

# Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** a column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as n

Name of smaller authority:

MARHAMCHURCH PARISH COUNCIL

County area (local councils and parish meetings only):

CORNWALL

Financial year ending 31 March 2020

Prepared by (Name and Role):

E HAWKINS CLERK/RFO

Date:

25/05/2020

Balance per bank statements as at 31/3/20:

MPC CHEQUE  
MPC INTEREST  
PLAYPARK CHEQ  
PLAYPARK INTEREST  
account 5  
account 6  
account 7  
account 8

5,194.2  
5,252.2  
1,557.1  
1,409.0

[add more accounts if necessary]

account 5  
account 6  
account 7  
account 8

13,412.5

13,412.5

Petty cash float (if applicable)

Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)

[add more lines if necessary]

item 6  
item 7  
item 8

(94.51)  
(100.00)  
(165.63)  
(35.70)  
(114.76)

Add: any un-banked cash as at 31/3/20

3487

100.0

100.0

Net balances as at 31/3/20 (Box 8)

13,001.9