

Marhamchurch Parish Council

Tuesday 4 October 2022

The meeting of Marhamchurch Parish Council was held on above date at 7:30pm, in Marhamchurch Sunday School Rooms.

Councillors Present:

22/212: Chair Cllr T Perry, Cllr R Bray, Cllr N Nield, Cllr T O'Sullivan, Cllr S Proudfoot, Cllr L Kerr, Cllr S Butler.

Also in attendance: County Cllr Nicky Chopak, Clerk Julie Gray.

5 members of the public were present for the meeting.

Cllr Perry opened the meeting and welcomed everyone.

Record and Approve Apologies.

22/213:

Cllr Edwards and Cllr Waterhouse send apologies, as they are both on holiday.

It was resolved to approve the apologies. Proposed Cllr Bray. Seconded Cllr Butler. Unanimous

Declarations.

22/214:

- (i) Cllr Perry & Cllr Butler declared the longstanding interest in Agenda item 13: Cemetery.
- (ii) Cllr Perry declared a longstanding interest in Agenda item 9c: Playpark.
- (iii) Cllr O'Sullivan declared an interest in planning application PA22/07553.

Dispensations.

22/215:

- a) To note approved dispensations relevant to items on the agenda.
 - (i) Dispensation was noted for Cllr Perry & Cllr Butler re Agenda item 13: Cemetery.
 - (ii) Dispensations were noted for Cllr Perry re Agenda Item 9c: Playpark.

- b) There were no new dispensation requests.

Public Open Session. (3 min reminder per item per person)

22/216:

No member of the public chose to speak.

Confirm the Minutes of the previous Meeting.

22/217:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 19th July 2022. Proposed Cllr Kerr. Seconded Cllr O'Sullivan. 6 in favour. 1 abstained, due to not being present at the previous meeting. The Chair, Cllr T Perry, signed them as a correct record.

Matters Arising.

22/218:

- (i) The pot hole/ damaged road outside the Bullers has been repaired.

Signed: _____ Chairman. 25/10/2022

Correspondence.

22/219: – all correspondence circulated via email.

- (i) Town & Parish Bulletin.
- (ii) Freight Strategy.
- (iii) Invite for residents to have their say on crime and anti-social behaviour.
- (iv) Let Cornwall Decide. Agenda 19.
- (v) Information Request – St Stephen.
- (vi) NALC Briefing Paper: Short Term Holiday Lets Consultation.
- (vii) Widemouth Viewing Point.
- (viii) Shared Prosperity. Agenda 16.
- (ix) Town and Council Parish Newsletter.
- (x) NALC Legal Update.
- (xi) Coast Path Realignment Works.
- (xii) Meet the Cormac Team Invite.
- (xiii) Dementia Friendly Communities Guide and Survey.
- (xiv) Planning Training: New Courses.
- (xv) SWW invitation to online consultation event.
- (xvi) Good Growth slide presentation.
- (xvii) Information request: Public Toilet Flooring.
- (xviii) Fully Funded EV Charging Point Scheme. Agenda 17
- (xix) Helebridge photographs.
- (xx) Shared Prosperity Fund Meeting.

Planning.

22/220:

a) Decision Notices/Updates:

- (i) PA21/03203 | Redevelopment of site - Demolition of existing bungalow and erection of 2 dwellings | Long Close Helebridge Road Marhamchurch Bude EX23 0HY. APPROVED - there is a CIL charge of over £25.5k.
- (ii) PA22/06513 | 2 storey rear extension to existing detached single family detached dwelling. | East Helscott Farm House East Helscott Farm East Helscott Marhamchurch Bude EX23 0ND. APPROVED with conditions - bat licence needed.
- (iii) PA22/05010 - The caravan / cabin put in the lawful certificate again and it has now been granted. Marhamchurch Parish Council were not asked to consult but an update was relayed to the Parish Council due to this being brought up at a previous meeting.

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) PA22/06642 | Rear single-storey extension to existing dwelling. | 6 Old Orchard Close Marhamchurch Bude Cornwall EX23 0EJ.

Marhamchurch Parish Council unanimously agreed there were no objections to the proposal.
Proposed Cllr O Sullivan. Seconded Cllr Bray.

Signed: _____Chairman. 25/10/2022

- (ii) PA22/06685 | Single-storey rear/side extension and entrance porch. | Trevallan Hobbacott Lane Marhamchurch Bude Cornwall EX23 0ES.

Marhamchurch Parish Council unanimously agreed there were no objections to the proposal.
Proposed Cllr Bray. Seconded Cllr Kerr.

- (iii) PA22/06797 | Erection of agricultural building for storage of fertilizer, hay, and straw (re-submission of expired permission PA18/09808) | Land North East Of April Cottage Hobbacott Lane Marhamchurch Bude Cornwall EX23 0ES.

Marhamchurch Parish Council unanimously agreed there were no objections to the proposal subject to the previous comments by Marhamchurch Parish Council on this application. Namely, it is considered that the site is on high ground and that the building will have a negative visual impact on the skyline and area.

The ground should be excavated to enable the roofline of the building to be lowered.

An embankment and vegetation screening is included to reduce the negative visual impact.

The lorry trailer is removed.

The agricultural building is not to be used for livestock.

Proposed Cllr Perry. Seconded Cllr Bray.

- (iv) PA22/07553 | Demolition of an agricultural building, erection of a dwelling and associated works | Land South Of Hilton Farmhouse Marhamchurch Bude Cornwall EX23 0HE.

Cllr O'Sullivan left the meeting.

MPC object to the proposal, based upon concerns previously raised. 2 in favour. 3 objected. 1 abstained.

- (v) PA22/08069 | Part conversion of garage and first floor extension over garage | 11 Hobbacott Rise Marhamchurch Bude Cornwall EX23 0FD.

Cllr O'Sullivan returned to the meeting.

Marhamchurch Parish Council unanimously agreed there were no objections to the proposal.
Proposed Cllr O Sullivan. Seconded Cllr Bray.

- (vi) PA22/07959 | Stationing of Shepherds Hut for ancillary residential accommodation (home office) within the garden area. | Milton Cottage Tackbear Road Titson Bude Cornwall EX23 0HH.

MPC unanimously agreed there were no objections to the proposal. Proposed Cllr Butler. Seconded Cllr O Sullivan.

- (vii) PA22/07960 | Listed building consent for stationing of Shepherds Hut for ancillary residential accommodation (home office) within the garden area. | Milton Cottage Tackbear Road Titson Bude Cornwall EX23 0HH.

MPC unanimously agreed there were no objections to the proposal. Proposed Cllr O Sullivan.
Seconded Cllr Bray.

Signed: _____ Chairman. 25/10/2022

To receive oral or written reports and authorise any action.

22/221:

a) Chairman.

Cllr Perry stated that the passing of the Queen threw the Parish and Nation into turmoil – that even though we all knew it would happen one day it was still a shock when it did. It was like losing a relative. The Parish Council did what needed to be done and Cllr Perry thanked everyone for attending; and Cllr O’Sullivan and Cllr Butler for their support.

Cllr Perry was disappointed there was no further progress made on Thorn Cross even though there had been a number of small accidents there and also someone had to be flown to the hospital by air ambulance. This appears a waste of NHS resources when they could be used elsewhere.

Cllr Perry attended the shop over on Widemouth Bay to check out the speeding situation there and feels there should be extra signage in that area. Many locals do not use the shop as it is too dangerous to cross the road. Cllr Perry would also like to see further signs in the village, maybe designed by the local schoolchildren, which would then be painted onto plastic signs and displayed on approach roads.

No further damage appears to have been done to the wall at Helebridge and Cllr Perry finds it confusing how Cornwall Highways says it is not part of the original bridge structure when old photos show it as a complete structure before Helebridge House was built. Cllr Perry brought the photo to the meeting for anyone to have a look at if they wished.

Cllr Perry attended the online Shared Prosperity meeting, which was very informative and gave Cllr Perry some ideas such as, replacement of the Revel Field building, solar panels on The Bray or the village shop and EV Charging points.

Helebridge Valley Trail was cut and the hedges trimmed by Mr Grills. The table had also been replaced. We send best wishes to Mr Mike Grills for a speedy recovery.

Cllr Perry commended the excellent work on the Neighbourhood Plan by Cllr Proudfoot and team and we look forward to seeing the finished article.

There are new owners in Rosamund Cottage. They have tidied up the corner very well so we thank them for that, as it looks better.

We welcome Kerstie and Russell back to the village.

Cllr Perry stated that when he was cutting the footpaths from Hangmans Hill to Ball Hill he found a stile that went nowhere. The stile was completely overgrown so this was cleared.

The Revel was a huge success and well supported. Thank you to all who helped in any way. Cllr Perry thanked Cllr Butler for looking after him that day. George Ward did an excellent job on the PA for the pram race in the evening, after stepping in at the last minute – Mr Kneebone may have found a successor.

b) Cornwall Councillor N Chopak.

Cllr Chopak joined the meeting at Agenda item 14 due to the overrunning of a previous meeting.

Cllr Chopak encouraged the Parish to consider any works / projects and to apply to the Shared Prosperity Fund, which has £132mil. Could also discuss joint projects with neighbouring parishes. Cornwall Council are £62mil over budget so there will be service restrictions. There will be a presentation at the BNP meeting on the 17th. There are different sections you can apply under – environment, economy, health, education.

Cllr Chopak met the new Chief Constable for Devon and Cornwall, who is coming in January. He comes from a rural policing background and he is going to attend the Parish Council meetings with Cllr Chopak and is open to hearing any issues in the communities.

c) Playpark

Cllr Perry replaced the rope at the playpark,

Cllr Bray requested replacement of the bark. This was going to be supplied but it turned out the chippings were too rough and not the correct sort. Cllr Bray knows of a supplier and offered to pick it up to save on delivery costs – Cllr Bray will obtain some pricings and bring them to the next meeting.

Signed: _____Chairman. 25/10/2022

Cllr Bray brought up the rubbish dumped in the corner behind the slide. Cllr Perry did look up who owns it but on the plans it appears it is owned by the house behind it. It is suggested that the fence height is increased to full height to hide this part. Cllr Bray offered to do this, as he has wood and it will not cost the Parish anything.

d) The Clerk.

The Broadband was changed in August and the password was emailed to the Councillors. Marhamchurch Parish Council are to receive a rebate from BT for approximately £9. The new supplier is £22 per month excluding VAT.

The TSB issue that occurred over the summer is now sorted. The Clerk contacted TSB regarding the letters requesting signatures that were not returned but we have been assured that we longer have to return these as all signatories went to the bank and confirmed their ID. TSB sent £150 for the trouble caused. The Clerk tried to attend a Planning Changes webinar but the link wouldn't work so unsure if it was cancelled.

HMRC sent a bill concerning SMP – although we had received the payment, we were informed that we have to claim again in the payroll each month - this is now resolved.

The Clerk will be away on annual leave 28 Nov – 2 Dec, but the Clerk will continue to check emails to see if there any emergencies during this time.

The Auditor's report was satisfactory and is now entered on the website.

The Clerk attended the Shared Prosperity meeting also - this is on the agenda.

The Clerk attended a Briefing on the Power of Competence – to obtain this the Clerk needs to have formal qualification and the Council need to have 2/3 Councillors elected. This allows a Parish to act as an individual would act.

The Clerk attended Budgeting training – this payment was to be requested for authorisation in September and could not be cancelled as Marhamchurch Parish Council would still be charged. The Councillors unanimously resolved to authorise the payment. Proposed Cllr Butler. Seconded Cllr Bray.

Thorne Cross Junction A39.

22/222:

The posts are in and the cables laid. The signs have been ordered and it is on the work programme at the end of the month depending upon the weather.

Foundry Bridge.

22/223:

Cllr Perry stated we will need to check with Cornwall Council to see if we are permitted to undertake work to place a temporary flat surface on the top to allow wheelchairs / prams etc access. Cllr Chopak has enquired of C Monk whether this is allowed but has heard nothing back as of yet. Cllr Perry requested he contact Cllr Perry direct to tell him what was allowed.

Memorials - plaques.

22/224:

- a) It was decided that some draft policies will be reviewed at the next meeting.
- b) Once we have the Jubilee Tree, we will discuss whether to add a plaque commemorating the Jubilee to this also.

Cemetery.

22/225:

- a) Plot request.
None.

Signed: _____ Chairman. 25/10/2022

b) Memorial.

i) Plaque request – J Walter

A lovely ceremony planting a tree at the school with a plaque was undertaken for Jackie Walter. When we obtain the landmark tree, the Council will discuss consideration of a plaque to be placed upon this.

ii) Plaque request M Hooper

Cllr Perry read out Mr Hooper's email requesting some type of memorial for his mother in the village due to her previous connection with Marhamchurch.

It was resolved that a memorial plaque in the memorial garden would be permitted. The clerk will contact the applicant with the policy once agreed.

Proposed Cllr Bray. Seconded Cllr Proudfoot. 5 in favour, 2 abstained.

Cornwall Council Code of Conduct Training.

22/226:

Cllr Waterhouse has completed this. All Councillors have now completed.

Bus Service Failure.

22/227:

It has been brought to a few of the Councillors' attention that the Marhamchurch section of the 219 service is frequently being cut out leaving service users stranded. A variety of reasons are given each time by the office. Cllr Butler has spoken to the driver and he stated that if he is running late he cuts this section. Parishioners have been subject to obtaining a taxi, which has caused them increased expenditure, volunteers not being able to attend the place they volunteer at, some have had to then use their car, which they were not using if they could help for environmental purposes. Cllr Chopak noted these down. Cllr Chopak notes there is a timetable change due on the 30/10 and the routes are being reviewed. On Friday Cllr Chopak is attending a briefing on rural bus routes and Cllr Chopak will bring up Marhamchurch as an issue.

Cllr Chopak pointed out the No 6 to Exeter is going to be reduced – this will be a problem for anyone needing to go to college at Exeter. They can get there but they cannot get home after. Also, the bus arrives at 10am, which may be after lectures have started. The positive is it ties into the trains at Okehampton but because of this it has reduced the service to Exeter.

Shared Prosperity Fund.

22/228:

This has been spoken about and it is also listed in the agenda for the BCNP meeting on 17th Oct. Councillors can consider any projects.

EV Charging Scheme.

22/229:

This was deferred – this will be discussed at the BCNP meeting also.

Portfolio Review.

22/230:

Enforcement portfolio consideration.

Signed: _____Chairman. 25/10/2022

After discussion it was proposed by Cllr Kerr that there be a portfolio for enforcement. Seconded Cllr Perry. Unanimous. Tom agreed to be portfolio holder for this. The Clerk will amend the list.

Crematorium.

22/231:

The Committee Meeting was postponed due to the death of the Queen. It may now be held in November but this is not confirmed.

Cllr O'Sullivan stated he will be allowed 3 minutes to talk. He could send an email but there is so much paperwork surrounding this that the Committee has to go through so it may be better to make a short report that may have a better impact. Cllr O'Sullivan has put something together but if anyone wishes to make suggestions, he is happy for them to contact him.

Neighbourhood Plan.

22/232:

The Plan is on the process and there will be a website. Cllr Proudfoot thanked Cllr Kerr for his work on this. Cllr Edwards is to undertake work on this and needs to purchase a one month's subscription to Word. Cost is approximately £9. It was proposed that a payment of no more than £30 to be authorised to purchase this.

Proposed Cllr Bray. Seconded Cllr Perry. Unanimous.

Emergency Plan.

22/233:

There is a Workshop during BCNP meeting on 17th October in the Methodist Hall. There is also going to be a tribute to Jackie Walter.

Allotments.

22/234:

Cllr Butler has received concerns from some residents that a shed has been put up on the proposed allotment grounds. It is believed that the old pigeon house is gone and a shed has been placed there in its stead. Cllr Perry pointed out that this will be resolved once the allotment is sorted out and the solicitors and land registry mark out the land. Cllr Chopak hopes an update on the allotments will be announced at the BCNP meeting.

Let Cornwall Decide.

22/235:

An email was received concerning the possible post of mayor. The new PM is not convinced concerning mayors and Cornwall Council have enquired if they still need to have one. This may be revisited depending upon the response.

Landmark Tree Planting.

22/236:

The Clerk emailed Cornwall Housing asking for permission to plant a tree on the green. The request has been sent to the Housing Management Team.

Child Poverty.

22/237:

Awaiting a meeting with Liam Dart, who is in charge of the Holiday Programme, and P Green.

Signed: _____Chairman. 25/10/2022

Finance & Legislation.

22/238:

- a) Ratification of payments totalling £2,684.04 as per August schedule and of July's schedule of £2,869.57; and the delegated payment decision to Kodan Digital of £1,160. It was unanimously resolved to ratify the payments. Proposed Cllr Perry. Seconded Cllr Bray.
- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.
- d) It was proposed that the majority of the signatories on the bank account be removed, as with internet banking there is no need for so many signatories. It was suggested that one more person be a signatory to authorise online payments. It was resolved that Cllr Kerr be added to the account and all other signatories that are not on the internet banking list be taken off the account.

Proposed Cllr Perry. Seconded Cllr Butler. Unanimous.

Parish Matters - Agree action and authorise associated expenditure.

22/239:

- i) None

Co-Option of Councillor.

22/240:

There were 2 applicants.

Number 1: - Geoff

Geoff introduced himself at the meeting. He has lived here 21 years and has served on the Village Hall committee for which he successfully fundraised for the new windows and roof, which had to be conformed to English Heritage conditions. He also helped to inaugurate the Coffee Mornings. He has supported village activities and worked for ten years as an administrator of the Neetside Community Centre in Bude. He undertook fundraising for Neetside and they raised £60,000 to keep the Centre going.

Number 2: - Kerstie

She has recently moved back into the village and did a lot of work with the Revel.

Cllr Perry read out Kerstie's email:

I recently moved back into the village after being away for 25 years.

I grew up in Marhamchurch firstly in Pinch Hill then Old Canal Close.

I was head Choir Girl at St Marwennes Church and have attended services throughout the years I have been away.

I helped run the Cub Pack when it was in the village all those years ago.

I was involved with The Revel when I was younger and this year was involved again.

I have attended The Bray Institute Meetings; I am supporting The Village Shop nearly every day which I see as a great asset to our Village.

I watched as the Parish Council read the King's Proclamation and came to observe the minute's silence in remembrance of our dear beloved Queen.

I like to get involved and doing things and I will have lots of free time to devote to the Village.

I live right on the village square so quite central to all events and my door is always open for anyone.

There was a ballot. The Clerk counted the votes and the majority vote was for Geoff.

Signed: _____ Chairman. 25/10/2022

Urgent Matters raised with the Chairman since the Agenda was published.

22/241:

It was brought to the Clerk's attention that some Parishes were sending letters of condolence to the royal family – did the Parish Council wish to do this. Cllr Butler will ask the School Council to send one on behalf of the village.

Date of next meeting and note items from Councillors for the Agenda.

22/242:

25th October 2022.

The November meeting will also be pushed back a week to the 22nd November,

Meeting closed at 21.32pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____Chairman. 25/10/2022