

Marhamchurch Parish Council

Tuesday 17th October 2023

The meeting of Marhamchurch Parish Council was held on the above date at 7:30pm, in Marhamchurch Sunday School Rooms.

Councillors Present:

Chairman Cllr Perry, Vice-Chair Cllr Edwards, Cllr Bray, Cllr O'Sullivan, Cllr Proudfoot, Cllr Waterhouse.

Also in attendance: County Cllr N Chopak, Clerk E Hawkins.

22 members of the public were present for the meeting.

Cllr Perry opened the meeting and welcomed everyone.

Record and Approve Apologies.

10.23/200:

Cllr Kerr sent apologies as he is away. It was resolved to approve the reason for the apologies. Proposed Cllr Proudfoot, Seconded Cllr Bray. Unanimous.

Inquorate Meeting 5th September 2023.

10.23/201:

The last meeting which was held on 5th Sept 2023, was inquorate, as there were only 3 Cllrs present. Advice from CALC as follows:

The quorum for any meeting of the council is based on the number of seats rather than the number of councillors. As the council has 10 seats the quorum will always be 4 (3 or 1/3 whichever is the greater round up for whole numbers). If only three members were present then the meeting will have been inquorate and you will need to ratify those decisions at the next meeting of the council.

(i) To confirm minutes from 5th September 2023 as a true record.

It was resolved to approve the minutes of the meeting held on Tuesday 5th September 2023. Proposed Cllr Edwards. Seconded Cllr Perry. 3 in favour. 3 abstained due to not being at meeting.

(ii) To ratify all decisions made at the meeting on 5th September 2023.

It was resolved to ratify all decisions made at the meeting held on Tuesday 5th September 2023. Proposed Cllr Perry. Seconded Cllr Edwards. Unanimous.

The Chair, Cllr Perry, signed them as a correct record.

Declaration of Acceptance of Office.

10.23.202:

To note Ms K Hunter signed Acceptance of Office on 5th September 2023.

Cllr Perry officially welcomed Cllr Hunter to the Council.

Cllr Hunter joined the rest of the Parish Councillors.

Declarations.

10.23/203:

Signed: _____ Chairman. 21/11/2023

- (i) Cllr Perry declared their longstanding interest in Agenda item. 10c: Playpark.
- (ii) Cllr Perry declared a longstanding interest in Agenda item 12: Cemetery.
- (iii) No other declarations.

Dispensations.

10.23/204:

- a) To note approved dispensations relevant to items on the agenda.
 - (i) Dispensations were noted for Cllr Perry re Agenda item. 10c: Playpark.
 - (ii) Dispensation was noted for Cllr Perry re Agenda Item 12: Cemetery.

- b) There were no other dispensation requests.

Matters Arising.

10.23/205: No updates.

Public Open Session. (3 min reminder per item per person)

10.23/206:

Gemma Watton spoke about the Crematorium and extended her thanks to Marhamchurch PC for their support. She also spoke briefly about the Hele Trail and gave some information and contact names which may be able to provide assistance to Marhamchurch PC. She will email details over to the Clerk.

Resident of Marhamchurch spoke about the importance of the Hele Trail for many users locally and in the broader community.

With agreement of the Council, it was decided to bring forward Agenda Item 11: Hele Valley Trail.

Hele Valley Trail.

10.23/210:

A hugely important and valuable resource for the Marhamchurch and wider community, it would be devastating to lose this space. It was noted that the Hele trail falls within Bude & Stratton TC boundaries.

Cllr Proudfoot updated that in her opinion the only option was to look into options to purchase the trail, and she had been exploring funding options. These included Cornwall Wildlife Trust, Woodland Trust, National Lottery and the possibility of the Parish obtaining a public works loan to purchase the land.

As far as PC are aware, there is no income generated from the Trail but ongoing maintenance costs would need to be factored in, which may well be minimal.

Cllr Chopak updated to say that Community Levelling Up funding may be available, and that Crowdfunding could also be a useful option with guidance available from Cornwall Council to set this up. Cllr Chopak also talked about requesting a Definitive Map Modification Order application to Cornwall Council, and that letters of support for this from residents would be very helpful. Cllr Chopak also mentioned that offers of maintenance support had been received.

Cllr O'Sullivan raised the matter of Asset of Community Value, which was discussed at BSTC meeting. He flagged concern that this would not be beneficial, as the land is already for sale, and the AoCV could take months to be processed. Cllr O'Sullivan proposed that contact be made with BSTC to state that Marhamchurch PC feel that pursuing an application to list the land as an Asset of Community Value, will not be helpful or productive and that MPC do not support this idea. Proposed Cllr O'Sullivan. Seconded Cllr Proudfoot. Unanimous.

Signed: _____Chairman. 21/11/2023

Discussion around possibility of a Public Works Board Loan was held, and a query raised around eligibility, if the Council needs to have all elected Cllrs and not Co-opted Cllrs. Clerk was asked to investigate.

ACTIONS: Contact to be made with Lucy Wilson from Open Spaces.

Contact to be made with BSTC – clerk.

Correspondence.

10.23/207: – all correspondence circulated via email.

- (i) Bude & Camelford CAP Meeting Documents.
- (ii) Chief Executive’s Bulletin.
- (iii) Town and Parish Council Newsletter.
- (iv) Cornwall CLT Newsletter.
- (v) Keeping Cornwall Updated.
- (vi) Cornwall Council Town & Parish Bulletin.
- (vii) Jo Cox Civility Commission Consultation.
- (viii) Cornwall Council Budget Update for Town & Parish Council.
- (ix) Air Quality Engagement Events – Cornwall Council.
- (x) North Cornwall Community Area Partnership (CAP) meeting notes.
- (xi) Request for support for Climate and Ecology Bill from Zero Hours.
- (xii) Housing Crisis? Can communities lead the fightback? Free Conference - 18th October.
- (xiii) Cornwall Council Newsletter.

Planning.

10.23/208:

a) **Decision Notices/Updates:**

- (i) PA23/04712 | Change of use and conversion of part of public house to provide an attached 4 bedroom house with variation of condition 2 in respect of decision PA21/09791 | Bullers Arms The Village Marhamchurch Bude Cornwall EX23 0HB. APPROVED
- (ii) PA23/04721 | Application for Permission in Principle for construction of a single dwellinghouse | Land Adjacent Trevoise View Marine Drive Widemouth Bay. REFUSED.
- (iii) PA23/06922 | Submission of details to discharge Condition 3 in respect of Decision Notice PA19/10066 dated 19.03.20. | Langford Orchard Marhamchurch. DISCHARGED.

b) **Planning Applications/Appeals:**

Any late planning applications received will be discussed but not decided under this section.

- (i) **PA23/07430** | Construction of 4 new dwellings and garages with associated works and landscaping (proposals match those of Reserved Matters Approval PA20/02034 which lapsed in April 2023, in relation to Outline Planning Approval PA18/12083) | Land West Of Crest Haven Hobbacott Lane Marhamchurch.

Signed: _____Chairman. 21/11/2023

It was noted that this is a renewal of an already approved application which expired. No changes noted. No objections to application. Proposed Cllr Edwards. Seconded Cllr Perry. Unanimous.

- (ii) **PA23/07733** | Erection of ancillary domestic garage and associated development thereto | Milton Cottage Tackbear Road Titson Bude.

Query raised whether it actually falls into Marhamchurch PC boundaries, but it was agreed to comment anyway.

MPC had no objections to the application. Proposed by Cllr Edwards. Seconded Cllr Bray. Unanimous.

- (iii) **PA23/03104** | Construction of two storey dwelling to include enclosed private amenity and parking. Land South West Of The White House Hobbacott Lane Marhamchurch Bude Cornwall.

Although Marhamchurch PC have not been asked to comment on the ongoing matter, it was requested to be listed at our last meeting for discussion.

Following latest comments from Highways, and further to previous comments made by Marhamchurch PC, it is reasonable that the application be refused. The Council were unanimous in this decision. Proposed by Cllr O'Sullivan. Seconded Cllr Proudfoot.

- (iv) **PA23/07463** | Non material amendment in relation to decision notice PA17/02783 dated 19/09/2018 to allow the addition of 16 PV panels per a unit, located on both sections of the wing roof | Whalesborough Farm Marhamchurch.

Marhamchurch PC have no objections to the amendment, and were unanimous in their position on the matter. Proposed by Cllr Edwards. Seconded Cllr Bray.

To receive oral or written reports and authorise any action.

10.23/209:

- a) Chairman.

Welcomed Elly back from maternity leave.

Road at Thorne Cross looks great.

Sturt Farm bridge has been installed which looks great.

Mapped the benches around the village and will forward photos to Clerk to keep a record of.

Thoughts are with the Hockin family.

- b) Cornwall Councillor.

Signed: _____Chairman. 21/11/2023

Budget consultation is live on Cornwall Council website, encouraging everyone to comment.
CC money available for households on low income, £150 rebates for energy costs. Very low uptake.
Community Area Partnership Meeting scheduled for 11 Dec 23 at Parkhouse Centre.
SpeedVisor Info to be recirculated for information.
Lights at the Weir have alleged to be turned down by 60% but no obvious change.
Christney Cross – no markings at junction, will look into asap.
Small amount of funding left in Community Chest Fund.

c) Playpark.

Bench has arrived and installed and being enjoyed by all users.

Wood chippings are needed again. Cllr Proudfoot updated that will be delivered tomorrow.

Wider discussion needed around this as there is exposed concrete in various spots around the play area. It looks like the ground has lowered significantly so even when bark is refilled the concrete is exposed again shortly after.

d) The Clerk.

- Great to be back and getting stuck into parish matters again.
- The deadline to order the Darley Oak Landmark Tree was back in June 2023, however we can apply again in Spring 2024. Will keep an eye online.
- The new broadband provider is up and running.
- TSB access issues, still pending but hopeful to be completed soon. Cllr Kerr is now an authorised person on the account to approve payments.

Cemetery.

10.23/211:

No matters to be discussed.

Funding.

10.23/212:

Update re Community Levelling Up Fund. Discussion around a submission for Revel shed replacement. Contact to be made with Trustee of Revel Field. Cllr Perry to action this.

Neighbourhood Plan.

10.23/213:

Cllr Proudfoot advised that website to be updated. Documents are all OK and Cornwall Council will take ownership of process once everything has been ticked off.

Cllr Proudfoot expressed huge thanks to Koden Digital who have made lots of amendments, free of charge, as well as Planning Officer, Lee Bray who has provided invaluable support to MPC.

Allotments.

10.23/214:

Clerk has received an email from a local resident with many questions relating to the Allotment proposal. Clerk to liaise with Cllr Perry to provide feedback.

Signed: _____Chairman. 21/11/2023

Cornwall Council Update: Asset Management Meeting held, and if PC are happy to take on the land, with the encroachment issue then Asset Management Team can sign it off their records. Pending.

Crematorium Update.

10.23/215:

To note that the decision to grant planning permission for the crematorium has been quashed at Judicial Review.

Cycleway Update.

10.23/214:

Deferred to next meeting.

Parish Grant Applications.

10.23/215:

Applications are now open for review at November meeting. Deadline for applications **FRIDAY 17 NOVEMBER 23**. Clerk to advertise on website & Noticeboard.

Marhamchurch Christmas Tree Festival Invite.

10.23/216:

Invite received for Parish Council to provide a tree at the Church for the Festival.

Cllr Hunter kindly offered to provide a tree o/b of the Parish.

Cllr Perry wondered if it might be nice to provide some Christmas lights – to look into.

Portfolio Holder Review.

10.23/217:

Clerk to circulate and finalise at next meeting.

D-Day 80th Anniversary Plans.

10.23/218:

The 80th Anniversary of the D-Day landings takes place on 6th June 2024 and Town and Parish Councils are being asked to take an active role. To have a think about what PC would like to do.

Citizen of The Year 2022/2023.

10.23/219:

Certificates have been printed and gift vouchers been gifted to Ms Fran Hunt & Mr Chris Hutt. Thanks to Cllr Perry for sorting.

Audit Year End 31 March 2023 Concluded.

10.23/220:

Clerk received notification that the Audit is concluded. Relevant paperwork has been published online.

Invoice for £252.00 to be paid to External Auditors. Thanks to all involved with this.

Precept/Budget Plans.

10.23/221:

Clerk advised she will start working on this, and asked Cllrs to inform of any budgeting plans for the next financial year. Cllr Kerr has agreed to assist with this again.

Signed: _____Chairman. 21/11/2023

Quarterly Finance Check.

10.23/222:

Completed.

Community Infrastructure Levy (CIL).

10.23/223:

Notification from Cornwall Council that Marhamchurch PC should receive another CIL payment relating to PA19/04755 of £1593.00. Clerk noted that previous CIL payments have been transferred to Reserves account, and will transfer next instalment.

Polling Venue(s) Suitability.

10.23/224:

Cornwall Council has commenced a review of Polling Districts and Polling Places and are inviting comments on the suitability of polling stations and voting arrangements at elections. The consultation period will run from 2 October to 6 November 2023.

ACTION: To agree a response. Cllrs proposed to comment that only need to make use of the Sunday School Rooms, and not the Beach House Hotel. Proposed Cllr Waterhouse. Seconded Cllr Edwards. Unanimous. Clerk to submit response.

Policy Review.

10.23/225:

Deferred.

Finance & Legislation.

10.23/226:

- a) Approval of payments of £3235.28 as per Sept schedule and consider payment of urgent accounts presented by the date of the meeting. Proposed Cllr Bray. Seconded Cllr Edwards. Unanimous.
- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.

Parish Matters - Agree action and authorise associated expenditure.

10.23/227:

- a) Footpath at St Marwenne Close. Cllr Perry investigated but didn't think it was too overgrown.
- b) Toilet lock – ongoing issue with lock. Suggested that it is replaced.
- c) Remembrance Sunday 12 November. Agreed to put frame & crosses underneath apple tree again. Clerk to order wreath from Val Wonnacott. Cllr Bray to lay wreath o/b of MPC. Clerk to ask school if they wish to lay a wreath.

Urgent Matters raised with the Chairman since the Agenda was published.

10.23/228:

Waiting Restrictions Consultation Amendment. Cllrs were not happy to accept the proposed amendment, and wished to stick with the original proposal or not continue with the proposal at all. They were unanimous in their decision. Proposed by Cllr Proudfoot. Seconded Cllr Waterhouse.

Signed: _____Chairman. 21/11/2023

Date of next meeting and note items from Councillors for the Agenda.

10.23/229:

21 November 2023

Meeting closed at 9:44 pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____Chairman. 21/11/2023