

Marhamchurch Parish Council

Tuesday 20 July 2021

The meeting of Marhamchurch Parish Council was held on above date at 7:30pm, in Marhamchurch Sunday School Rooms.

Councillors Present:

21/170: Chair Cllr J Walter, Vice Chair Cllr T Perry, Cllr R Bray, Cllr S Butler, Cllr T Edwards, Cllr I Waterhouse.

Also in attendance: County Cllr Nicky Chopak & Clerk Elly Hawkins.

5 members of the public were present for the meeting.

Cllr Walter opened the meeting and welcomed everyone.

Record and Approve Apologies.

21/171:

Cllr F Hunt sent her apologies due to a family matter. Cllr L Kerr sent his apologies due to a personal matter. Cllr S Proudfoot sent her apologies due to work commitments. It was resolved to approve the absences. Proposed Cllr Butler, Seconded Cllr Perry. Unanimous.

Cllr P Crum did not attend the meeting.

Declarations.

21/172:

- (i) Cllr Perry & Cllr Butler declared the longstanding interest in Agenda item 13: Cemetery.
- (ii) Cllr Perry declared interest in Agenda item 15: Local Maintenance Partnership 21/22.
- (iii) Cllr Perry declared interest in Agenda item 9c: Playpark.
- (iv) Cllr Walter, Cllr Waterhouse, Cllr Butler declared interest in Agenda item 11: Marhamchurch Village Shop Ltd.

Dispensations.

21/173:

- a) To note approved dispensations relevant to items on the agenda.
 - (i) Dispensations were noted for Cllr Walter, Cllr Waterhouse, Cllr Butler re Agenda item 11: Marhamchurch Village Shop Ltd.
 - (ii) Dispensation was noted for Cllr Perry re Agenda Item 9c: Playpark.
 - (iii) Dispensations were noted for Cllr Perry & Cllr Butler re Agenda item 13: Cemetery.

- b) New Dispensation Request:
 - (i) Cllr Perry – Local Maintenance Partnership (LMP) 21/22 Contract. Details of Interest: Contractor. Dispensation approved to participate in discussions, but not to vote. It was unanimously resolved to approve the request for 4 years until May 2025 or the next council term. Proposed Cllr Bray. Seconded Cllr Edwards. Unanimous.

Signed: _____ Chairman. .../9/2021

Public Open Session.

21/174:

3 letters of support were read out at the meeting, which had been previously emailed through to the Clerk. The comments were noted by Cllrs.

Confirm the Minutes of the previous Meeting.

21/175: It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 15th June 2021. Proposed Cllr Perry. Seconded Cllr Butler. Unanimous. The Chair, Cllr Walter signed them as a correct record.

Matters Arising

21/176:

- (i) Update re Cornwall Council's proposed pilot trial of overnight stays in local car parks. Cllr Chopak advised that this idea had been dismissed.
- (ii) AOB- none.

Correspondence:

21/177 – all correspondence circulated via email.

- (i) Bude/Holworthy Cross Boarder Health Meeting – 14/7/21 2-4pm.
- (ii) Updates from Canal Stakeholder Meeting
- (iii) Bude Area Community Network Panel Meeting (BACNP) – Notes from last meeting 7/6/21.
- (iv) BACNP Draft Economic Plan Meeting invite – 22/7/21 10-12
- (v) Policy & Intelligence Newsletter – Cornwall Council.
- (vi) Local Community Project – looking to talk with over 65's in the Bude and surrounding areas – contact Clerk for further details.

Planning.

21/178

a) Decision Notices/Updates:

- (i) PA21/05099 | Proposed Extension | Sharlands Barn Sharlands Road Marhamchurch. Approved.

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) PA21/05418 | Proposed development of existing barns into 2 holiday units including associated treatment plant and landscaping | Harlake Farm Marhamchurch.

Cllr Perry updated that following his review, along side Cllr Edwards, that there were no concerns or objections to the application. Proposed Cllr Perry. Seconded Cllr Edwards. Unanimous.

To receive oral or written reports and authorise any action.

21/179

a) Chairman.

Letters of thanks re Citizen of the Year Awards were received from Hilary Foster, Peter Hillenbrand & an email from Roger Blewett.

Signed: _____ Chairman. .../9/2021

Litter Picking Station was officially opened today (Tues 20th) which was funded from a Community Chest Grant from Cllr Chopak. Thanks was extended to Cllr Chopak for her support. New flags, ropes and plants have also been purchased from the Community Chest Grant money.

b) Cornwall Councillor N Chopak.

A new Community Chest Grant batch has been released. £3k budget, but has to be shared between more parishes.

CC are reviewing the recycling bins which were removed from carparks, including Summerlease.

Bins / Recycling / Food waste collections plans being reviewed.

Stratton overnight – reviewing service.

Kings Hill junction – Thorne Cross accident. Urgent review on safety as something needs to be done to improve safety.

c) Playpark

Trees need to be trimmed.

Grass recently cut.

d) The Clerk.

- Huge thanks to Cllr Kerr for his assistance with the completion of the Audit paperwork.
- Online banking – has been successfully set up.
- Reminder that the old email accounts are now inactive & that we have a new web address: www.marhamchurch-pc.co.uk
- VAT repayment received of £635.34 of which £27.53 to be transferred to Playpark acct for signage & barrier fencing & pins.
- Quarterly Finance Check completed by Cllr Edwards – thank you.
- Annual Leave:
 - 26-30 July – annual leave.
 - 2/8 – 20/8 reduced working hours (rest take as annual leave)
 - 23-27 Aug – Annual Leave
 - 30/8 – 3/9 reduced hours (rest take as annual leave).

Hobbacott Lane Parking Proposal

21/180

Cllr Chopak gave an update from Highways regarding this matter.

1. Request that Marhamchurch Parish Council advise whether they agree with the principle of the proposal.
2. Funding – Community Network Panel have a budget, which they may be able to allocate funds to the proposal, but only if support from MPC is given. Next CNPM is 7th October, where it will need to be placed on agenda for review.

Signed: _____ Chairman. .../9/2021

The concern re land ownership issue was flagged, an email was also referenced from Highways advising that there is no landownership issue. It was noted that it is not for MPC to determine landownership issue, only whether, in principle, the proposal is supported (or not) by MPC.

Standing Orders were lifted at 8:25pm to allow involved parties to contribute to the discussions. It was noted that this is a very contentious issue, and that MPC find themselves in a very difficult position. After the Council listened and discussed the matter with involved parties, Standing Orders were resumed (8:37pm).

It was noted that a resolution was passed at the 18 May 2021 meeting stating:

Ref 21/134:

Council had been made aware of issues regarding this matter prior to the meeting, and it was agreed that due to the issue about title of land ownership that the Council were unable to make any comments until the issues have been resolved... Proposed Cllr Edwards. Seconded Cllr Perry. 9 in favour. 1 abstained.

Reference was made to Standing Orders which states:

PREVIOUS RESOLUTIONS

A resolution shall not be reversed within six months except by a special motion, which requires written notice by at least (1/3rd +1 of total number of seats on the council) councillors to be given to the Proper Officer in accordance with standing order 8.

In light of this, a proposal was made to defer the matter to the September meeting, requesting that the land ownership matter be expedited. This matter will need to be finalised at the September meeting in order for the Council to put forward their position on the proposal in time to meet the October deadline for Community Network Panel Funding request. Proposed Cllr Waterhouse. Seconded Cllr Bray. Unanimous.

Clerk reminded Council that Councillors will need to submit a written request to the Proper Officer (Clerk) requesting a special motion to reverse the previous resolution, if this is the course they wish to take. Otherwise, the matter cannot be addressed until land ownership dispute is resolved.

Marhamchurch Village Shop Ltd.

21/181

(i) Letter from Councillors.

A letter was circulated to all the Councillors, from Cllrs Walter, Butler & Waterhouse. This was apologising for an error made during last month's meeting held on Tuesday 15th June regarding Agenda item 11 Marhamchurch Village Shop (ii) Purchase of cleaning product storage. Cllrs Walter, Butler and Waterhouse had all declared an interest in this matter, and submitted dispensations to discuss any matters arising regarding the Marhamchurch Village Shop, however were not permitted to vote. In error, Cllr Walter, Cllr Waterhouse & Cllr Butler did not leave the room when the matter was voted on, and in error, voted on said matter.

All Cllrs will make sure this mistake never happens again, and hope that the council can accept the apology.

(ii) Purchase of cleaning product storage.

This matter was deferred to the September meeting, as insufficient Councillors at the meeting to vote on the matter.

Signed: _____ Chairman. .../9/2021

Allotments.

21/182

Community Link Officer – Zoe Bernard-John confirmed she has all the information she needs at this point, and is drafting the report for submission internally. Will keep us updated.

Cemetery.

21/183

(i) Request for memorial headstone – Taylor.

This matter was approved in principle, however there were insufficient Councillors at the meeting to vote on the matter. Deferred to Sept meeting for resolution.

(ii) Gliddon headstone memorial issue.

Headstone has been engraved without consent from Marhamchurch PC.

Clerk has received payment from Stonemason for this, but documents confirming EROB were not submitted at time of application. Clerk has since obtained copy of Grant of Probate, which is listed in applicant & his sisters name.

Clerk proposes the following:

- To write to sister requesting written confirmation that she is happy for the headstone to be engraved;
- Once received confirmation, to transfer the EROB in siblings names;
- To write to Stonemason's requesting that no further works be carried out without prior approval of Marhamchurch PC.
- Deposit the £60 payment fee.

This matter was approved in principle, however there were insufficient Councillors at the meeting to vote on the matter. Deferred to Sept meeting for resolution.

(iii) Request for memorial headstone – Marks.

This application is requesting for an engraved image of a dog to be on the headstone.

This matter was approved in principle, stipulating the engraved image be no larger than A4, however there were insufficient Councillors at the meeting to vote on the matter. Deferred to Sept meeting for resolution.

(iv) Request for parishioner rates cremation plot – Unger.

This application was for plot C26. This matter was approved in principle, however there were insufficient Councillors at the meeting to vote on the matter. Deferred to Sept meeting for resolution.

Parish Council Fundraising Volunteer Celebration Proposal

21/184

This matter has been raised again, for further discussion, and a request that MPC should set up a fundraising committee group to raise funds to host a celebration for the staff and volunteers at the Village Shop.

It had already been determined by CALC that the Parish Council were not able to fund any sort of activity, as it would not benefit the whole of the parish community.

The Council noted that the Village Shop were holding their own celebration of thanks to the staff and volunteers.

Signed: _____ Chairman. .../9/2021

The Council also noted that there are so many residents in the parish who volunteered their time for others during the pandemic, many were on the Emergency Plan contact list, those who did shopping and prescription collections, those who supported the children while they were unable to attend school, to name but a few, that it could seem unfair to provide a celebration for just 1 specific group of volunteers. The Council thanked Stan for his thoughtful suggestion, and acknowledge the wonderful job that the volunteers did during the pandemic, for the village, and indeed continue to do, but unfortunately to provide funds for a celebration was not supported by the Council.

Clerk to sent letter to Stan stating the above.

Local Maintenance Partnership Update.

21/185

1 cut path so far, and hoping to get more done over next few weeks. Heat permitting.

Code of Conduct Training.

21/186

To note who has completed the training online.

None.

Civil Enforcement Training Update.

21/187

Clerk emailed Cllr Crum to find suitable times, pending feedback.

Feedback re Cornwall Council as per request from Barry Jordan.

21/188

Barry Jordan has been charged with asking all Town and Parish councils their views on Cornwall Council, what do you think needs changing? What do you think could be done better? How can we as the new administration make the changes that will benefit you and your communities?

Deferred to September meeting for discussion.

Tree Donation Woodlands Trust Proposal.

21/189

Is there any plot of land available in the parish that could have a donation of trees planted on it? It was suggested that the path no nowhere at the bottom of Helebridge Road may be a good location. Cllr Chopak will speak to Cornwall Council and give feedback at next meeting.

Viewing Carpark sign.

21/190

Concerns were raised at last month's meeting that the entrance to the accessible pathway is often blocked by cars / vans which means less abled people would not be able to access the pathway. Cllr Chopak said she would follow this up.

Defibrillator for Titson area.

21/191

A request from resident was made to Cllr Waterhouse for installation of a defib in Titson area. Hoping to receive some financial ongoing support from MPC for the annual monitoring fee. MPC in principle

Signed: _____ Chairman. .../9/2021

supported the idea, but wanted more information. Clerk to make contact with Jacobstowe PC & St Genny's PC as they have recently installed new defibs in their parishes. To update at Sept meeting.

Painting the telephone box.

21/192

Cllr Walter updated that resident has kindly offered to paint the telephone box.

Clerk to contact resident requesting additional information.

Proposal:

Proposed colour of repaint:

How it will be funded:

Who will undertake the work:

Quote for proposed work:

Community Emergency Plan.

21/193

Ongoing. Nothing to update.

Neighbourhood Plan.

21/194

Meeting held 3 weeks ago. Plan is to prepare and display feedback from questionnaire during the Food Fair celebration on 30th August. Another meeting is due.

Finance & Legislation.

21/195

- a) Approval of payments totalling **£1744.88** as per June schedule AND consider payment of urgent accounts presented by the date of the meeting, **£168 renewal payment for 2 year for website hosting package** and **£1196.40** as per July schedule. It was resolved to approve payments. Proposed Cllr Edwards. Seconded Cllr Bray. Unanimous.
- b) Cllrs noted Income & Bank Balances as per the schedule.
- c) Cllrs noted Bank reconciliations.

Reviews – Code of Conduct

21/196

Clerk made amendments as per guidance from CALC, and circulated to Cllrs for their review. It was unanimously resolved to adopt the revised Code of Conduct 2021. Proposed Cllr Perry. Seconded Cllr Waterhouse. Unanimous.

Parish Matters - Agree action and authorise associated expenditure.

21/197

- a) Highway matters –
 1. 30mph speed signs at bottom of pinch hill request to be repainted as hard to see;
 2. Parking issues at end of St Marwenne's Close - concern that accident may happen as reduced visibility when pulling out onto Helebridge Road;
 3. Another safety concern re cars parked at the end of Hobbacott Lane opposite the new buildings in the old Bullers car park.

Clerk to email Cllr Chopak.

Signed: _____ Chairman. .../9/2021

4. SWW flooding issue concern raised. Whenever heavy rain it floods and water floods into ground of the pub.

Clerk to lodge with SWW.

Urgent Matters raised with the Chairman since the Agenda was published.

21/198

Date of next meeting and note items from Councillors for the Agenda.

21/199

14th Sept.

Meeting closed at 9:35pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____ Chairman. .../9/2021