

Marhamchurch Parish Council

Tuesday 15 June 2021

The meeting of Marhamchurch Parish Council was held on above date at 7:30pm, in Marhamchurch Sunday School Rooms.

Councillors Present:

21/144: Chair Cllr J Walter, Vice Chair Cllr T Perry, Cllr S Butler, Cllr T Edwards, Cllr F Hunt, Cllr L Kerr, Cllr S Proudfoot, Cllr I Waterhouse.

Also in attendance: County Cllr Nicky Chopak & Clerk Elly Hawkins.

4 members of the public were present for the meeting.

Cllr Walter opened the meeting and welcomed everyone to the meeting.

Cllr Walter reminded everyone to use the Entry and Exit doors, and to ensure social distancing is maintained. It was agreed that members and public could remove their masks if they felt comfortable in doing so as social distancing guidelines were being met.

Record and Approve Apologies.

21/145: Cllr R Bray & Cllr P Crum sent their apologies due to work commitments. It was resolved to approve the absences. Proposed Cllr Edwards. Seconded Cllr Waterhouse. Unanimous.

Declarations.

21/146:

- (i) Cllr Perry & Cllr Butler declared the longstanding interest in Agenda item 14: Cemetery.
- (ii) Cllr Perry declared interest in Agenda item 16: Local Maintenance Partnership 21/22 Tenders.
- (iii) Cllr Perry declared interest in Agenda item 9c: Playpark.
- (iv) Cllr Walter, Cllr Waterhouse, Cllr Butler declared interest in Agenda item 11: Marhamchurch Village Shop Ltd.

Dispensations.

21/147:

- a) To note approved dispensations relevant to items on the agenda.
Dispensations were noted for Cllr Walter, Cllr Waterhouse, Cllr Butler re Agenda item 11: Marhamchurch Village Shop Ltd.
- b) No new dispensation requests were received.

Public Open Session.

21/148:

Hobbacott Lane resident commented in support of the Highway Expression of Interest Hobbacott Lane Proposal to change the highway grass verge opposite 10 Hobbacott Lane and Park Farm into formal parking for residents. He advised that he has been told by highways to proceed with this application as it would improve safety on Hobbacott Lane by removing cars off the road making it safer for motorists, dog walkers, pedestrians as no pavement and cyclists.

Another member of public had queries regarding the following items:

1. Foundary Hedge Lane Concerns
2. Planning Application PA21/05103 – as a representative from Connect Bude there have been

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concerned flagged (and listed on planning application) regarding the impact this may have on the potential reinstatement of the railway line from Holsworthy to Bude.

3. SWW Pumping Station.
4. Proposed works on Bude Canal – as this was not listed as an agenda item he was asked to submit his concerns to the Clerk.

Confirm the Minutes of the previous Meeting.

21/149: It was resolved to approve the minutes and ratify all decisions made at the meeting held on 18 May 2021. Proposed Cllr Butler. Seconded Cllr Edwards. 6 in favour. 2 abstained. The Chair, Cllr Walter signed them as a correct record.

Matters Arising

21/150:

- (i) Stevens Homes Update. – no further concerns. To be removed for the next meeting.
- (ii) Foundry Lane Hedge Concerns: Cllr Chopak advised that she has reported concerns to Enforcement – but that there is a huge backlog so may not be reviewed for 6-8 weeks.
- (iii) Courtlands House – concerns were raised regarding installation of gate on side path – which conflicts with planning conditions. Cllr Chopak to flag. Current under review as Clerk lodged concerns months ago – but no feedback will be given until the investigation is complete.
- (iv) Highways Expression of interest Hobbacott Lane Proposal – a discussion was had regarding concerns around speed, increase of traffic along the lane due to new development. Speed reduction options were discussed. Re the parking proposal – the matter has been deferred for additional formal comments, in light of recent information provided by Highways confirming that land is under ownership of Highways in order to allow all involved parties to comment. To be listed as an agenda item for July's meeting.

Correspondence:

21/151 – all correspondence circulated via email.

- (i) Keep Britain Tidy Spring Clean – 28 May – 13 June 2021.
- (ii) The Big Lunch – 5-6 June 2021.
- (iii) CC Policy & Intelligence Newsletter.
- (iv) Information Request from St Martin by Looe Parish Council re 56 day camping rule.
- (v) Cornwall Rural Housing Association – Recruiting for board members.
- (vi) 'Let's Talk Homes' – review of current housing strategy.

Planning.

21/152

a) Decision Notices/Updates:

- (i) **PA21/03506** | Application for Lawful Development Certificate relating to commencement of planning permission PA18/01271 dated 1st May 2018 (Extensions and alterations) | The White House Hobbacott Lane Marhamchurch Bude. APPROVED.
- (ii) **PA21/03507** | Application for Lawful Development Certificate relating to commencement of planning permission PA18/01422 dated 1st May 2018 (Extend and alter existing outhouse to provide useful ancillary accommodation) | The White House Hobbacott Lane Marhamchurch Bude. APPROVED.

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b) **Planning Applications/Appeals:**

Any late planning applications received will be discussed but not decided under this section.

- (i) **PA21/03596** | Conversion of barn to form dwelling, construction of garage and creation of new access | Land East Of Langford Barton Marhamchurch Bude.

Clerk was directed to comment that MPC have no objections to the proposal. Proposed Cllr Perry. Seconded Cllr Edwards. Unanimous.

- (ii) **PA21/05099** | Proposed Extension | Sharlands Barn Sharlands Road Marhamchurch Bude.

Clerk was directed to comment that MPC have no objections to the proposal. Proposed Cllr Hunt. Seconded Cllr Butler. Unanimous.

- (iii) **PA21/01360** | Change of use of land for the siting of 2no. timber camping pods, together with associated landscaping and works on land | East Helscott Farm Marhamchurch Bude.

The Parish Council found they were unable to support the change of use of the land. 7 in favour. 1 abstained.

- (iv) **PA21/05103** | Listed building consent for restoration and extension of existing curtilage listed building to form agricultural storage and workshop facility | Woodknowle Farm Sharlands Road Marhamchurch.

Clerk was directed to comment that MPC have no objections to the proposal. Proposed Cllr Hunt. Seconded Cllr Perry. Unanimous.

To receive oral or written reports and authorise any action.

21/153

- a) Chairman.

Attended the Bude Area Community Network Panel Meeting.

Met with Marhamchurch residents who expressed concerns around the Buller's Arms building site – a new site manager was in post to address the issues. To be monitored.

- b) Cornwall Councillor N Chopak.

Cllr Chopak expressed her thanks to those that voted for her re-election. It's now a huge division and the workload has quadrupled.

Sitting on the Health and Adult Social Care Committee still.

Lots of changes coming from Cornwall Council unfortunately mainly around cost cutting.

CNP meeting – stepped down as Chair. Cllr Beasley from North Tamerton PC is the new Chair, with Cllr Whittle from Launcell PC as Vice Chair.

Working with the Cross Boarder Health Care Committee and hoping for some positive news to come in the next few weeks regarding the Stratton MIU overnight service.

Parking issues across Cornwall with regards to Motorhomes parking in various carparks overnight which don't provide appropriate services for disposal of toilet etc. Cornwall Council is working on a plan to alleviate the concerns. Cornwall Council were considering a pilot trial of opening up 1 carpark for overnight campervan. The areas mentioned were Higher Penhalt, Widemouth & Viewing carpark (in MPC area). This

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was met with strong opposition from the Parish Council if the viewing carpark was the chosen site. It was also raised that the wheelchair access path is often blocked by vans, perhaps a sign could be placed there asking cars and vans not to park across the entrance.

c) Playpark

Swingseat has been fixed – thanks to Cllr Bray.

Payments for grass cutting – which account should it come out of. It was agreed to use the MPC current account.

Clerk given a copy of Playpark checklist to save and print copies when needed.

Thanks for Cllr Perry for cutting the grass again.

d) The Clerk.

- Audit support – Cllr Kerr agreed to assist.
- Online banking – still ongoing, but very close to being set up.
- @marhamchurch-pc.gov.uk email accounts will expire 10 July. Reminder that if there are any important emails to forward them to the gmail accounts. And to ensure all Cllrs can access their new gmail accounts.
- Completed VAT claim for last financial year.
- Training opportunities:
 - (i) Chairmanship: CALC Training Sessions: Wednesday 25 August 6.30pm. Cllr Walter is booked in for this course. £20+VAT
 - (ii) Benchmarking Support: CALC Training Session: Tuesday 6 July 10am-12 Midday. Cllr Edwards expressed an interest as did Clerk. £20+VAT per delegate. Clerk to book in.

South West Water Pumping Station – Helebridge Road

21/154

Cllr Perry provided feedback he had received from Heather Nash, Customer Liaison Officer: Water - South West. Which stated the following:

As part of an ongoing commitment to protect the environment, reduce pollution and improve the bathing waters around Bude we will be working in the Marhamchurch area to upgrade parts of the sewerage network.

The works will involve the construction of a new pumping station and storm water storage tank adjacent to the existing facility at Hele Road and installing a new sewer pipe to connect with the existing system

The works will begin around 1 June 2021 and are expected to take approximately six months to complete. There will be some excavations and an increase in vehicle movements during the construction, however water and sewerage services will not be affected and access to properties will always be maintained.

Once the works are completed, Parish Council were advised that the area will be returned to its original condition.

Marhamchurch Village Shop Ltd.

21/155

(i) Volunteer Celebration Proposal.

Cllr Walter read out the email from a resident, which suggested organising a celebration for the hard work of the volunteers of the Village Shop during the pandemic, to be hosted and funded

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by Marhamchurch Parish Council. It was recognised as a lovely idea.

Clerk made contact with CALC to double check whether it would be permitted, but unfortunately it was not considered to be an appropriate allocation of funds:

The only power would be S137 and the amount of money would have to be commensurate with the benefit to the whole of the parish; the cost of the celebration as outlined would almost certainly rule this out. You would be able to contribute a small amount to a fund if some other organisation was organising and paying for the event but again this could only be a small amount.

(ii) Purchase of cleaning product storage.

A request was received to purchase a secure storage cupboard in the public toilet, to store cleaning products safely.

9:21 Standing Orders were lifted to permit a member of public to comment

Consideration needs to be made to ensure the cupboard doesn't affect the disabled access.

*9:23 Standing Orders were resumed *

It was resolved to spend up to £100 on storage – Proposed Cllr Walter. Seconded Cllr Perry. Unanimous.

Community Emergency Plan.

21/156

No further updates.

Allotments.

21/157

No further updates.

Cemetery.

21/158

(i) Request for cremation plot and interment – Hartley.

It was resolved to approve the request at Parishioner rates. Proposed Cllr Waterhouse. Seconded Cllr Proudfoot. 6 in favour. 2 abstained.

(ii) Request for cremation plot and interment – Salt.

It was resolved to approve the request at Non-Parishioner rates. Proposed Cllr Waterhouse. Seconded Cllr Proudfoot. 6 in favour. 2 abstained.

Footpaths

21/159

Cllr Walter updated that the issue raised at last meeting related to brambles underneath the bridge. The bridge itself is secure.

Local Maintenance Partnership 21/22.

21/160

****Cllr Perry left the meeting****

Clerk updated that 2 tenders had been received.

From Steve Jose:

£460 overall cost.

Cuts will be done as usual in June/July and the gold paths again in August/September.

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*The paths will be cut exactly the same way as I have done for nigh on the last 20 years.
My public liability insurance renews in July, you should still have this from last year, I can send you another copy if required.*

From Tony Perry

£450 for all cuts.

It was resolved to go with Mr Perry's Tender. Proposed Cllr Proudfoot. Seconded Cllr Waterhouse. 5 in favour. 2 abstained.

Neighbourhood Plan.

21/161

Meeting was held. Cllr Walter advised documents had been downloaded from website to move things forward.

Code of Conduct Training.

21/162

Clerk to re-circulate the training from Cornwall Council and it was agreed to leave this as an agenda item and to minute when Cllrs advised they had completed the training.

Civil Enforcement Training Update.

21/163

There was some confusion regarding who is able to attend this training. Cllr Chopak confirmed that Cllrs are able to complete the training. Clerk to email Cllr Crum to find suitable times.

Clerk work hours update.

21/164

Clerk submitted a request to Clerk support Review Team to increase weekly working hours from 13 pw to 15 pw with immediate effect. This is supported by the Review Team.

It was resolved to approve the request. Proposed Cllr Edwards. Seconded Cllr Perry. Unanimous.

Clerk also submitted a request to move up from payscale 16 to 17. The last increase was in 2019, following an annual review. This was supported by the Review Team.

It was resolved to approve the request, backdated to November 2020 (when last review should have taken place). Proposed Cllr Waterhouse. Seconded Cllr Butler. Unanimous.

Finance & Legislation.

21/165

- a) Approval of payments totalling **£2,554.68** as per May schedule and consider payment of urgent accounts presented by the date of the meeting. It was resolved to approve payments. Proposed Cllr Perry. Seconded Cllr Kerr. Unanimous.
- b) Cllrs noted Income & Bank Balances as per the schedule.
- c) Cllrs noted Bank reconciliations.

Reviews – Code of Conduct

21/166

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Deferred to next meeting.

Parish Matters - Agree action and authorise associated expenditure.

21/167

a) Highway matters –

Telephone box to be repainted. – pending.

Pothole near Rattenbury – Cllr Walter lodged online.

Sign post outside Harlake Farm has been reported.

Cllr Chopak wanted to know of any abandoned or broken signposts in the parish.

Urgent Matters raised with the Chairman since the Agenda was published.

21/168

Date of next meeting and note items from Councillors for the Agenda.

21/169 20 July 2021

Meeting closed at 9:50pm.

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

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