

## Bank reconciliation - Template

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the Authority. It must also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlights, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Marhamchurch Parish Council**

County area (local councils and parish meetings only): **Cornwall**

### Financial year ending 31 March 2023

Prepared by (Name and Role): **Julie Gray Clerk / RFO**

Date: **10/05/2023**

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
MPC Cheque Account	10,308.1	
MPC Interest Account	5,340.3	
Playpark Interest Account	1,434.8	
Playpark Cheque Account	895.5	
[add more accounts if necessary] MPC Neighbourhood Plan	18.7	
account 6		
account 7		
account 8		
		17,997.4
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/23		
		-
<b>Net balances as at 31/3/23</b>		<b>17,997.4</b>