

Marhamchurch Parish Council

Tuesday 14 September 2021

The meeting of Marhamchurch Parish Council was held on above date at 7:30pm, in Marhamchurch Sunday School Rooms.

Councillors Present:

21/200: Chair Cllr J Walter, Vice Chair Cllr T Perry, Cllr S Butler, Cllr T Edwards, Cllr L Kerr.

Also in attendance: County Cllr Nicky Chopak & Clerk Elly Hawkins.

4 members of the public were present for the meeting.

Cllr Walter opened the meeting and welcomed everyone.

Record and Approve Apologies.

21/201: Cllr R Bray will be late due to work commitments. Cllr I Waterhouse will be late due to a personal matter. Cllr Crum sent his apologies. It was resolved to approve the apologies. Proposed Cllr Kerr. Seconded Cllr Butler. Unanimous.

Cllr S Proudfoot was absent.

Declarations.

21/202:

- (i) Cllr Perry & Cllr Butler declared the longstanding interest in Agenda item 14: Cemetery.
- (ii) Cllr Perry declared interest in Agenda item 15: Local Maintenance Partnership (LMP) 21/22.
- (iii) Cllr Perry declared interest in Agenda item 9c: Playpark.
- (iv) Cllr Walter, Cllr Waterhouse, Cllr Butler declared interest in Agenda item 12: Marhamchurch Village Shop Ltd.

Dispensations.

21/203:

- a) To note approved dispensations relevant to items on the agenda.
 - (i) Dispensations were noted for Cllr Walter, Cllr Waterhouse, Cllr Butler re Agenda item 12: Marhamchurch Village Shop Ltd.
 - (ii) Dispensation was noted for Cllr Perry re Agenda Item 9c: Playpark.
 - (iii) Dispensation was noted for Cllr Perry re Agenda Item 15: LMP 21/22.
 - (iv) Dispensations were noted for Cllr Perry & Cllr Butler re Agenda item 14: Cemetery.

- b) New Dispensation Request: None received.

Cllr Walter gave an update regarding Agenda Item 10: Hobbacott Lane Parking Proposal. MPC Have received advice from Cornwall Council Legal Department that the matter is currently with the Highways Authority and cannot be discussed at the Parish Council Meeting. Until MPC hear from Highways Authority this matter will not be listed as an Agenda Item and no further discussions will be had on the matter.

Public Open Session.

21/204:

Comments were made regarding Agenda Item 23: Bude to Holsworthy Cyclepath Feasibility Study.

Signed: _____ Chairman. 19/10/2021

Information was provided regarding Connect Bude & Bude Community Partnership Team who were hoping to secure money towards a feasibility study.

Comments were also made re Agenda Item 25: Footpaths. He was aware of a local Marhamchurch resident complaining about issues along plane keepers path.

7:45pm It was resolved to postpone the meeting for 10 minutes due to not having sufficient Cllrs at the meeting to resolve agenda items. Proposed Cllr Walter. Seconded Cllr Butler. Unanimous.

7:55pm Cllr Hunt & Cllr Bray arrived at the meeting. Meeting was resumed.

Confirm the Minutes of the previous Meeting.

21/205: It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 20th July 2021. Proposed Cllr Perry. Seconded Cllr Butler. 7 in favour. 1 abstained. The Chair, Cllr Walter signed them as a correct record.

Matters Arising

21/206:

- (i) Cornwall Council feedback re 'path to nowhere' at bottom of Helebridge Road for potential site of tree donation. Cllr Chopak has contacted Community Link Officer – pending feedback.
- (ii) Viewing Carpark sign re accessibility access. Cllr Chopak has contacted Cornwall Council, confirmed sign will be replaced.
- (iii) Painting telephone Box. Clerk has received following information from Nikki at The Bullers:
 - proposed colour is traditional telephone box red
 - £400 from the collection and can donate a further £100 myself
 - Chunky Philips and he has assessed the phone box is in a considerable state of disrepair and will need stripping back to the bare metal he is doing some investigation into the total cost.

Pending further information.

Correspondence:

21/207 – all correspondence circulated via email.

- (i) Bude Canal Harbour Society Newsletter.
- (ii) Policy & Intelligence Newsletter from CC.
- (iii) Draft Bude Area Economic Plan.
- (iv) Hobbacott Lane Closure Intention 1st – 3rd November.
- (v) Consultation of Police Crime Commissioner Priorities 21-25th Sept.
- (vi) Bude/Holsworthy Cross Boarder Health Meeting – 29/9 1-3pm. Request Cllr Waterhouse to attend o/b of MPC.
- (vii) Cornwall's Local Transport Plan.
- (viii) Cornwall Council: Healthy Cornwall Training Link.
- (ix) CALC – LGA Report on Localism
- (x) Bude Stratton Town Council Housing Resolution
- (xi) Bude Area Community Network Panel Meeting 6/10/21 7-9pm. Cllr Perry to attend.

Planning.

21/208

a) Decision Notices/Updates:

Signed: _____ Chairman. 19/10/2021

- (i) PA21/05103 | Listed building consent for restoration and extension of existing curtilage listed building to form agricultural storage and workshop facility | Woodknowle Farm Sharlands Road Marhamchurch. APPROVED.
- (ii) PA21/03596 | Conversion of barn to form dwelling, construction of garage and creation of new access | Land East Of Langford Barton Marhamchurch. APPROVED.
- (iii) PA21/01360 | Change of use of land for the siting of 2. timber camping pods, together with associated landscaping and works on land | East Helscott Farm Marhamchurch. APPROVED.
- (iv) PA21/05418 | Proposed development of existing barns into 2 holiday units including associated treatment plant and landscaping | Harlake Farm Marhamchurch. APPROVED.

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) PA21/06863 | Single storey sun room at rear of bungalow (former car port) | Longdown Marine Drive Widemouth Bay.
MPC unanimously agreed there were no objections to the proposal. Proposed Cllr Perry. Seconded Cllr Kerr. Unanimous.

To receive oral or written reports and authorise any action.

21/209

a) Chairman.

Cllr Walter updated that she attended Chairmanship Training provided by CALC which was useful. The Food Fair was held in Marhamchurch August Bank holiday, and was very well supported by the village.

b) Cornwall Councillor N Chopak.

Cllr Perry met with Cllr Chopak & Oliver Jones, Highways to look at the concerns and safety issues at Thorne Cross. The vegetation will be strimmed promptly and white lines will be relined. The hope is to instal 50 mph limit from Bangors to Stratton but this needs to be discussed in more detail. Short term palns are to paint a SLOW sign at Thorne Cross and potentially a flashing sign along road to obtain data. This is a work in progress.

Pinch Hill speeding data feedback is pending, but has been chased.

Cross Boarder Health Meeting (29th Sept) it would be great to have a representative from Marhamchurch PC there. Discussions will be had around the Launceston MIU closure and ongoing discussions re Stratton MIU.

c) Playpark

New bark to be ordered. Clerk received quote for £170 delivered. This is up from £155 back in April. Cllrs were happy for this purchase to be made. Clerk requested a messaged when they plan to deliver, and put a request out to Cllrs to help with spreading bark.

Swing repaired and bin emptied – thanks to Cllr Perry.

d) The Clerk.

- Photos for website reminder

Signed: _____Chairman. 19/10/2021

- Maternity leave update: Clerk has scheduled meeting with Staffing Committee to discuss proposed maternity leave vacancy. Clerk to advertise in school newsletter, Marhamchurch matters, Marhamchurch newsletter. Bude & Stratton Post.

Hobbacott Lane Parking Proposal

21/210

As per statement at beginning of meeting, this item was not discussed and will be removed from agenda.

Traffic Parking at Hobbacott Lane / Bullers Arms.

21/211

Email correspondence received from Cllr Chopak. It was noted that there is an issue around parking on that junction and Oliver thought this was previously discussed/agreed under a Panel scheme but was abandoned.

Oliver has suggested if MPC wish this scheme to be re-visited, then he has asked for MPC to drop him an email and it can be re-considered as part of the TRO currently being discussed.

Clerk was directed to make contact with Oliver Jones to request a site visit and discuss concerns. Proposed Cllr Walter. Seconded Cllr Edwards. Unanimous. Clerk to action.

8:25pm – Cllr Waterhouse joined the meeting.

Marhamchurch Village Shop Ltd.

21/212

(i) Purchase of cleaning product storage.

This matter was deferred from the July meeting, as insufficient Councillors at the meeting to vote on the matter. A request to purchase storage for cleaning products for the public toilet was made.

Cllr Walter, Cllr Waterhouse & Cllr Butler left the meeting. Cllr Perry stood in place of the Chair, Cllr Walter.

It was proposed to spend up to £200 on a storage facility. Proposed Cllr Edwards. Seconded Cllr Hunt. Unanimous.

Cllr Walter, Cllr Waterhouse & Cllr Butler returned to the meeting.

Allotments.

21/213

No further updates from Community Link Officer – Zoe Bernard-John following confirmation that report is being drafted for submission internally. Clerk to check in with CLO.

Cemetery.

21/214

(i) Request for memorial headstone – Taylor.

This matter was approved in principle, however there were insufficient Councillors at the July meeting to vote on the matter. Deferred to Sept meeting for resolution.

To supply and fix a light grey granite upright memorial with an ogee top, all polished finish and a church bell design in the top centre. Including a central flower vase. *"In loving memory of Charlie Taylor. 7.1.1930 – 30.11.2019."*

It was resolved to approve the request. Proposed Cllr Hunt. Seconded Cllr Edwards. 6 in favour. 2 abstained.

(ii) Gliddon headstone memorial issue.

Headstone has been engraved without consent from Marhamchurch PC which reads: *"Dorothy May Gliddon / 10.8.1930 – 7.11.2020 / Together Again"*

Clerk has received payment from Stonemason for this, but documents confirming EROB were not submitted at time of application. Clerk has since obtained copy of Grant of Probate, which is listed in applicant & his sisters name.

Clerk proposed the following:

- To write to sister requesting written confirmation that she is happy for the headstone to be engraved;
- Once received confirmation, to transfer the EROB in siblings names;
- To write to Stonemason's requesting that no further works be carried out without prior approval of Marhamchurch PC.
- Deposit the £60 payment fee.

This matter was approved in principle, however there were insufficient Councillors at the July meeting to vote on the matter. Deferred to Sept meeting for resolution.

Clerk updated that she had sent the letter to sister, but has not yet received a response. Clerk also advised she had deposited cheque due to concerns it was going to go out of date.

It was resolved to approve the proposal. Proposed Cllr Kerr. Seonded Cllr Waterhouse. 6 in favour. 2 abstained.

(iii) Request for memorial headstone – Marks.

Request to install dark grey granite, all polished gothic shape memorial with an engraved image of a dog to be on the headstone, with left and right-side flower vase. To read: *"Cherished Memories of RITA MARGARET MARKS / Died 12 September 2020 / Aged 88 years / Beloved wife of Wesley / Mum to Janet and Brian"*

This matter was approved in principle, stipulating the engraved image be no larger than A4, however there were insufficient Councillors at the July meeting to vote on the matter. Deferred to Sept meeting for resolution.

It was resolved to approve the request. Proposed Cllr Bray. Seconded Cllr Hunt. 6 in favour. 2 abstained.

(iv) Request for parishioner rates cremation plot – Unger.

This application was for plot C26. This matter was approved in principle, however there were insufficient Councillors at the July meeting to vote on the matter. Deferred to Sept meeting for resolution.

It was resolved to approve the request. Proposed Cllr Kerr. Seconded Cllr Bray. 6 in favour. 2 abstained.

(v) Request burial re-opening Plot 68 - Bluett.

Plot 68 was purchased in 2014 for £140. Clerk unable to determine whether rates were charged at Parishioner or Non-Parishioner as can only locate Cemetery Fees dating back to 2016. At 2016 Parishioner fees were £200 for 1st interment and £500 for non-Parishioner fees. Last known address was in Bude.

It was resolved to approve the request at Parishioner rates. Proposed Cllr Waterhouse. Seconded Cllr Hunt. 6 in favour. 2 abstained.

(vi) Worden memorial request.

Request to install Cornish granite headstone. Honed face, rustic sides and back. 1 container holder bottom right. *"Remembered with Love / Thomas Stephens Worden / 1944 – 2021"* Painted in black enamel.

Signed: _____Chairman. 19/10/2021

It was resolved to approve the request. Proposed Cllr Waterhouse. Seconded Cllr Hunt. 6 in favour. 2 abstained.

Local Maintenance Partnership Update.

21/215

Cllr Perry updated that they had nearly finished all the cuts.

He requested permission to purchase 10x public footpath signs at approx. £3.99ea +VAT in order to clearly mark some footpaths which may have lost their signage. Proposed Cllr Bray. Seconded Cllr Butler. 7 in favour. 1 abstained.

Cornwall Council Code of Conduct Training.

21/216

To note who has completed the training online.

Cllr Hunt completed.

Cllr Kerr completed on 6 Sept.

CALC Code of Conduct Training via Teams.

21/217

Tuesday 16th November 18:30 – 20:30. £20+VAT.

Feedback re Cornwall Council as per request from Barry Jordan.

21/218

Barry Jordan has been charged with asking all Town and Parish councils their views on Cornwall Council, what do you think needs changing? What do you think could be done better? How can we as the new administration make the changes that will benefit you and your communities?

Clerk attending Smaller Councils meeting Weds 15th Sept which Cllr Barry Jordan is attending, so will give feedback after then.

Defibrillator for Titson area. Update.

21/219

Clerk made contact with St Genny's PC and Jacobstow PC, both recommended South Western Ambulance Service Trust (SWAST). Clerk emailed to enquire re costs on 3 August. No reply. Clerk also made a call to British Heart Foundation (link from SWAST) to be advised that they only sell defibs but don't offer maintenance packages. Clerk requested that Cllr Waterhouse make contact with resident who made initial enquiries and ask them to make direct contact with Clerk before Clerk commits any more time to this.

Community Emergency Plan.

21/220

No updates.

Neighbourhood Plan.

21/221

Consultation Feedback planed at Marhamchurch Sunday School Rooms on Friday 8th October between 4-7pm. An opportunity for residents to see what feedback came from the Questionnaires that were circulated in January 2020. This is a very important stage of the consultation process so MPC would love to see lots of residents.

Signed: _____Chairman. 19/10/2021

Post Office at The Bray.

21/222

Open Mondays 1-4pm.

Bude to Holsworthy Cycleway Feasibility Study

21/223

Cllr Walter updated that she had been invited to attend a meeting re Ruby Way Cycle/ Pedestrian scheme via Teams meeting on 7th October.

Parish Walk

21/224

Cllr Waterhouse is hoping to set up a one-off 'Parish Walk' and invite parishioners to attend, to cater for different abilities.

Concerns were flagged re Health and Safety / insurances. Cllr Waterhouse to update at next meeting.

Footpath Matter

21/225

Cllr Edwards flagged that Cornwall Council map displays the public footpath incorrectly from Hilton Farm. It shows the path going directly through the farm, and should show it passing alongside. Clerk to find contact details for Cllr Edwards to flag this issue with Cornwall Council.

Paypal Account

21/226

Clerk wondered if this might be a possibility to stop the issue of Clerk paying for Parish purchases through her personal account. Clerk to investigate alternative options, including Post Office 'top up' card and debit card.

Quarterly Budget Report.

21/227

This was noted by Cllrs.

Finance & Legislation.

21/228

- a) Approval of payments totalling **£1343.45** as per August schedule AND consider payment of urgent accounts presented by the date of the meeting. It was resolved to approve payments. Proposed Cllr Perry. Seconded Cllr Edwards. Unanimous.
- b) Cllrs noted Income & Bank Balances as per the schedule.
- c) Cllrs noted Bank reconciliations.

Reviews.

21/229

Clerk to begin to review out of date policies.

Parish Matters - Agree action and authorise associated expenditure.

21/230

- a) Highway matters – fuchsia plant overgrown – pathway opposite Church on Helebridge Road by the school. Restricts people using the footpath safely, and is especially difficult during school drop off and pick up times.

Signed: _____Chairman. 19/10/2021

Urgent Matters raised with the Chairman since the Agenda was published.

21/231

Cllr Perry raised question from Revel Field Trust – whether Council could cover the cost of the Revel field cutting maintenance, as due to pandemic the Revel has lost all income for 2 years. £80 per month in summer. £40 pm in winter. To be listed at next meeting.

Date of next meeting and note items from Councillors for the Agenda.

21/232

19 October 2021

Meeting closed at 9.10pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”

Signed: _____Chairman. 19/10/2021