

Marhamchurch Parish Council

Tuesday 19 April 2022

The meeting of Marhamchurch Parish Council was held on above date at 7:30pm, in Marhamchurch Sunday School Rooms.

Councillors Present:

22/90: Chair Cllr J Walter, Cllr T Edwards, Cllr N Nield, Cllr T O'Sullivan, Cllr S Proudfoot, Cllr I Waterhouse, Cllr L Kerr.

Also in attendance: County Cllr Nicky Chopak, Clerk Julie Gray.

3 members of the public were present for the meeting.

Cllr Walter opened the meeting and welcomed everyone. Cllr Walter also reminded everyone to adhere to the 3minutes per item per person as per Standing Orders.

Record and Approve Apologies.

22/91:

Cllr Butler and Cllr Perry sent apologies due to sickness. Cllr Bray sent apologies due to work commitments. It was resolved to approve the apologies. Proposed Cllr Waterhouse. Seconded Cllr Edwards. Unanimous.

Declarations.

22/92:

- (i) Cllr Proudfoot declared an interest in Agenda item 8 a) (i): Planning application.
- (ii) There were no other declarations.

Dispensations.

22/93:

- a) To note approved dispensations relevant to items on the agenda.
 - (i) There were no relevant dispensations.

Public Open Session. (3 min reminder per item per person)

22/94:

A member of the public requested an item be added to the agenda next month.

Confirm the Minutes of the previous Meeting.

22/95:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 15th March 2022. Proposed Cllr Proudfoot. Seconded Cllr Kerr. 4 in favour. 3 abstained, due to not being present at the previous meeting. The Chair Cllr J Walter signed them as a correct record.

Matters Arising

22/96:

- (i) The Expression of Interest that Marhamchurch Parish Council proposed is accepted for consideration by the Network Panel on year 1 works.
- (ii) An error listing Marhamchurch as proposer for highway works that a parishioner submitted has been corrected.

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Correspondence:

22/97 – all correspondence circulated via email.

- (i) Climate Literacy Training. This was a last chance to obtain free climate training.
- (ii) Town and Parish Council Newsletter. Agenda 19.
- (iii) Health Works for Cornwall – long term health jobseeking support.
- (iv) Homes for Ukraine Information.
- (v) Truro Jubilee Parade.
- (vi) How to build Affordable Homes Invite.
- (vii) Help fight Loneliness. Agenda 12.
- (viii) Town & Parish Council newsletter.
- (ix) CAB Funding Request. Agenda 32.

Planning.

22/98

a) Decision Notices/Updates:

- (i) PA22/00759 | Variation of condition 2 (approved plans) of decision PA18/06620 dated 31/08/2018 'Proposed extension and alterations together with re-roofing' | Chynoweth Under Lane Marhamchurch Bude EX23 0EW. APPROVED.

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) PA22/02484 | Additional 24 holiday dwellings and extension to swimming pool building to provide woodchip biomass boiler room without compliance with condition 2 of decision notice PA19/04184 dated 17/02/2020 | Whalesborough Farm Marhamchurch Bude Cornwall EX23 0JD.

Cllr Proudfoot left the room.

Upon discussion and review of the conditions it was resolved that Marhamchurch Parish Council had no objection to the proposal. Proposed Cllr Edwards. Seconded Cllr Waterhouse. 4 in favour, 1 against, 2 abstained.

Cllr Proudfoot returned to the meeting.

Cllr Kerr requested an update on Courtlands, for which there is an enforcement order. Enforcement does not appear to have been actioned. Cllr Chopak will review this.

To receive oral or written reports and authorise any action.

22/99

a) Chairman.

Cllr Walter attended a zoom meeting on the Holsworthy – Bude Ruby Multi-use Trail. Marhamchurch Parish Council gave a grant towards the cost of a survey. The survey results have been gathered and the committee is now looking at options for the future to improve links between Holsworthy and Bude for cyclists and walkers. At present improving signage is the only feasible move but the ambition is to open up part or all of the disused railway but this is dependant on landowners and cost. The next meeting is in May, which Cllr Walter will attend.

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b) Cornwall Councillor N Chopak.

There was a full council meeting last week. There has been a proposal to consider a mayor for Cornwall. There has been an announcement of a change to the bus service and a reduction in fares. The changes are not to the advantage of rural North Cornwall. Go Cornwall took on the bus franchise the day after Covid closure and over the 2 years have now stated that some rural routes are not viable due to lack of use. The school bus that goes to Exeter does not now stop in Widemouth. Cornwall Council are trying to ease the process re The Homes for Ukrainians, as the process is complicated. The website is updated on a daily basis. There is a Bude Network Panel meeting on Monday concerning highways Expression of Interests and the AGM is in June. There is a request that a report be given at the AGM on the Community Chest award to the Parish and how it has been spent. There has been a delay in the Crossborder Meeting for Health. Stratton overnight services will continue to open for the moment with the occasional closure due to staff issues – a date for the meeting will be decided in the next few weeks.

Cllr O’Sullivan brought up his concern that the Expression of Interest re Hobbacott is pushed to year 2 due to land dispute.

Cllr Chopak stated there has been a mixture of things. At a meeting 2 weeks ago 15 items were brought forward of which Hobbacott was one of them but also Bude/Stratton also put in another 41 Expressions of Interest. There is a budget of £34,000 per annum, which covers 11 parishes. The Panel are trying to get as much value as possible in year 1 and the budget that has been estimated for Hobbacott is approximately £25,000, which is a high proportion of the budget.

c) Playpark

Cllr Perry has not had an opportunity chance to deal with the issue of the fence height as of yet. There was a playpark inspection. There were no red or purple warnings - we are required to add more bark but there is mainly superficial work to be completed. The playpark is looking very good and smart with its new fence.

d) The Clerk.

The clerk signed up for the free Climate Literacy Training but has not had a chance to have a look at this yet.

Marhamchurch Parish Council received £25 apology from the TSB complaint and this is hopefully now in the process of being sorted.

The VAT claim has been submitted.

Thorne Cross Junction A39.

22/100

Last month there was some concern about the signs from the side roads – Pinch Hill and the Bott road. Oliver has assured Cllr Chopak that the signage is included within the package of changes. Everything has been authorised and the construction package has been put out for tender. They are hoping to get it done by the cut-off date of July, as all roadworks are stopped in the summer season. There may be some overnight closures coming up due to putting in place the Dragon’s Teeth and the signs in the road. Will update next month.

Cemetery

22/101

a) Plot request.

(i) Memorial request - Scott.

The memorial complies with Marhamchurch Parish Council policy. It was resolved to authorise

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the memorial.

Proposed Cllr Waterhouse. Seconded Cllr Kerr. Unanimous.

b) Cemetery Audit.

Cllr Proudfoot has submitted the audit - we will await the next step.

Western Power Funding to Combat Loneliness

22/102

Cllr Walter stated there is a games club that has been started in the village for anyone to attend. It is once a month at the moment and this has drawn a few people in with the opportunity to meet others. There is also a Wednesday coffee morning. Cllr Walters proposes the possibility of submitting a request for funding for the hire cost of the room for a year. Cllr Chopak shared that trustee M Russell is looking to increase the use of the Bray – provision of small internet café (with or without the coffee) for those in the area that do not have broadband at home. Cllr Walter will check if the Wi-Fi that we have installed in the meeting room reaches the Bray as originally when it was installed it was thought the signal might extend to the Bray as well.

The funding application deadline is 24/4/22 – the clerk will review the application in consideration of above.

Cornwall Council Code of Conduct Training.

22/103

No new completions reported.

Code of Conduct

22/104

Cllr O’Sullivan did not have the opportunity to review the two codes. It was decided that a review of this this will await the three year review of policies.

Neighbourhood Plan.

22/105

Cllr Proudfoot update – she has submitted an Expression of Interest, which is the first stage in the application for a grant. Contact was made in respects of obtaining a 2nd quote but there has been no response as of yet. Cllr Walter emailed Cllr Proudfoot of a Council that has completed a Neighbourhood Plan in Cornwall and Cllr Proudfoot will contact them with the aim to obtain details to get a 2nd quote. Cllr Proudfoot has looked at the application and has consulted with Cllr Kerr in readiness.

Emergency Plan

22/106

The Emergency Plan does need updating and Cllr Walter hopes to supply an update in the next meeting. Cllr Chopak pointed out there will be a workshop that the Network Panel have asked for. There is no date for this yet. Cllr Walter looks forward to this.

Allotments.

22/107

Cllr Chopak gave an update. Chris Simms, the Community Link Officer (CLO), has spoken to the lead devolution officer. Everything is in place but Cornwall Council now require a decision wheel attached to any agreement for devolution to make sure the application is compliant with climate change issues. The

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CLO is hopeful that this will be completed and Cllr Chopak will have a Heads of Terms Agreement in draft at the May meeting.

Local Maintenance Partnership 22/23

22/108

Path markers have now been received and Cllr Walter will pass those on to Cllr Perry.

One tender has been received. There has been an increase from last year. There is no mention of stile maintenance in the tender. The clerk will clarify this. Due to the time of year and that cuts will be needed to be undertaken soon, it was resolved to accept the tender.

Proposed Cllr Proudfoot. Seconded Cllr Walter. Unanimous.

Cllr Walter, Cllr Proudfoot and Cllr Waterhouse walked the paths – there are a few stiles in need of repair. Once the location of the stiles is sent to the clerk she will email these to Cornwall Council where they will visit to see if a gate is more viable than a stile.

CIL

22/109

There is second CIL Fund round to submit Expressions of Interest for funding. It was decided that this did not apply as Marhamchurch Parish Council had received no CILs.

Environment.

22/110

Cllr Proudfoot was not able to attend the Climate Conference but she emailed the conference and requested the presentation slides. The slides were interesting but not particularly useful for the Parish.

Annual Parish Meeting.

22/111

Cllr O'Sullivan suggested asking the school children, as they came a few years ago and it was very good. Cllr Walter will ask the school council.

The meeting will start at 7pm.

Citizen of the Year.

22/112

Nominations have been received. These were considered after the meeting and a vote was taken that was unanimous.

Platinum Jubilee Celebrations.

22/113

Cllr Waterhouse has completed a risk assessment for the beacon and the street party. The street party will be held in the Revel Field on the tarmac, so the road will not have to be closed and it will be safer.

Thursday - The Beacon will be lit and the scouts will be coming to cook burgers and sausages etc.

Friday – There is a Food Fair.

Saturday – There will be live music at Whalesborough and The Bullers.

Sunday – There will be the Jubilee Lunch. Marhamchurch Parish Council will supply the tables and chairs and the participants will bring their own food and drink.

Cllr Waterhouse and Cllr Walter will meet next week with a working party to arrange the logistics and the roles that will be requiring volunteers i.e Marshalls; help to build the beacon on the day, etc. There will be parking nearby for the disabled and Cllr Waterhouse will request use of local fields / school for parking.

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Cllr Walter will ask someone from the school if they will play the bugle to music that Cllr Waterhouse has downloaded.

Cllr Walter suggested we take part in Jubilee National Thank You day to commend those who put themselves forward to help parishioners out during the pandemic.

Quarterly Budget Report.

22/114

Circulated to Cllrs and noted.

Quarterly Finance Check.

22/115

Completed by Cllr Edwards. No concerns. Noted by Cllrs.

Audit 21/22.

22/116

Clerk advised that having looked into the criteria, it appears that Marhamchurch Parish Council are required to undertake a basic review for 21/22, as income is above the exemption to review limit.

Appointment of Internal Auditor.

22/117

As part of the Audit process an Internal Audit needs to be completed. The clerk has confirmed that the internal auditor that was used last year is able to complete the Internal Audit for Marhamchurch Parish Council. It was resolved to approve to engage Mr A Sachs for the Internal Audit. Proposed Cllr O'Sullivan. Seconded Cllr Kerr. Unanimous.

Annual Accounts

22/118

The clerk provided Annual Accounts for year ending 31.3.2022. An Account Statement and a detailed Account Statement was circulated to the Cllrs. These were noted by the Cllrs.

CALC Membership Invoice

22/119

The clerk received 22/23 CALC membership invoice of £399.32. Previous membership was £389.58. It was resolved to approve the membership renewal. Proposed Cllr Proudfoot. Seconded Cllr Waterhouse. Unanimous.

Employment Committee

22/120

The clerk received the agreed NALC pay scales for the period 2021- 22. Clerk's back pay to be paid over the upcoming year (approx. £2.41 per month); The permanent clerk requests reimbursement to await her return. It was resolved that the new pay scale be adopted and the reimbursement be agreed. Proposed Cllr Edwards. Seconded Cllr Walter. Unanimous.

Finance & Legislation.

22/121

- a) Approval of payments totalling £2,583.10 as per March schedule. It was resolved to approve payments. Proposed Cllr O'Sullivan. Seconded Cllr Nield. Unanimous.
- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.

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Renewal of BT Broadband is due and also the anti-virus programme for the laptop. The clerk will look into lapsing the subscriptions as they are both in the name of the clerk who left in 2018. Cllr Kerr pointed out we may get an improved connection if the modem is updated too.

Parish Matters - Agree action and authorise associated expenditure.

22/122

- i) CAB funding request.

The clerk will contact CAB and inform them that we will put them forward for funding in the next round of grants, which is November.

Urgent Matters raised with the Chairman since the Agenda was published.

22/123

A member of the Parish has offered to host a Ukraine family and if there are any others doing so he is happy to arrange socials for the families to meet up with each other.

There is a new Coast to Coast Walking Group that is going to go through Marhamchurch and the gentlemen leading this asked if Marhamchurch Parish Council would like to contribute any highlights of the Parish. This will be considered and will be brought up at the next meeting.

Although Marhamchurch Parish Council do not own The Revel Field - Marhamchurch Parish Council insure the goals placed there and a parishioner, whose house backs onto the field has concerns about balls being kicked at the wall, which causes noise and damage. They are repairing the wall and have asked if Marhamchurch Parish Council and The Revel Field Committee could think of some way to prevent this issue once the repairs are completed. Cllr Walter and Cllr Perry are considering ways to achieve this at minimal cost to the Parish.

Date of next meeting and note items from Councillors for the Agenda.

22/124

17th May 2022

Hobbacott Lane placed in Year 2.

Meeting closed at 9.15pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____Chairman. 17/5/2022