

# Marhamchurch Parish Council

Tuesday 19 July 2022

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The meeting of Marhamchurch Parish Council was held on above date at 7:30pm, in Marhamchurch Sunday School Rooms.

## **Councillors Present:**

**22/184:** Chair Cllr T Perry, Vice-Chair Cllr T Edwards, Cllr R Bray, Cllr T O’Sullivan, Cllr S Proudfoot, Cllr L Kerr, Cllr S Butler, Cllr Waterhouse.

**Also in attendance:** Clerk Julie Gray.

6 members of the public were present for the meeting.

Cllr Perry opened the meeting and welcomed everyone. Cllr Perry reminded members of the public that they have 3 minutes if they wish to speak during the Public Open Session.

Cllr Perry requested if any Councillor wished to question / discuss a matter with a member of the public during the meeting, they should do so through the Chair. Cllr Perry also stated that he would not be changing the order of the agenda at any time unless it was for a very good reason and preferably with notification before the meeting.

Cllr Perry reminded Councillors that voting is important and it is the reason that Councillors are in office – to make decisions on behalf of the Parish. There should be no abstentions unless the member was not at a meeting or for some other good reason.

Cllr Perry proposed Cllr Edwards to be Vice-Chair. Seconded Cllr Kerr. 6 in favour, 1 against and 1 abstained.

## **Record and Approve Apologies.**

**22/185:**

Cllr Chopak cannot attend due to moving offices.

Cllr Nield did not attend.

## **Declarations.**

**22/186:**

- (i) Cllr Perry & Cllr Butler declared the longstanding interest in Agenda item 12: Cemetery.
- (ii) Cllr Perry declared a longstanding interest in Agenda item 9b: Playpark.
- (iii) There were no other declarations.

## **Dispensations.**

**22/187:**

- a) To note approved dispensations relevant to items on the agenda.
  - (i) Dispensation was noted for Cllr Perry & Cllr Butler re Agenda item 12: Cemetery.
  - (ii) Dispensations were noted for Cllr Perry re Agenda Item 9b: Playpark.
  
- b) There were no new dispensation requests.

## **Public Open Session. (3 min reminder per item per person)**

**22/188:**

A member of Poundstock Parish stated that the Crematorium planning issue has been sent to Committee

Signed: \_\_\_\_\_ Chairman. 4/10/2022

and the date for the Hearing is 11/8/22. She noted that we were advised at the May meeting to await the report but the report will be published 7 days before the Hearing, which will leave Marhamchurch Parish Council no time to discuss / decide upon a response. PPC would be grateful if Marhamchurch Parish Council would discuss the matter and give consideration to appointing a Councillor to attend the Hearing and speak on our behalf.

A member of the public, who lives adjacent to the proposed allotments, wished to know if there were any updates on the allotment situation. The land was last used 8/9 years ago and it has grown wild since then. He was happy to take on the allotment and purchase it or take on a long-term lease from the Parish Council with no intention to make any gain. He does not see that there would be any long term interest in the allotment as it has been tried in the past.

### **Confirm the Minutes of the previous Meeting.**

#### **22/189:**

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 21<sup>st</sup> June 2022. Proposed Cllr Kerr. Seconded Cllr Butler. Unanimous. The Chair Cllr T Perry signed them as a correct record.

### **Matters Arising**

#### **22/190:**

- (i) Cemetery competition – Cllr Perry looked at the competition and believed this was something that could be considered next year. He noted the winner last year had a team of 8.
- (ii) Coast-to-Coast letter of support has been sent to Cornwall Cllr Mould and Donald Martin.

### **Correspondence:**

**22/191:** – all correspondence circulated via email.

- (i) Information Request - Calligraphy.
- (ii) Information on proposed planning changes.
- (iii) News and Job Vacancies Round-up from CALC.
- (iv) Cormac workshop events.
- (v) Highway Works Information.
- (vi) White Cross OWF: Public consultation Event.
- (vii) Town & Parish Newsletter.
- (viii) Helebridge House wall.
- (ix) Child Poverty – Food and Activities Update. Agenda 22.

### **Planning.**

#### **22/192:**

##### **a) Decision Notices/Updates:**

- (i) PA22/04394 | Proposed extension and alteration to dwelling. | New Meadow Barn Sharlands Road Marhamchurch Bude Cornwall EX23 OHP. APPROVED.
- (ii) PA22/04489 | Extension and alterations to residential property including roof light to North elevation | Guinea Truckle Hobbacott Lane Marhamchurch Bude Cornwall EX23 OES. APPROVED with conditions.
- (iii) PA22/04493 | Demolition of an agricultural building, erection of a dwelling and associated works | Land South Of Hilton Farmhouse Marhamchurch Bude Cornwall EX23 OHE. REFUSED.

Signed: \_\_\_\_\_Chairman. 4/10/2022

(iv) PA22/05010 – certificate of lawfulness. REFUSED.

(v) Courtlands. Complaint REFUSED

Response received: - *I can advise that no condition was attached to the planning consent to retain the access closure. Once works were complete on the development, the property gains its permitted development rights. The track to the rear is not a classified road and, therefore, no planning consent is required to create an access onto this track. Of course, there may be the question of ownership/access rights, however this is a civil issue and not one which the planning department become involved with.*

After discussion it was agreed that this matter was now closed.

**b) Planning Applications/Appeals:**

*Any late planning applications received will be discussed but not decided under this section.*

(i) PA22/06092 | Proposed conversion of the existing building, known as The Hayloft, to the south east of The Bullers Arms and accessed from Perran Close, to provide a 2-bedroom cottage | Bullers Arms The Village Marhamchurch Bude Cornwall EX23 0HB.

Cllr Perry and Cllr Edwards visited the site. After discussion it was proposed that Marhamchurch Parish Council approve the application.

Proposed Cllr Edwards. Seconded Cllr Perry. 7 in favour, 1 abstained.

**To receive oral or written reports and authorise any action.**

**22/193:**

a) Chairman.

Cllr Perry reported on the celebration of Cllr Walter's life that was held at the church. It was an amazing and well-deserved tribute to her and she would have been immensely proud of all that took part but especially of her daughter, who spoke eloquently about their adventures and free-spirited lives. Thank you to all that turned up on the day. Marhamchurch Parish Council received a thank you card for the Village from Cllr Walter's brother-in-law.

Cllr Perry completed Chairman's training, which was extremely useful.

Cllr Perry received concerns from parishioners about the wall at Helebridge that has been partially demolished. Cllr Perry and Cllr Edwards went to view the wall but the builder had left. Cllr Perry will contact Cllr Chopak to see if there is any update on the situation. According to the Tide Map 1841 the Canal Co. owned the land on which Helebridge was later built. Cllr Perry believes this should be listed in the Historic Environmental Records but for planning purposes it is a non-designated heritage asset.

Cllr Perry and Cllr Edwards viewed the Foundry Bridge to consider the access. Cllr Perry spoke to R Mills, a local builder, and he will have a look. There are some RSJ's available soon from the Bullers Arms demolition.

The Cllrs also viewed The Wharf area and it appeared there were several trees on the bank that were dead. Consider contacting BCTC to see if they could be removed.

Cllr Perry talked to K Trewin concerning the hedge at Court Farm, which has now been trimmed back. Cllr Perry also noted that the hedge by the school was very overgrown. Cllr Waterhouse stated that S Short has contacted her and told her it is in hand.

Signed: \_\_\_\_\_ Chairman. 4/10/2022

Cllr Perry walked around Hele Vally Trail and it appears nothing has been mown. Cllr Waterhouse stated the loop had been mown and Cllr Proudfoot stated it is a clearly defined path, as it is so dry and many people use it.

Cllr Perry reported that we had a 5-day protocol for Long Meadow planning application and although we had concerns we agreed to disagree with the Planning Officer.

Cllr Perry walked Whalesborough Way and noticed the short path by the lock gate is very overgrown. Cllr Proudfoot will look into this.

There have been many complaints concerning speeding through The Village, mainly by tractors. There has been some vandalism – pulling plants out. There were some missing bollards but they are now back. Cllr Perry believes it would be a good idea to put security cameras on the front of the shop- one each way. It wouldn't have to be very expensive.

The toilet key rota still has to be arranged.

Cllr O'Sullivan had an idea to set up a Village Advisory Service, modelled on the BSTC 'Meet the Councillor' sessions.

Cllr Perry asked that anyone that has not completed the Code of Conduct training to have done this by the next meeting, if possible, as stated in Standing Orders.

Cllr Perry noted that Rendalls are advertising the land at Hobbacott Rise as 'with the possibility of planning being granted'.

b) Playpark

The gate at the back is now locked.

Cllr Perry cleared the area on the right of the playpark to have somewhere to tip the grass.

The monthly playpark check will need to happen when the checklist / clipboard is obtained.

c) The Clerk.

The Cemetery forms are now on the website. The Transfer of EROB requirements have been added too. This issue arose with the memorial request - the Undertakers had not come across transfers before. The matter was resolved but consideration will be given on future plot purchases to ask whether the purchaser wishes to put a next of kin on the EROB too so there is no transfer issue for the next of kin to deal with when the purchaser dies.

The Clerk attended the Freedom of Information training and a few other online meetings.

The BT problem arose when renewing the contract. The contract is a residential contract not business, which is why it is a problem to change the details. If BT tried to view the online account to match it up it crashed their system. The contract is for a phone plus broadband too.

A quick look was taken at comparison sites and the contracts appear to be cheaper therefore BT were informed we would not renew.

**Thorne Cross Junction A39.**

**22/194:**

No update at this time.

**Foundry Bridge.**

**22/195:**

Cllr Perry addressed this in his report. Cllr Proudfoot is happy to talk to the adjoining residents when this occurs but at this point in time Roger is going to have a look and then give the Parish Council his expert opinion.

**Cemetery.**

**22/196:**

a) Plot request.

Signed: \_\_\_\_\_Chairman. 4/10/2022

- (i) Parishioner request to reserve a single burial plot – Bainbridge, which was circulated to the Cllrs to consider.  
It was resolved to approve the request. Proposed Cllr Proudfoot. Seconded Cllr Waterhouse. 6 in favour. 2 abstained due to declarations of interest in the cemetery.
- (ii) Memorial request – Jones.  
There was a request to add a new inscription, which was circulated to the Councillors.  
It was resolved to approve the request. Proposed Cllr Bray. Seconded Cllr Waterhouse. 6 in favour. 2 abstained due to declarations of interest in the cemetery.

#### **Cornwall Council Code of Conduct Training.**

##### **22/197:**

No new completions.

#### **Portfolio Review.**

##### **22/198:**

This was circulated to the Cllrs to consider prior to the meeting.

Cllr Perry went through the list and amendments were made.

<b>Councillor Portfolio</b>	<b>Name of Councillor</b>
Bude Canal	Cllr Waterhouse
Bude Community Network	The Chairman and / or Councillors with particular interest on agenda items – to be decided when each agenda is published.
Bus Shelter	Cllr Butler to oversee but currently being monitored by a local volunteer.
Clerk Support / Contract / Review	Cllr Edwards, Cllr Kerr & Cllr Bray
Defibrillator	Cllr Kerr
Emergency Planning	Cllr Proudfoot & Cllr Butler
Finance	Cllr Edwards & Cllr Kerr
Footpaths	Cllr Waterhouse, Cllr Perry & Cllr Butler
GDPR	Cllr Nield & Cllr Perry
Marhamchurch Primary School	Cllr Waterhouse & Cllr Butler
Marhamchurch Village Shop	All Councillors
Memorial Garden	Cllr Waterhouse & Cllr Perry
Neighbourhood Development Plan	Cllr Proudfoot, Cllr Nield & Cllr Edwards
Parish Cemetery	Cllr Perry, Cllr Proudfoot, Cllr Waterhouse
Planning	Cllr Perry & Cllr Edwards
Planters	Cllr Butler, Cllr Waterhouse & Cllr Perry
Playpark	Cllr Bray
Transport (potholes etc)	All Councillors
Tree Warden	Cllr Waterhouse
War Memorial	Cllr O’Sullivan
Website Accessibility	Cllr Kerr

Cllr O’Sullivan suggested a Portfolio for planning enforcement but it was unsure if this was necessary as there had only been one or two enforcement issues during the last nine years.  
It was agreed to defer discussion until the next meeting.

#### **Poundstock Parish request - Crematorium.**

Signed: \_\_\_\_\_ Chairman. 4/10/2022

**22/199:**

There was a request from Poundstock PC in May: "As our neighbouring Parish we would be very grateful if you would consider making representations at the Committee hearing".

A date has now been set for the hearing, which is 11<sup>th</sup> August.

After discussion it was proposed by Cllr O'Sullivan that Marhamchurch Parish Council support Poundstock PC. Seconded Cllr Edwards. Unanimous.

Cllr Perry proposed Cllr O'Sullivan represent Marhamchurch Parish Council in making representations at the Committee Hearing. Seconded Cllr Bray. Unanimous.

**Neighbourhood Plan.****22/200:**

Cllr Proudfoot has submitted the grant application and will hopefully hear the outcome in a week's time. Cllr Proudfoot is keen to hurry this along as we can identify issues that are important to Marhamchurch such as issues that have arisen with Helebridge wall, Hobbacott Rise and Buller's car park.

Funding has to be used by the 31<sup>st</sup> March – if not will have to reapply. The scheme has been extended to 2025.

**Emergency Plan.****22/201:**

Workshop in September – no date as of yet.

**Allotments.****22/202:**

No updates at this time. Cllr Perry will contact Cllr Chopak to see if there are any updates.

Cllr Butler proposed that we should find out the interest in having allotments. Cllr Perry states he knows of half a dozen people that are interested in having a plot. It was pointed out by a member of the public there was a boundary issue but Cllr Perry and Cllr Waterhouse stated we shall have to await on the solicitor's report upon regarding plans from the Land Registry.

**Lanteglos Request.****22/203:**

Lanteglos Parish Council emailed to ask if we are interested in joining forces to approach the local government ombudsman for changes in respect of allocation of social housing.

*Lanteglos feels there is a lack of transparency surrounding the allocation of a council-owned homes in the parish. The PC is concerned that long-term residents are being forced to leave the area because of the lack of social housing.*

*They accept that people in desperate need should be housed but feel there is no communication with the local community over the allocation and no apparent transparency.*

*A simple change in the allocation policy would suffice. This could be along the following lines: "Allocation of social housing in a parish should alternate between those deemed in desperate need, followed by those with a connection to the parish." It seems to Lanteglos that if this principle was followed and could be seen to be followed, those people waiting for housing could be offered hope.*

*Does this lack of transparency over housing allocation strike a chord with us?*

Signed: \_\_\_\_\_Chairman. 4/10/2022

This did not strike a chord with the Cllrs and it was agreed not to respond, as it a speculative email sent to all parishes.

Cllr O'Sullivan remarked upon the Bude Housing Survey that is taking place and enquired whether Cornwall Council had asked if Marhamchurch Parish Council wished to have a housing survey too.

The Clerk informed the Council that no request had come through the Council's email.

Cllr Proudfoot pointed out that if any area is allocated for social housing, we would then need a housing survey, to identify sites and have consultations. Marhamchurch Parish Council have not identified any area etc in the Neighbourhood Plan as this would delay things but we can revisit once the plan is in place.

### **Landmark Tree Planting.**

#### **22/204:**

Due to having no location and having the Jubilee Tree to consider and decide where to plant, it was suggested that once this has been planted, we can apply for the Landmark Tree in the Spring - if we still want it and have anywhere we can plant it. In the meantime, if there are any suggestions to use land that is owned by someone else, we have time to email the owners for permission to plant the tree.

Cllr Waterhouse pointed out a tree by the playpark has to come down as it is dead so it could replace the dead tree. It is owned by Revel Trust and they are having to wait for the rooks to finish nesting before removing the tree. Mr Green said he would put it to the Trust.

We will write to Cornwall Housing to see if we can put the Jubilee Tree on the green on Pinch Hill.

### **Child Poverty.**

#### **22/205:**

Email from Poundstock:

There is a voucher system for non-FSM (free school meal) parents based upon their post code and which enables them only to pay £5 per day instead of the £20 per day cost. The subsidised voucher system can only support young people who live within BSTC's boundaries. At the end of the summer Liam Dart will provide feedback on the success of the sessions, including an analysis of those who attended and a lessons-learned report for subsequent sessions. There will then be an opportunity for the 10 neighbouring parishes and other bodies to become involved in planning for the Christmas holiday and future provision, which can also benefit young people and families from their own local area. I ask you to keep this on your agendas and to resolve to reach out to Liam Dart and BSTC to see how you can become involved.

It was suggested we contact Liam and ask how we can help.

#### **22/206:**

##### **Quarterly Finance Check.**

Completed by Cllr Edwards. No concerns. Noted by Cllrs.

#### **22/207:**

##### **Quarterly Budget Report.**

Circulated to Cllrs and noted.

### **Finance & Legislation.**

#### **22/208:**

- a) Approval of payments totalling £2,184.67 as per June schedule. It was resolved to approve payments. Proposed Cllr O'Sullivan. Seconded Cllr Butler. Unanimous.

Signed: \_\_\_\_\_ Chairman. 4/10/2022

- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.
- d) It is proposed that the Council consider approving next month's payments by email (with a majority response) which will then be listed in September's payment list to be ratified.  
Proposed Cllr Proudfoot. Seconded Cllr Perry. Unanimous.

**Parish Matters** - Agree action and authorise associated expenditure.

**22/209:**

- i) None

**Urgent Matters raised with the Chairman since the Agenda was published.**

**22/210:**

Marhamchurch Parish Council received a planning application PA22/06513 on Monday. A postponement was requested until the Sept meeting but this is not possible. Cllr O'Sullivan pointed out we had agreed the original planning and it had merely been delayed for a Bat Report. The Bat Report was now in and nothing else had changed. It was agreed not to call an extraordinary meeting in August as there was no further comment to make from Marhamchurch Parish Council.

Cllr Waterhouse brought up the issue of a pothole outside the Buller's. Cllr Edwards suggested he obtain the exact position with 'my3words' and email the Clerk and the Clerk shall report the pothole to CC.

**Date of next meeting and note items from Councillors for the Agenda.**

**22/211:**

13<sup>th</sup> September 2022.

Planning enforcement re portfolio.

Meeting closed at 9.20pm.

**PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)**

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: \_\_\_\_\_ Chairman. 4/10/2022