

Bude FC youth will be using the field to practice therefore Cllr Perry will make sure the goal posts and nets are adequate.

The telephone box is not looking very smart therefore Cllr Perry will have a look at paint.

South West Water are doing works at Hobbacott Lane and this will be closed for 24 hours between the 24<sup>th</sup> – 28<sup>th</sup> July.

c) Playpark.

The Community Chest fund was deposited yesterday.

It was proposed by Cllr Waterhouse that the bench and the bench Cllr Perry circulated at last month's

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meeting are purchased. Seconded Cllr Edwards. 5 in favour, 1 abstained due to interest.

d) The Clerk.

The Clerk attended a free half-hour session on 10 July with GoCollaborate, concerning an online consultation and engagement tool demonstration. It was to view how their tool can be used to gain community feedback. Could be useful if needed. Funding can be applied for to obtain community feedback on any projects. The cost was approximately £500.

The 80th anniversary of D-Day is on 6 June 2024. All councils are urged to support this event. More information will be made available in the coming months.

The Planning induction refresher training was on 11 July. For Parish Councillors who couldn't attend there are copies of the presentations and information are available on the Local Council Planning Training page on Cornwall Council's website. The planning refresher topics included:

1. National, local and neighbourhood planning policy
2. Development management
3. Getting involved
4. Enforcement and compliance
5. Appeals

Cornwall Council have also asked If the Councillors have any suggestions for local council training in the autumn – if so to let the Clerk know.

There is a survey circulated to have your say on crime, anti-social behaviour and other issues that affect community safety in your local area in Safer Cornwall's annual Have Your Say survey. They want to hear about the community safety issues that matter to you on a day-to-day basis in your local area and what you think could be done to improve things. The survey is anonymous takes 10-15 minutes and is open until 11 August. The Clerk will put the survey on the website.

There is a DadFest 2023 - an annual festival of fatherhood for dads and their children to gather at a campsite in Devon in September for a camping weekend of fun, interactive activities, whilst having quality time with their children.

This is the Clerk's penultimate meeting – the Clerk thanked everyone for making her time working for the Council very pleasant, the work has been interesting and the Council have been helpful.

### **Policy Review.**

#### **07.23/168:**

The Clerk circulated the Local Govt Pension Scheme Discretion Policy and the Travel and Subsistence Policy for review. It was agreed that no changes were needed to the Discretion Policy and the Clerk would take out the actual amounts and petty cash mentioned in the Travel Policy.

Proposed Cllr Edwards. Seconded Cllr O'Sullivan. Unanimous.

### **Cemetery.**

#### **07.23/169:**

- (i) Plot Request - Ward.

An application for a double depth plot from a resident was circulated to Councillors.

It was proposed to agree the request by Cllr Proudfoot. Seconded Cllr Bray. 5 in favour. 1 abstained due to an interest.

### **Funding.**

#### **07.23/170:**

There has been no response at this time.

Cllr Proudfoot will collate the children's responses from the AGM.

Signed: \_\_\_\_\_Chairman. 05/09/2023

## **Neighbourhood Plan.**

### **07.23/171:**

All responses are in. the delegated website was very useful. There is an invoice for the website of £168. The Group have a meeting tomorrow to create the summary. Once this has been done it will be sent to Cornwall Council and then the village will vote.

## **Highways.**

### **07.23/172:**

At the last meeting a suggestion was made to put forward an expression of interest re yellow lines at St Marwenne Close. There was no proposer for this at this month's meeting.

## **Allotments.**

### **07.23/173:**

The Parish Council must provide an overview of intended works to Cornwall Council to put in the management document – access etc. Cllr Perry has this in hand.

## **Quarterly Finance Check.**

### **07.23/174:**

The quarterly check was completed by Cllr Edwards. There were no concerns. Noted by Councillors.

## **Budget Check.**

### **07.23/175:**

This was circulated to Councillors. There was no questions on this.

## **Finance & Legislation.**

### **07.23/176:**

Approval of payments totalling £4735.30 as per Jun-Aug (2mths) schedule plus the website payment of £168.

The Clerk had not had G Perry hedges & weeds expenditure and the Community Chest income until yesterday so this was not circulated to Cllrs (£130 G Perry and Community Chest of £823.50). The playpark inspection company have only just sent the invoices for the playpark inspections for the last 2 years.

It was resolved to approve payments.

Proposed Cllr Proudfoot. Seconded Cllr Perry. Unanimous

- a) To note Income & Bank Balances as per the schedule.
- b) To note Bank reconciliations.

## **Parish Matters - Agree action and authorise associated expenditure.**

### **07.23/177:**

- a) Marhamchurch Revel.

It was decided that the Parish Council need not do anything further.

## **Urgent Matters raised with the Chairman since the Agenda was published.**

### **07.23/178:**

An email was received from the Community Area Partnership that the the Community Levelling Up and Community Capacity Funding programmes are both now open, so would anyone wish to put themselves forward to sit on the Funding Panel. The deadline is tomorrow. The protocol for the funding programmes was attached to email that was circulated.

The name of our Community Area Partnership was not resolved on the night of the meeting and two suggested names were put forward:

Signed: \_\_\_\_\_ Chairman. 05/09/2023

- **North Cornwall CAP**
- **Tor to Coast**

It was requested that the Parish Council clarify which one of the two names they support or if there were any other suggestions for consideration. The responses will be collated and reported at the next meeting. It was proposed to support North Cornwall CAP by Cllr Perry. Seconded Cllr Proudfoot. 5 in favour. 1 abstention.

Cllr O’Sullivan has passed details of interested persons to the North Kernow Land Trust.

It was agreed that there is a £50 voucher that is given to the Citizen of the Year. Cllr Perry will enquire from where the 2022 and 2023 winner would like a voucher.

**Date of next meeting and note items from Councillors for the Agenda.**

**07.23/179:**

5<sup>th</sup> September 2023

Meeting closed at 8.55 pm

**PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)**

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”

Signed: \_\_\_\_\_Chairman. 05/09/2023